



Faculty Meeting Minutes

January 4, 2011
12:00 - 1:00 p.m.
University Hall Room 327

Present: Olajide Agunloye, Mary Jane Anderson-Wiley, Richard Deaner, Tom Deering, Sekethia Ford, Peggy Geren, Duane Halbur, Paulette Harris, Kathleen Hogan, Charles Jackson, Wayne Lord, Alice Pollingue, Paulette Schenck, Philip Smith

Absent: Samuel Hardy, Michael O'Connor

The meeting was called to order at 12:00 p.m.

Dr. Agunloye announced that he was at the University of Jos-Nigeria during the Christmas break doing a follow-up on a mentoring program he helped setup last summer.

Dr. Schenck announced that she will be presenting at the South Carolina Counseling Association Conference in Myrtle Beach, SC.

Dr. Jackson announced that he will be doing two presentations at a conference in Dallas, TX.

Dr. Deering announced that he has an article that will be published in an on-line journal.

Dr. Lord announced that he is currently doing a follow-up study on how students did while in the gifted program.

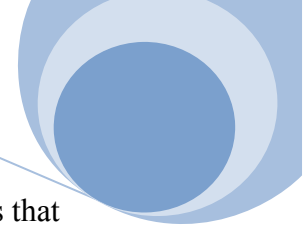
Dr. Lord thanked the faculty for their work in preparing the SACS Syllabi from Fall 2010. He informed them that the deadline was met.

The faculty was asked to email Dr. Lord their Spring 2011 syllabi today so that he can get them loaded onto our website. They were also asked to either email their syllabi to their students or load them onto their course page in LiveText, instead of printing them for distribution. This helps us save on printing costs.

The faculty was asked to review the email concerning the Georgia House Study on Professional Learning. It was initially sent to everyone on December 22, 2010 by Dr. Eisenman, and resent by Dr. Lord this morning. It is a draft of final recommendations. The faculty was informed that items 2, 4, 5 and 11 could possibly affect our department, its programs, and courses.

The faculty was asked to submit a bulleted list to Dr. Lord of any activities that they initiate or participate in that demonstrates service in the community (such as programs that engage K-12





students in increased academic preparation; other programs with K-12 schools; programs that promote economic development; efforts to strengthen or enhance local communities; cultural activities; contributions to local community or society; in-kind services for community projects) This information is needed by January 13, so that it can be included in the Adding Value Serving Society Report which is a Board of Regents report that has to be prepared annually.

The faculty was asked to e-mail Sekethia their office hours for Spring 2011 by Wednesday, January 5, so that she can update our website and also get them posted on their office doors.

Dr. Lord will meet with program coordinators next week to discuss Comprehensive Program Review drafts that were submitted in December.

The faculty was asked to review and post what needs to be posted in LiveText in terms of assignments, rubrics, etc. If assistance is needed, they should contact Bill Gray.

The faculty was asked to submit their Post Tenure Reviews to Dr. Lord by March 1. They were advised to see the Faculty Manual Section 460.2 for information.

The faculty was informed that a February review is likely for the Faculty Role Model. They were advised to start working on theirs by logging into Elroy.

The faculty was informed that Dr. Sullivan will hold the last meeting on ASU Strategic Plan and Goals this Thursday at 2:30 p.m.

Class Keys training will be held on January 14 and March 4 from 9 until noon. Lois Landy (School Improvement Specialist) will provide an overview of the content and process for Class Keys. She will provide all materials, but she will need to know how many faculty members will be involved.

GA Core Curriculum Core Standards training will be held on February 18 from 9:00 a.m. until noon. Mary Stout (School Improvement Specialist with RESA) will be conducting the training.

ISL Conference and Presentations will be held on March 19 from 8:30 a.m. until 2:00 p.m. The faculty was encouraged to submit a proposal for presenting at a conference. Check with Ronnie Harrison for additional information.

Dr. Lord asked the faculty to keep a record of the problems that they are experiencing with JagMail and My ASU. He also stated that he will arrange a time for someone in IT to come speak with the faculty concerning the problems.

The trend that occurred in the enrollment numbers within our department from Spring 2008 to the current was discussed.

The program coordinators were advised to work on Fall 2011 schedule from the perspective of a trend in declining enrollment. They were asked not to approach Fall 2011 as if it will be just like fall semesters in the past. The Fall 2011 schedule is due to Dr. Lord by January 19th.

The faculty was informed that our conference room will not be available until the middle of January, because it is currently still reserved for the Promotion and Tenure Committee.



Dr. Geren announced that the Phi Kappa Phi Conference proposal is January 14. She asked the faculty to encourage their students to submit a paper. She also informed the faculty that the Life of the Mind Series is up coming, and asked the faculty to encourage their students to attend.

The next departmental meeting will be announced.

The meeting was adjourned at 1:00 p.m.