

Advisor Checklist: add semester/year for each item

- _____ 1. Admission to Graduate Program
- _____ 2. Maintain a 3.0 GPA
- _____ 3. Program of Study (after one semester completed)
- _____ 4. Pass Praxis I
- _____ 5. Application to Candidacy (after ½ of courses are completed)
- _____ 6. Application for Graduation (1-1½ semesters before expected graduation)
- _____ 7. Pass Praxis II
- _____ 8. Portfolio submission

Additional requirements for Georgia Guidance Counselor certification:

- SPED 2000: Education of Exceptional Children
- EDTD 3011: Educational Technology
- Passing the Praxis II examination in Guidance Counseling

If you are a school teacher and you have taken the Exceptional Children and Technology courses offered through your district, you may apply those classes to meet this requirement by providing your advisor with documentation of course completion.

The Praxis II examination should be taken during the last semester of enrollment in the program. Also, during your last semester, consult with the ASU Certification Officer for procedural guidelines in becoming a certified guidance counselor in the state of Georgia.

Signatures:

Student _____ Date _____
Advisor _____ Date _____
Dept. Chair _____ Date _____

AUGUSTA STATE UNIVERSITY
COLLEGE OF EDUCATION
Department of Clinical & Professional Studies
M.Ed. with a Major in Counselor Education
ADVISING SHEET: School Counseling

The purpose of this form is to help students and their advisors track the student's progress through the program. It should be used when meeting with a qualified program advisor.