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## Faculty Meeting Notes

April 27, 2010  
1:00 - 1:45 p.m.  
University Hall Room 327

**Present:** Olajide Agunloye, Mary Jane Anderson-Wiley, Richard Deaner, Tom Deering, Lori Demello, Sekethia Ford, Samuel Hardy, Albert Isaacs, Charles Jackson, Wayne Lord, Michael O'Connor, Alice Pollingue, Paulette Schenck, Philip Smith, Carolyn Stephens

The meeting was called to order at 1:00 p.m.

The minutes from the February 10, 2010, faculty meeting were approved unanimously.

Dr. Paulette Schenck and Dr. Richard Deaner were congratulated for having successful pre-tenure reviews.

Dr. Lord thanked everyone for their support throughout this year.

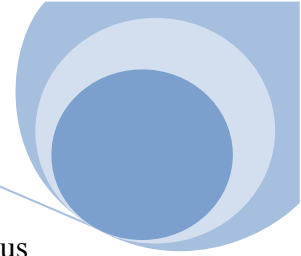
The faculty was reminded about the Amorous Relations Policy established by the Board of Regents. Love relations among faculty and staff are prohibited.

The faculty was informed about the importance of ensuring that the Unit and Key Program Assessments are in LiveText. Data will be collected and reports will be run starting the first week of May so we can summarize the performance on the program and unit assessments in the various areas. Technical assistance can be provided by Bill Gray. This data will be used in the summer to write program reviews for the Professional Standards Commission so we really need to capture as much data as possible.

Dr. Lord will be providing the faculty with the Fall 2010 syllabus template. The faculty was asked to look closely at the College of Education Conceptual Framework. As you look at your respective course, keep the various competencies that you feel applies to that course. Do not include the ones that do not apply because later these will be aligned with to our assessment system and we do not want to build false connections.

The faculty was asked to look at #8 on the Fall syllabus. As you look at your program areas, except Area F, we need to make sure we include the National and Georgia standards that are addressed in your respective courses without a lot of verbiage.





The faculty was asked to look at #11 on the Fall syllabus. When you describe your various assignments, add a statement that goes back and make a connection that these are assessing this particular standard.

The faculty was asked to look at their bibliography to see if it needs to be updated.

The faculty was advised to watch for an e-mail today relating to breaking information about the ASU mission vision goals and strategic plan. They will be inviting some faculty to work on that and there is some incentives offered.

In order to meet SACS accreditation, this Fall there will be a review of faculty credentials, transcripts, and of what we courses teach seeing how those allow, and trying to get everybody's vita updated. So this fall there is going to be a lot of focus on making sure our adjunct and full-time faculty are in the right areas and have the appropriate credentials.

The faculty was informed that, if less than 25% of a program is taught online nothing needs to be done. However, once 25% to 49% of a program is taught online, a letter of notification has to be sent to the SACS office. When it reaches 50% a prospectus has to be presented to them for approval. The faculty was asked to keep this in mind when discussing putting courses online.

Dr. Lord will send the 2008-2009 GACE data out to the various program areas today. Our candidates are performing on a very high level on the GACE II Exams, and our percentages are where they need to be for accreditation purposes.

Dr. Pollingue is on the committee for Professional Development. The committee is thinking about having true professional development schools, which means that the faculty will go to the public schools and model teaching with the classroom teacher while the student observes.

Special Education candidate, Kathy Hogan, will be presenting to Dr. Jackson's class in room 347 on April 28<sup>th</sup> at 1:00 p.m. She will also be in our conference room for a meet and greet at 2:00 p.m.

Late registration for Summer 2010 will be held on May 18-19<sup>th</sup>. After registration, we will know if there will be issues about classes in terms of size since summer classes are self supporting.

The College of Education Luncheon will be held on May 4<sup>th</sup>.

Dr. Lord announced that this will be Dr. Demello and Dr. Stephens last semester with us.

The meeting was adjourned at 1:45 p.m.

Program coordinators met to discuss list of regularly used adjuncts, PSC program review reports, two year course rotation, and orientation for new admits.

