

**Special Ed. Initial Field Experience/Internship Proposal – 10/20/2008 – Lori Anderson
SPED 6013 for MATs**

Course Description and Guidelines:

- # One 16-week semester of full-time field experience (no 8-week option)
- # Students will also meet for class weekly to gain instruction in effective teaching methods and techniques, empirically-validated instructional competencies, and to discuss issues and events from their field experience
- # Students may complete the Internship in their own classrooms
- # Students must be on time at start of school day, observe same hours as a full-time teacher, and participate in all FT teaching events
- # Document attendance with signatures of Mentor Teacher/Administration
- # Professional dress required
- # Students may take one other class (i.e., SPED 4002) along with Internship

Requirements:

- # \$150 due at registration for professor travel costs
- # Field experiences will vary. Students completing their Internship in their own classes are expected to teach all day.
- # Internship students placed in a school should teach 25% of day by midterm and 50% of day by 10th week.
- # All Internship students should teach a minimum of 3 consecutive weeks
- # Unless they are completing their Internship in their own class, Internship students should not take on full-time teaching duties. They have been placed in their field experience primarily to learn, practice, and observe.
- # Submit all Lesson Plans to Mentor Teacher for prior approval.
- # All lessons taught must include a lesson plan.
- # Students will videotape themselves teaching twice during the Internship
- # Students will complete the Impacting Student Learning (ISL) module online
- # Midterm Evaluations – must be submitted by the Mentor Teacher via Livetext
- # Interventions – as needed

Observations:

- # Mentor Teacher observes formally 3 times with written feedback, once before Midterm
- # School administrator (or designee) will observe once
- # University Supervisor will observe and give feedback at least 3 times, may be announced or unannounced. At least one observation will be before Midterm. Observations will include data recorded on the Teacher Competency Observation Form (TCOF)

Exit Requirements:

- # Field Experience Notebook
 - ✓ Lesson Feedback Forms (7)
 - ✓ Teaching Reflections (at least 3)
 - ✓ At least 2 teaching videotapes
 - ✓ Lesson Plans (3)
 - ✓ Student learning samples
 - ✓ Evidence of parent contacts
 - ✓ Instructional tools developed (e.g., games, study sheets, etc.)
 - ✓ Attendance documentation
 - ✓ Final Evaluation Forms and Midterm Evaluation Forms
 - ✓ *Personal Characteristics Surveys* (4) – completed by student, school administrator, mentor teacher, and university supervisor