

# Agenda

## Faculty Meeting



Tuesday, September 9, 2008  
2:30 p.m., Room 170, University Hall

**I. Approval of the Minutes** from April 15, 2008, available at:  
[http://www.aug.edu/faculty\\_secretary/facmin\\_04\\_15\\_2008\\_draft.pdf](http://www.aug.edu/faculty_secretary/facmin_04_15_2008_draft.pdf)

**II. Academic Policies Committee** – Dr. Todd Schultz

1. Items that do not require a faculty vote– **See Attachment A**

**III. Faculty Policies Committee** – Dr. Tom Crute

1. Key Five-Year Initiatives – **See Attachment B**
2. Bell Research Award Guidelines – **See Attachment C**

**IV. Honorary Designations Committee Recommendation** – Dr. William Bloodworth

**V. President's Report** – Dr. William Bloodworth

**VI. Announcements**

## Attachments

### Attachment A - from the Academic Policies Committee

Items for information only; these do not require a faculty vote

1. Change Keyboard and Computer Application Proficiencies, B.A. degree and B.S. degree in Performance and Music Education  
MUSI\_MAR08\_009 [pdf](#) C0922
2. Change B.A. in Music Lower Division Theory Courses requirements  
MUSI\_MAR08\_10 [pdf](#) C0923
3. Change B.A. in Music miscellaneous requirements  
MUSI\_MAR08\_11 [pdf](#) C0924
4. Change B.M. degree in Music Education, Instrumental Track, core Area F  
MUSI\_MAR08\_12 [pdf](#) C0925
5. Change B.M. degree in Music Education, Instrumental Track, miscellaneous requirements  
MUSI\_MAR08\_13 [pdf](#) C0926
6. Change B.M. degree in Music Education, Vocal Track, core Area F  
MUSI\_MAR08\_14 [pdf](#) C0927
7. Change B.M. degree in Music Education, Vocal Track, miscellaneous requirements  
MUSI\_MAR08\_15 [pdf](#) C0928
8. Change B.M. degree in Performance, Instrumental Track, lower division courses  
MUSI\_MAR08\_16 [pdf](#) C0929
9. Change B.M. degree in Performance, Instrumental Track, miscellaneous requirements  
MUSI\_MAR08\_17 [pdf](#) C0930
10. Change B.M. degree in Performance, Piano Track, lower division courses  
MUSI\_MAR08\_18 [pdf](#) C0931
11. Change B.M. degree in Performance, Piano Track, miscellaneous requirements  
MUSI\_MAR08\_19 [pdf](#) C0932
12. Change B.M. degree in Performance, Vocal Track, lower division courses  
MUSI\_MAR08\_20 [pdf](#) C0933
13. Change B.M. degree in Performance, Vocal Track, miscellaneous requirements  
MUSI\_MAR08\_21 [pdf](#) C0934

## Augusta State University Key 5-year Initiatives

ASU's 5-year initiatives represent a few key areas to be developed over the next five years. They are intended as a guide to focus university growth and improvement, but are not meant to be all inclusive or a replacement of the mission statement. These initiatives are assessable by design, written to be broadly applicable, and are intentionally connected to University System of Georgia goals.

1. Enhance and continue to develop the strengths of the Augusta State University faculty (system goals 1 and 2)
2. Expand resources to foster student academic success (system goal 1)
3. Enhance support for learning in science and mathematics (system goal 1)
4. Develop additional academic facilities to meet enrollment needs (system goal 2)
5. strengthen collaboration with and service to K-12 education (system goal 4)

## **Proposed Lewis K. Bell Alumni Research Award Guidelines**

**NAME:** The name of the award shall be “The Lewis K. Bell Alumni Research Award.”

**PURPOSE:** Recognize outstanding contributions in the areas of research and publication by an Augusta State University faculty member

**FORMS OF RECOGNITION:** Recognition shall be in the form of two plaques—a permanent plaque to be displayed in Reese Library and an individual plaque to the recipient—and \$1000 cash award

**ELIGIBILITY:** All regular members of the Augusta State University faculty shall be eligible for the award

**NOMINATION:** An individual may be nominated by any colleague, alumnus, student, or friend of the university. If the individual who is nominated chooses to be considered, it is his or her responsibility to put together the packet of material for consideration. The packet of materials will be submitted to the chair of the Faculty Recognition Committee by the deadline specified below.

**PACKET CONTENTS:** The nominee will make all arrangements for the contents of the packet submitted. The packet will consist of:

- A. Current curriculum vita
- B. Letters of recommendation that address the quality of the nominee’s research and the contribution of the nominee’s research to the profession with special attention to making the information informative to reviewers outside of the discipline. A maximum of three letters of recommendation will be submitted as follows:
  1. A letter from the chair of the nominee’s department (or Dean for the Hull College of Business)
  2. A letter from a senior faculty member (associate professor or professor) in the nominee’s department in the same discipline, or if necessary, a closely related discipline
  3. A letter from a person in the discipline from outside of ASU such as a professor from another institution
- C. A cover letter with a maximum of 3 pages in 12-point font that specifies research accomplishments and significance in language understandable to those outside the discipline. If the contributions may not be immediately recognizable as research scholarship, then the cover letter should clarify their relevance for a research award.

- D. A list of relevant examples that illustrates research productivity over the past 5 year period. Do not include actual samples. The significance of these examples should be discussed in the cover letter and not as part of the list

**IMPORTANT DATES:** In the first week of September the chair of the Faculty Recognition Committee will send an announcement by email inviting nominations for this award, with a reminder in the first and last weeks of October. Other announcement methods such as electronic posting or hard-copy fliers will also be pursued. The deadline for submitting nominations will be November 1. The chair will contact each nominee to solicit a packet of materials shortly after receipt of each nomination. The deadline for receipt of the packet from the nominee will be the third Friday in November. The chair will keep the packets in a secure location while members of the Faculty Recognition Committee have the opportunity to review them. The committee will meet no later than January 10 to select the most deserving applications—normally the top three—to be submitted to the Vice President for Academic Affairs. The VPAA will arrange for a selection committee to be comprised of professors from other colleges or universities who have distinguished records as research scholars who will review the packets and make recommendations to the VPAA.

**ANNOUNCEMENTS:** The selection will be completed with sufficient time to have the recipient announced and recognized at the Honors Convocation on Honors Night.

## **CURRENT** Lewis K. Bell Alumni Research Award Guidelines

**NAME:** The name of the award shall be “The Louis K. Bell Alumni Research Award.”

**PURPOSE:** The purpose of this annual award shall be to recognize outstanding contributions in the area of research and publication by an Augusta State University faculty member.

**FORMS OF RECOGNITION:** Recognition shall be in the form of two plaques – a permanent plaque to be displayed in Reese Library and an individual plaque to the recipient – and \$1,000 cash award.

**ELIGIBILITY:** All regular members of the Augusta State University faculty shall be eligible for the award.

**NOMINATION:** An individual may be nominated by any colleague, alumnus, student, or friend of the university. If the individual who is nominated chooses to be considered, it

is his or her responsibility to put together a file documenting the research accomplishments.

**SELECTION:** Files for all nominees to be considered in the given academic year will be submitted to the office of the Chair of the Faculty Recognition Committee. Files will be initially screened by the Faculty Recognition Committee. The most deserving applications – normally the top three – will be submitted to a Selection Committee invited by the Vice President for Academic Affairs of Augusta State University. The committee will be comprised of professors from other colleges or universities who have distinguished records as research scholars.

**ANNOUNCEMENTS:** Selection will be completed and the recipient announced at the time of the Honors Convocation on Honors Night.

jh 09/02/2008