

Minutes

Faculty Meeting



Tuesday, November 4, 2008

2:30 p.m., room 170, University Hall

96 faculty members present; President Bloodworth called the meeting to order at 2:30 p.m.

Agenda Items

Dr. William Bloodworth, President, noted that he would invite participation in the second year of Leadership ASU at the next faculty meeting.

I. Approval of the Minutes from September 9, 2008, available at:

http://www.aug.edu/faculty_secretary/facmin_09_09_2008_draft.pdf

The minutes were unanimously approved as distributed.

Dr. Samuel Sullivan, Vice President for Academic Affairs, reminded faculty to vote in the presidential election if they had not already done so. He also noted that, once the University Council has approved the agenda for the faculty meeting, it cannot be changed without the approval of the ASU faculty. He therefore asked for and received a motion to allow the removal of the Intellectual Diversity item from the Faculty Policies Committee section of today's agenda. The motion was seconded and the vote was unanimously in favor of the removal. Item III, number 2, was removed from the agenda.

II. Academic Policies Committee – Dr. Todd Schultz

1. Items that do not require a faculty vote (This item approved at the UC meeting September 25, 2008)– **See Attachment A**

Dr. Schultz presented the items for information only. There were no questions.

III. Faculty Policies Committee – Dr. Tom Crute

1. Addition of the Vice President for Development and Alumni Relations to the University Council membership as shown in the Faculty Manual (This item approved at the UC meeting September 25, 2008) – **See Attachment B**

Dr. Crute presented the change to 107.1.1 of the Faculty Manual. There were no questions.

Vote – unanimously in favor of the change. The change will be added to the Faculty Manual.

2. Revised Grievance Procedure, Intellectual Diversity – (This item was approved by University Council Oct. 23, 2008, but the committee requested that it be withdrawn Oct. 27, 2008. A motion to approve withdrawal of the item was made, seconded, and unanimously supported at this faculty meeting.)
3. Dr. Mary-Kathleen Blanchard spoke concerning TRS Cost of Living cuts proposed by Governor Purdue.

Dr. Blanchard, president of the Faculty Alumni Association, mentioned that all faculty should have received emails regarding this change, accompanied by an invitation to respond. Historically, cost of living adjustments (COLAs) have been programmed to occur twice per year at 1.5 percent each time. The governor's proposal would allow each increase to be voted on. A letter to send to TRS Executive

Director Jeffrey Ezell was distributed. Dr. Blanchard reminded faculty that it's faculty member's own money that was paid in, so there's no good reason the COLAs should not be supported. The change is a breach of promise. Dr. Ed Pettit warned that the change would mean no guarantee that there will ever be increases again. With the current mandated COLAs, retirees don't keep up with inflation some years but make up that loss on good years.

Mrs. Camilla Reid, Reese Library, asked about the TRS Board of Trustees position on this issue. Dr. Blanchard said the measure passed 4-3 but that three members were absent. The measure will be voted on again November 19, so there is a need for immediate response. Both the governor and TRS already have received strongly negative response to the measure, but more is needed. Dr. Pettit noted that the Governor appoints about half of the TRS board; about half work directly for TRS. Dr. Cliff Gardiner, Assistant Dean in the Pamplin College of Arts and Sciences mentioned that for the most recent 12-18 months, equities and bonds have been losing ground and wondered what impact this would have on the actuarial soundness of TRS going forward. Dr. Pettit replied that, although TRS has less, they are still well funded. Dr. Gardiner added that TRS has increased the employer's rate as well as employee's rate for the first time in years. He asked if there were a need to boost available funds to pay for this, where the money would come from. Dr. Pettit answered that it would come from the state budget. Dr. Gardiner followed by asking if it would be the state budget or TRS members. Dr. Pettit replied that currently, the state is required to provide the funding. He added that the Georgia TRS is one of the best funded pensions in the country.

IV. Proposal to publish existing guidelines for the Richard S. Wallace Distinguished Service and the Louis K. Bell Alumni Research awards in the Faculty Manual. – Faculty Secretary– **See Attachment C**

The change was presented by the Faculty Secretary for information only. There were no questions.

V. President's Report – Dr. William Bloodworth –**Also See Handout, Attachment D**

Dr. Bloodworth reviewed our budget situation, noting the effect of recent tax collection shortfalls. He also reviewed the benefit to the institution of increases in upper-level undergraduate and graduate student credit hours.

ASU, like other higher educational institutions in the state, receives relatively little of its funding through tuition. Legislative reductions affect us strongly. Options are being reviewed at the state level to handle the budget shortfalls.

Dr. Bloodworth offered comparisons to peer institutions, noting that we place third for the number of dollars per Full Time Equivalent student, the best position we've been in for some time. He reviewed other comparisons, including the total number of dollars spent per student, money spent on academic support and money spent on institutional support. He also analyzed the relative cost per credit hour of different programs.

He emphasized that our growth in state appropriations in recent years is due almost entirely to the dramatic growth in credit hours in the College of Education, especially at the graduate level, a trend that may not continue as dramatically in the future. To ensure financial stability, he said, we need to increase the percentage of undergraduate credit hours earned by our students at the junior and senior level. We continue to have the lowest percentage of upper-division credit hours among our peer institutions.

VI. Announcements

ASU Theatre presents *Pride and Prejudice* this weekend, running November 6-8 at 8 p.m., November 9 at 3 p.m., at the Performing Arts Theatre.

Dr. Sullivan noted the retirement of Dr. Richard Harrison, Dean of the College of Education. He expressed his deep appreciation for the work Dr. Harrison has done for ASU.

Dr. Carol Rychly, Math and Computer Science, announced a presentation by Greg Kilkenny, a representative from Interwrite Learning, who will demonstrate Interwrite's wireless pad with radio clickers at 2:30 p.m., Thursday, November 6, in the Science building, as a program of the Academy for Learning.

Dr. Quentin Davis, Psychology, mentioned that this Friday at 1:00 p.m. in the JSAC ballroom will be the last presentation of Student-Faculty collaborative research for 2008. The program will resume Spring semester. Lunch will be served while students from Political Science and Chemistry present their research. All ASU students, staff and faculty should attend to learn about the research students are conducting.

Dr. Sudha Ratan, Chair of Political Science, noted a Wednesday, November 19, 12-3 p.m., geographic information systems (GIS) session, for which an email will soon be sent. The session will be co-sponsored by the Political Science Club, Pi Alpha Alpha, the City of Augusta Information Technology GIS Division, and the Columbia County GIS Department.

Mr. Eddie Howard, Director of Student Activities, announced a presidential election watch night event the evening of November 4 at the Jaguar Student Activities Center.

Mr. Dan Whitfield, Vice-President for Business Operations, reminded faculty that although the indemnity plan may first appear to be increasing by 10 percent in cost, participants in the Blue Cross-Blue Shield insurance plan will actually be paying about double their current rate. Few faculty currently enrolled in the indemnity plan have changed from this plan during the enrollment period, which ends Friday, and there is a concern that some faculty who will not wish to pay the higher rates will lose their opportunity to change to a different plan if they do not act immediately.

Mrs. Katherine Sweeney, Registrar and Director of Admissions, promoted an event November 22 at which members of the men's basketball team will receive rings for their championship play this past year.

Dr. Marsha Loda, Hull College of Business, introduced Mr. Herman Gonzalez, a student in Communications and Professional Writing, to begin a presentation on a new speaker series beginning on campus.

Dr. Debra van Tuyll, Communications and Professional Writing, presented *The Life of the Mind*, a new lecture series intended to replace the Cullum series. An independent committee was formed from the nucleus of a review committee that worked on Cullum, and it has developed the new series. All faculty members are asked to participate.

The concept for the series came from the life and work of Eric Hoffer, an American author who worked as a longshoreman much of his life and who pursued a life of intellectual achievement. His belief that everyday people have talents that can be cultivated serves as the basis for the new series. The belief is that if we can persuade our students they can achieve intellectually, it will improve their collegiate experience.

All three colleges will be involved. The goal is to involve students through four to five activities during the semester, then provide a visiting scholar on campus for a lecture series. The committee invites ideas on crossing disciplines.

This year's speaker is Billy Collins, the 2001-2003 United States poet laureate, New York state poet laureate from 2004-2006. He has won prestigious awards, yet everyday people like his poetry. Mr. Collins is a good fit for the concept of the series.

The committee provided a reading of the poem "The Trouble with Poetry," performed by Billy Collins.

Dr. Jim Garvey, chair of Communications and Professional Writing and Honors Program director, asked when Billy Collins would be here. Dr. van Tuyl replied that he would be here March 17-18, 2009, with a public reading held March 18.

Dr. Bill Reese, Sociology, Social Work, and Criminal Justice, announced an American Association of University Professors (AAUP) presentation on Thursday, November 6, 2008, at 2:30 p.m., in the auditorium (UH 170) of University Hall. Dr. Michael Katovich, a sociology professor at Texas Christian University, will present the keynote address titled "The Lived Experience of Temporary Status." Dr. Raymond Whiting, political science, will be the moderator and he also will speak concerning the condition of tenure in academia, the University System of Georgia, and ASU.

The AAUP also will provide a panel on gaining tenure and promotion at ASU on Thursday, November 20, 2:30 p.m. in University Hall 170.

Attachments

Attachment A - from the Academic Policies Committee

Items for information only; these do not require a faculty vote

1. New Course – WELL 1509 - Pilates Proposal [pdf](#) C0936
2. New Course – WELL 1028 – Beginning Fishing Proposal [pdf](#) C0937
3. New Course – WELL 1510 - Kickboxing Proposal [pdf](#) C0938

Attachment B - from the Faculty Policies Committee

(new text in blue)

Proposed

107.1.1 Membership and Organization

Six elected members of the faculty, the President, the Vice President for Academic Affairs, the Dean of the Pamplin College of Arts and Sciences, the Dean of the Hull College of Business, the Dean of the College of Education, the Vice President for Business Operations, the Vice President for Student Services, *the Vice President for Development and Alumni Relations*, the Dean of Students, the Secretary of the Faculty, the Director of the Library, the chair of the Faculty Policies Committee, the chair of the Academic Policies Committee, the chair of the Staff Advisory Council, and the President and Vice President of the Student Government Association shall comprise the membership. The six elected members of the faculty (one from the Hull College of Business, one from the College of Education, and four from the Pamplin College of Arts and Sciences) shall be elected at-large to serve two-year staggered terms. These elected individuals may not serve concurrent terms on both the University Council and the Faculty Policies Committee. Should a faculty member be elected to both the Faculty Policies Committee and the University Council, that individual, at the time of such election, may choose between the two. In such an event, the faculty member from the same college with the next highest number of votes shall succeed to the vacant seat. In the case of a vacancy, the position shall be filled until the next regular election by the appointment of the individual from the same college having gained the next most votes in the preceding election to the vacant seat. Those who are elected shall begin serving at the end of the academic year. One-half of the members shall be elected annually for terms of two years. The President shall serve as chair, and the Faculty Secretary shall serve as secretary. The University Council shall determine its own rules of order.

Existing

107.1.1 Membership and Organization

Six elected members of the faculty, the President, the Vice President for Academic Affairs, the Dean of the Pamplin College of Arts and Sciences, the Dean of the Hull College of Business, the Dean of the College of Education, the Vice President for Business Operations, the Vice President for Student Services, the Dean of Students, the Secretary of the Faculty, the Director of the Library, the chair of the Faculty Policies Committee, the chair of the Academic Policies Committee, the chair of the Staff Advisory Council, and the President and Vice President of the Student Government Association shall comprise the membership. The six elected members of the faculty (one from the Hull College of Business, one from the College of Education, and four from the Pamplin College of Arts and Sciences) shall be elected at-large to serve two-year staggered terms. These elected individuals may not serve concurrent terms on both the University Council and the Faculty Policies Committee. Should a faculty member be elected to both the Faculty Policies Committee and the University Council, that individual, at the time of such election, may choose between the two. In such an event, the faculty member from the same college with the next highest number of votes shall succeed to the vacant seat. In the case of a vacancy, the position shall be filled until the next regular election by the appointment of the individual from the same college having gained the next most votes in the preceding election to the vacant seat. Those who are elected shall begin serving at the end of the academic year. One-half of the members shall be elected annually for terms of two years. The President shall serve as chair, and the Faculty Secretary shall serve as secretary. The University Council shall determine its own rules of order.

Attachment C - From the Faculty Secretary

Proposal: **Insertion of Guidelines:** Wallace Service Award and the Bell Research Award into the Faculty Manual.

Rationale: the guidelines for the Outstanding Teaching Award and the Wallace and Bell awards all are maintained and used by the same committee. The Outstanding Teaching Award guidelines are already printed in the Faculty Manual. The insertion of the guidelines for the other two awards would provide the committee with all their materials in one location, as well as allowing the general faculty to more easily find the criteria.

1. Amend Faculty Manual Section 204.8.2 to read: (new text in blue)

204.8.2 Responsibilities

The committee shall make recommendations to the Vice President for Academic Affairs regarding campus-wide awards to faculty for teaching or scholarly excellence. The guidelines and procedures for the Outstanding Teaching Award, *the Lewis K. Bell Alumni Research Award, and the Richard S. Wallace Distinguished Service Award* are shown in Sections 204.8.3 *through 204.8.5*. The committee may become involved in establishing other forms for recognizing outstanding faculty contributions as may be appropriate. Specific guidelines and procedures for each award shall be maintained by the committee. These should address means of soliciting nominations, gathering relevant information, evaluation, and selection. The committee will, when appropriate, invite qualified off-campus reviewers and/or the Vice President for Academic Affairs to assist with the evaluation and selection process.

2. Insert these guidelines, passed at the Faculty Meeting September 9, 2008, but not previously printed in the Faculty Manual

New Faculty Manual Section 204.8.4

204.8.4 Lewis K. Bell Alumni Research Award Guidelines

NAME: The name of the award shall be "The Lewis K. Bell Alumni Research Award."

PURPOSE: Recognize outstanding contributions in the areas of research and publication by an Augusta State University faculty member

FORMS OF RECOGNITION: Recognition shall be in the form of two plaques—a permanent plaque to be displayed in Reese Library and an individual plaque to the recipient—and \$1000 cash award

ELIGIBILITY: All full-time members of the Augusta State University faculty shall be eligible for the award

NOMINATION: An individual may be nominated by any colleague, alumnus, student, or friend of the university. If the individual who is nominated chooses to be considered, it is his or her responsibility to put together the packet of material for consideration. The packet of materials will be submitted to the chair of the Faculty Recognition Committee by the deadline specified below.

PACKET CONTENTS: The nominee will make all arrangements for the contents of the packet submitted. The packet will consist of:

A. Current curriculum vita

B. Letters of recommendation that address the quality of the nominee's research and the contribution of the nominee's research to the profession with special attention to making the information informative to reviewers outside of the discipline. A maximum of three letters of recommendation will be submitted as follows:

1. A letter from the chair of the nominee's department (or Dean for the Hull College of Business)
2. A letter from a senior faculty member (associate professor or professor) in the nominee's department in the same discipline, or if necessary, a closely related discipline
3. A letter from a person in the discipline from outside of ASU such as a professor from another institution

C. A cover letter with a maximum of 3 pages in 12-point font that specifies research accomplishments and significance in language understandable to those outside the discipline. If the contributions may not be immediately recognizable as research scholarship, then the cover letter should clarify their relevance for a research award.

D. A list of relevant examples that illustrates research productivity over the past 5 year period. Do not include actual samples. The significance of these examples should be discussed in the cover letter and not as part of the list

IMPORTANT DATES: In the first week of September the chair of the Faculty Recognition Committee will send an announcement by email inviting nominations for this award, with a reminder in the first and last weeks of October. Other announcement methods such as electronic posting or hard-copy fliers will also be pursued. The deadline for submitting nominations will be November 1. The chair will contact each nominee to solicit a packet of materials shortly after receipt of each nomination. The deadline for receipt of the packet from the nominee will be the third Friday in November. The chair will keep the packets in a secure location while members of the Faculty Recognition Committee have the opportunity to review them. The committee will meet no later than January 10 to select the most deserving applications—normally the top three—to be submitted to the Vice President for Academic Affairs. The VPAA will arrange for a selection committee to be comprised of professors from other colleges or universities who have distinguished records as research scholars who will review the packets and make recommendations to the VPAA.

ANNOUNCEMENTS: The selection will be completed with sufficient time to have the recipient announced and recognized at the appropriate ceremony.

3. Insert these guidelines, previously passed and in current use but not yet printed in the Faculty Manual

New Faculty Manual Section 204.8.5

204.8.5 Richard S. Wallace Distinguished Service Award

Criteria

The selection criteria will be distinguished service to the University, the students, and the community. Distinguished service is that which exceeds the expectations of one's professional obligations, which would be taken into consideration for promotion and/or tenure.

The recipient will be a member of the Augusta State University faculty. The recipient should demonstrate a broad range of service to the University, the students, and to the community at large. Criteria will include (but not limited to):

- * the unselfish offering of time, energy, and ideas
- * significant participation in a wide range of university and community activities
- * action without regard to personal benefits
- * support of service organizations and activities in leadership roles
- * projection of a positive image for the institution
- * involvement in programs addressing extraordinary concerns (e.g. handicapped, minority, disadvantages, elderly, etc.)
- * service as a mentor within the university and the community
- * quality service far exceeding one's peers in the dispatch of professional responsibilities such as student advising, committee leadership and ad hoc committee service

Attachment D – Information on the ASU Budget from the President’s Report

Where We Are—By the Numbers

1. MONEY: State Appropriations per FTE Student

	<u>FY 2004</u>	<u>FY 2008</u>	<u>Four-Year Gain</u>
Columbus	\$5,837	\$5,849	.02 %
Armstrong	5,427	5,924	9.16 %
Augusta	5,296	5,438	2.68 %
Kennesaw	5,003	5,159	3.12 %
Clayton	4,916	5,070	3.13 %

2. REASON: Growth in Graduate Credit Hours at Augusta State

	<u>FY 2004</u>	<u>FY 2008</u>	<u>Four-Year Gain</u>
	8,719	16,624	90.66%

(Note: Gain from FY 2007 to FY 2008 alone was 27.56%.)

3. PROBLEM: Undergraduate Credit Hours at the Junior and Senior Level in FY 2007

Kennesaw	37.9%
Clayton	34.3%
Columbus	32.9%
Armstrong	32.7%
Augusta	27.4%

4. DETAILS: Credit Hours at Augusta State, FY 2006 to FY 2008

	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
Learning Support	7,213	6,772	5,477
Freshman & Sophomore	97,924	99,205	97,870
Junior & Senior	<u>38,512</u> (26.8%)	<u>39,910</u> (27.4%)	<u>40,884</u> (28.3%)
Total Undergraduate	<u>143,649</u>	<u>145,887</u>	<u>144,231</u>
Graduate	<u>10,146</u>	<u>13,032</u>	<u>16,624</u>
Total Credit Hours	153,795	158,919	160,855

Total credit hour increase:	+ 4.6%
Undergraduate credit hour increase:	+ 0.4%
Graduate credit hour increase:	+63.8%

5. MORE DETAILS: About Credit Hours in the College of Education

	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
Graduate CH in the COE	5,549	6,018	7,389	9,963	13,273
Graduate CH in PCAS and HCB	3,170	3,280	2,757	3,069	3,351
Undergraduate CH in the COE	13,457	13,291	13,483	14,799	15,797

6. EVEN MORE DETAILS:

	Enrollment	Credit Hrs	Headcount FT Faculty	Salary Total FT Faculty	Summer Faculty	Part Time Faculty	Total Instruction Cost	Cost per Credit Hour
FY06	38,613	116,864	166.5	8,184,661	1,195,262	727,825	10,107,748	\$86.49
FY07	39,186	118,089	169.0	8,618,242	1,224,832	812,511	10,655,584	\$90.23
increase over py	573	1,225	2.5	433,581	29,569	84,686	547,836	\$3.74
FY08	39,715	115,764	174.5	9,273,856	1,285,055	809,739	11,368,650	\$98.21
increase over py	529	-2,325	5.5	655,614	60,223	-2,772	713,065	\$7.97
% Change from FY06 to FY08	2.9%	-0.9%	4.8%	13.3%	7.5%	11.3%	12.5%	13.5%

College of Business								
	Enrollment	Credit Hrs	Headcount FT Faculty	Salary Total FT Faculty	Summer Faculty	Part Time Faculty	Total Instruction Cost	Cost per Credit Hour
FY06	5,353	16,059	20	1,736,047	222,183	7,500	1,965,730	\$122.41
FY07	5,356	16,068	21	1,755,444	235,951	32,450	2,023,845	\$125.96
increase over py	3	9	1	19,397	13,768	24,950	58,115	\$3.55
FY08	5,341	16,020	20	1,726,804	203,776	116,221	2,046,801	\$127.77
increase over py	-15	-48	-1	-28,640	-32,176	83,771	22,955	\$1.81
% Change from FY06 to FY08	-0.2%	-0.2%	0.0%	-0.5%	-8.3%	1449.6%	4.1%	4.4%

College of Education								
	Enrollment	Credit Hrs	Headcount FT Faculty	Salary Total FT Faculty	Summer Faculty	Part Time Faculty	Total Instruction Cost	Cost per Credit Hour
FY06	7,747	20,872	31	1,521,063	320,874	65,650	1,907,587	\$91.39
FY07	9,137	24,762	33	1,647,513	376,203	119,849	2,143,564	\$86.57
increase over py	1,390	3,890	2	126,450	55,329	54,199	235,977	-\$4.83
FY08	10,471	29,070	41	1,985,442	430,867	212,263	2,628,572	\$90.42
increase over py	1,334	4,308	8	337,930	54,665	92,414	485,008	\$3.86
% Change from FY06 to FY08	35.2%	39.3%	32.3%	30.5%	34.3%	223.3%	37.8%	-1.1%

Total								
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	Enrollment	Credit Hrs	Headcount FT Faculty	Salary Total FT Faculty	Summer Faculty	Part Time Faculty	Total Instruction Cost	Cost per Credit Hour
FY06	51,713	153,795	217.5	11,441,771	1,738,319	800,975	13,981,065	\$90.91
FY07	53,679	158,919	223.0	12,021,198	1,836,986	964,810	14,822,994	\$93.27
increase over py	1,966	5,124	5.5	579,427	98,666	163,835	841,929	\$2.37
FY08	55,527	160,854	235.5	12,986,102	1,919,698	1,138,223	16,044,022	\$99.74
increase over py	1,848	1,935	12.5	964,904	82,712	173,413	1,221,029	\$6.47
% Change from FY06 to								
FY08	7.4%	4.6%	8.3%	13.5%	10.4%	42.1%	14.8%	9.7%

jh 11/11/2008