



Faculty Meeting Notes

August 31, 2010
1:30 p.m. – 2:00 p.m.
University Hall Room 327

Present: Olajide Agunloye, Mary Jane Anderson-Wiley, Richard Deaner, Sekethia Ford, Duane Halbur, Samuel Hardy, Paulette Harris, Kathy Hogan, Charles Jackson, Wayne Lord, Michael O'Connor, Alice Pollingue

Absent: Tom Deering, Peggy Ruth Geren, Paulette Schenck, Philip Smith

The meeting was called to order at 1:30 p.m.

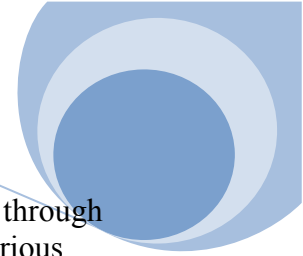
The minutes from the August 13, 2010, faculty meeting were approved unanimously.

The faculty discussed a written departmental policy for structure and selection of the Department's Promotion and Tenure Committee. The faculty approved unanimously a committee structure using tenured faculty from within the department at the assistant professor rank or higher. A policy addressing committee membership, election procedures, and operating procedures was discussed, amended, and unanimously approved (attached to the minutes).

Questions were raised concerning the Promotion and Tenure process. The chair referred the faculty to section 430 Promotion Criteria and Procedure in the ASU Faculty Manual. Also, it was noted that changes in this section were approved by the faculty during the spring of 2010. There was discussion related to the different levels of review. The chair responded that the process outlined in the ASU Faculty Manual indicates the initial review is conducted by the departmental committee, then the chair of the department, then the dean of the college, then the University Committee on Promotion and Tenure (See Section 432.2 Administrative Level).

Faculty asked how applicants for promotion and tenure receive feedback during the process. The chair responded that the faculty manual indicates that the applicant is informed in writing of the decision made at each level of the process (See Section 432.2.5).

The chair reviewed a listing that was e-mailed to each faculty member listing the key assessments in each program area. Wayne stressed that these represent the unit assessments for accreditation by the PSC and NCATE. As, chair, he is responsible and accountable for our department having these fully operational. Any area in bold on the key assessment listing needs attention by the respective program no later than September 30, 2010. If you have questions or need assistance, see Wayne.



The chair reminded faculty to begin thinking of any items that require approval this year through Academic Policies and not to delay planning in order to move these items through the various committees.

Following the meeting, tenured faculty met and selected Dr. Tom Deering, Dr. Paulette Harris, and Dr. Alice Pollingue to serve as the department's Committee for Promotion and Tenure this academic year.

The next department meeting is Tuesday, September 14, 2010, at 1:30 p.m.

