

290 Colgate Avenue
Augusta, GA 30909

June 29, 2007

Ms. Patricia Holler
Director of Personnel
Technology, Inc.
1105 Broad St
Augusta, GA 30909

Dear Ms. Holler:

Thank you for taking the time yesterday to interview me for the Systems Analyst position at Technology, Inc. I enjoyed meeting you and Mr. Jones and learning more about the culture and organizational structure of your company. I am impressed with the company's reporting structure and I feel I could succeed in such an environment. I am confident my skills and qualifications are a good fit for the Systems Analyst position and the company as a whole. I am extremely excited about the Systems Analyst position and the many wonderful opportunities Technology, Inc. has to offer.

If there is anything I can provide to assist in your hiring decision, please let me know. I look forward to the possibility of a second round interview and later joining the Technology, Inc. team.

Thank you again for your time and consideration.

Sincerely yours,

(Handwritten Signature)

Jane Doe