

Agenda

Faculty Meeting



Tuesday, January 29, 2008
2:30 p.m., Room 170, University Hall

Agenda Items

I. Approval of the Minutes from November 27, 2007, available at:

http://www.aug.edu/faculty_secretary/facmin_11_27_2007_draft.pdf

II. Faculty Policies Committee – Dr. Carol Rychly

1. Changes to *Faculty Research and Faculty Development Committee* in the Faculty Manual. – **See Attachment A**

III. Presentation by Dr. Chris Terry (Mathematics and Computer Science) on the subject of assessment.

IV. Academy for Learning team re-introduction and announcements – Dr. Cathy Tugmon

V. Report of the President

VI. Announcements

Attachments

Attachment A.

CURRENT SECTION

204.9 The Faculty Research and Faculty Development Committee

204.9.1 Membership

The Faculty Research and Faculty Development Committee shall consist of one representative (ex officio and non-voting) of the Augusta State University Research Center, the Director of Grants and Sponsored Programs (ex-officio and non-voting), and six additional faculty members (one from the Hull College of Business, one from the College of Education, and four from the Pamplin College of Arts and Sciences).

204.9.2 Responsibilities

The committee shall review research and development proposals by faculty members and allot funds from those budgeted for this purpose and refer to the Oversight Committee on Human and Animal Research any research proposals involving human or animal subjects for that body's review, with funding subject to that committee's approval. The Faculty Research and Faculty Development Committee will maintain, distribute, and adhere to the Operational Guidelines for the research and development proposals. This committee reports to the Vice President for Academic Affairs.

PROPOSED SECTION

New text in blue

204.9 The Faculty Research and Faculty Development Committee

204.9.1 Membership

The Faculty Research and Faculty Development Committee shall consist of one representative (ex officio and non-voting) of the Augusta State University Research Center, the Director of Grants and Sponsored Programs (ex-officio and non-voting), and six additional faculty members (one from the Hull College of Business, one from the College of Education, and four from the Pamplin College of Arts and Sciences).

Faculty members shall serve a term of two years. Members are not eligible to serve two consecutive terms. Members of the Faculty Research and Faculty Development Committee shall be regularly appointed, following the procedure outlined in the Faculty Manual. Prior to the end of each Spring Semester, members shall elect (or, under special circumstances, the VPAA shall appoint) the chair for the coming academic year. The chair shall be elected from among those members whose committee service will continue into the coming academic year.

204.9.2 Responsibilities

The Faculty Development and Faculty Research Committee is charged with evaluating proposals for funding support for faculty development and faculty research. Further, it shall have responsibility of allotting funds from those budgeted to support such research. Any proposals involving human or animal subjects shall be forwarded to the Oversight Committee on Human and Animal Research for review and comment. Funding for these forwarded proposals will be granted only with the concurrence of the Oversight Committee on Human and Animal Research. The Faculty Research and Faculty Development Committee is charged with determining the “significance” of the proposed work. Additionally, the committee is charged with recommending the allocation of available funding among the set of proposals submitted in a given application period.

Proposal Evaluation Criteria

In the context of faculty research, the term “significance” is assumed to refer to contributions made to Augusta State University’s reputation as a place where scholarly and creative endeavors are valued and where quality work is being done. Significant scholarly or creative endeavors typically include research or creative work and presentation or publication of original research or creative work to peers through conference presentations, conference proceedings, journal publications, book publications, or other scholarly media. All such activities are construed as making a valuable and meaningful contribution to ASU’s reputation as an institution where scholarship is taken seriously and are deemed, in this sense, to be “significant”.

In the context of faculty development, the term “significance” is assumed to embrace the concept that faculty development is a core value of Augusta State University and must also be supported by the institution. Significant faculty development should be considered to include, but not be limited to, training sessions, workshops, and additional graduate training.

Attendance at a conference as a discussant or attendee does represent important scholarly activity and should therefore not be precluded from funding consideration. However, such pursuits do not contribute to ASU’s scholarly reputation as conspicuously as research productivity. Consequently, requests for funding to travel to present or generate original research may receive higher priority than requests for funding to attend a conference, even as a discussant or session leader.

In some instances, both faculty research and faculty development will qualify for external funding that requires matching funds. These proposals would also be considered “significant” in that they bring the attention of important funding institutions to work being done at Augusta State University.

In summary, FDFR funding should be available to support the following: 1) research or creative work; 2) presentation or publication of research or creative work; and 3) faculty development.

Funding Allocation Guidelines

Proposals should be considered on the basis of merit. As much as possible, funding should be allocated among the three categories of qualified work with each receiving a significant portion of the funding commensurate with the number and quality of proposals before the committee at the time. It is the responsibility of the applicant to clearly demonstrate the significance of the work for which funding is being sought. This explanation must be one that is clear to scholars from diverse fields.

Further, the committee shall consider all forms of faculty research and faculty development activities in constructing the call for proposals and the proposed budget worksheet. The call and the budget worksheet should affirmatively indicate the range of activities that can be funded by

FDFR monies, including, but not limited to, travel expenses (including transportation, accommodation, food, and registration); special materials and needs (including equipment, supplies, data acquisition, data assessment, distribution costs, and other costs); and miscellaneous costs (including publication and production costs, special fees, and other costs).

Timeline

Proposals will be accepted for consideration by the committee twice each academic year according to the timeline shown. A proposal is not required to be submitted during the same semester as the activity to be funded (See table below). To facilitate timely payment to faculty, the chair may authorize payment for work completed on or after July 1 and approved for funding by the committee in the previous academic year.

The committee should strive to adhere to the timeline and guidelines in the table below.

Funding Cycle	Call for proposals	Proposals due	Funding notification to applicant	Period covered
Fall	14 calendar days after beginning fall term	Seven days before Midterm fall semester	Seven days after midterm of fall semester	Current fiscal year - July past to June 30 future
Spring	14 calendar days after beginning spring term	Seven days before Midterm spring semester	Seven days after midterm of spring semester	Beginning of current academic year to June 30
Summer	14 calendar days after beginning spring term	Seven days before Midterm spring semester	Seven days after midterm of spring semester	July 1 to beginning of next academic year*
*Awards for July 1 until beginning of next academic year will be tentative awards pending finalization of academic year funding. It is recommended that the total awarded funding for proposals during this time period not exceed 15% of total anticipated funding.				