

# Minutes University Council



Thursday, August 27, 2009  
3:00 p.m., N113 HCoB

In preparation for the Faculty Meeting, Thursday, September 10, 2009

Present:

**William Bloodworth, Jr.** (Chair), President; **Maritess Banez**, President of the Student Government Association; **Rob Bledsoe**, Arts and Sciences; **Barbara Coleman**, Business Administration; **Gordon Eisenman**, Dean of Education; **Wally Evans**, Chair, Faculty Policies Committee; **Pam Hayward**, Arts and Sciences; **Jeff Heck**, Faculty Secretary; **Marc Miller**, Dean of Business Administration; **Michelle DeLoach**, Chair, Staff Advisory Council; **William Nelson**, Director of the Library; **Robert Parham**, Dean of Arts and Sciences; **Brett Parker**, Vice President of the Student Government Association; **Sam Robinson**, Arts and Sciences; **Carol Rychly**, Arts and Sciences; **Samuel Sullivan**, Vice President for Academic Affairs; **Dan Whitfield**, Vice president for Business Services; **Judi Wilson**, Education.

Dr. Bloodworth called the meeting to order at 3:01 p.m.

## Agenda Items:

I. **Approval of the Minutes** from April 2, 2009, available at:

[http://www.aug.edu/faculty\\_secretary/ucmin\\_04\\_02\\_2009\\_draft.pdf](http://www.aug.edu/faculty_secretary/ucmin_04_02_2009_draft.pdf)

Dr. Miller moved to approve the minutes as distributed; Mr. Whitfield seconded.

**Vote** – all ayes

II. **Report** of the President

Dr. Bloodworth provided a handout detailing the membership and expectations of the University Council. The council serves primarily to manage governance, deciding whether or not items prepared for the Faculty Meetings are ready to be included on the agenda.

III. **Faculty Policies Committee** – Dr. Wally Evans

1. Permanent Committees Description– **See Attachment A**

For addition to the Faculty Manual and merge onto the Committees web page.

Dr. Evans presented the item. Dr. Tom Crute, chair of the past year's Faculty Policies Committee, worked to learn about the permanent committees and created this list, carried over to this year. Dr. Bledsoe requested that the text be reviewed for minor corrections prior to the Faculty Meeting. Dr. Evans will ensure this happens. Dr. Hayward asked if it was accurate that Honors Committee members have to teach honors class. Dr. Evans will check but he felt fairly certain the statements were from committees themselves. Dr. Nelson asked if the term "permanent committees" is the official term for this group of committees. The faculty secretary replied that it is labeled this way in the Faculty Manual. Dr. Sullivan questioned if the level of detail in the attached document is sufficient, if this is to be the primary information concerning permanent committees.

**Vote** – all ayes except for one nay. The item will be included on the agenda for the Faculty Meeting.

Dr. Bloodworth asked the council if, with only a single agenda item for the faculty meeting on September 10, whether that meeting should be cancelled and the agenda item folded into the October Faculty Meeting. After some discussion, Dr. Bloodworth said he would consult with Dr. Sullivan about this matter. A decision needs to be made by September 3.

#### **IV. Announcements**

\* Mr. Whitfield expressed his thanks and appreciation for the extensive work employees in the Payroll and Human Resources offices did to facilitate the changeover to the new payroll system. Dr. Bloodworth agreed that the school had done a remarkable job, especially given the concurrent increase in enrollment.

\* Ms. Banez said she will enjoy working with the University Council. She noted that students entering our institution are interested in participating, and requested that we continue open discussion with them.

Dr. Bloodworth asked if she had items to report to the council concerning student governance. Ms. Banez said that many students have expressed satisfaction with the new shuttle. She said the Student Government Association will seek to change students' views of ASU, and that the organization will be working on health care as an issue. Dr. Nelson noted it's important that students assigned to faculty committees attend the meetings. Ms. Banez responded that she is working on this; the SGA does not yet have its senators in place because of a change in procedure from last year, but she already has students assigned to some committees and has stressed the importance of attending or making sure a substitute is arranged.

Dr. Bloodworth noted that time used to be given to the SGA president during the Fall Convocation, and he asked Ms. Banez to consider using five minutes at the next Faculty Meeting to present SGA issues.

Ms. Banez noted that Augusta State University will be hosting a meeting of the University System of Georgia's Student Advisory Councils and she asked for suggestions for activities and/or items to give away to the SAC members during their visit November 6-7.

Adjourned at 3:36 p.m.

## **Attachments**

### **Attachment A - from the Faculty Policies Committee**

This item requires a vote.

For addition to the Faculty Manual and merge into the Committees web page.

### **Permanent Committees**

#### **Alcohol and Drug Abuse**

To ensure the university is in compliance with alcohol, tobacco and drug policies. Our most important action is to evaluate the policies involving alcohol, tobacco, and drugs on our campus and to report our findings in the Biennial Review. It reports to the VPSS.

#### **Alternative Dispute Resolution Committee**

To foster an environment that is conducive to resolving conflict at the lowest level in the organization. The Committee enters into mediation between parties that request alternate dispute resolution. The Committee reports to the President.

#### **Banner**

The Banner Oversight Committee is charged with monitoring the performance of, enhancements to, upgrades to and issues with our student information system, Banner. It reports to the VPAA.

#### **Fort Gordon Liaison**

The purpose of the Fort Gordon Liaison Committee is to foster good relationships between ASU and the military community. The committee reports to the President.

#### **Georgia Consortium**

The Georgia Consortium for International Studies (GCIS) promotes intercultural understanding and fosters faculty international development by offering faculty development programs abroad, by sponsoring special programs in the area of international education, and by recognizing faculty and student achievement in international studies.

#### **Graduate Council**

The mission of the Graduate Council is to help maintain the high quality of graduate education at Augusta State University by reviewing and making recommendations to the faculty and the Vice President for Academic Affairs on matters related to all graduate programs of the University. It is chaired by the AVPAA.

#### **Homecoming**

The Homecoming Committee is charged with managing and implementing Homecoming. They report to the Director of Student Activities.

#### **Honorary Designation Committee**

The Honorary Designation Committee considers the naming of facilities and the granting of honorary degrees and makes recommendations to the President. The Committee reports to the President.

#### **Honors**

The Honors Program Committee advises the Honors director on policies and procedures for the Honors Program. They meet several times a year with the Honors director; they serve as members on students'

thesis committees; a subgroup selects the outstanding thesis of the year; all members serve, at least occasionally, as teachers in Honors courses. The Committee reports to the VPAA.

### **Humanities**

The Humanities Committee focuses on matters internal to the Humanities program. The committee works to help facilitate successful teaching, a reasonable consistency among sections, and interdisciplinary approaches to the subject matter. The committee will make recommendations dealing with matters such as course content, coordinating syllabi, labs, course evaluations, textbooks, and the academic minor in Humanities. The committee reports to the Dean of Arts & Sciences.

### **Institutional Fee Review**

It is to review any request for increase in fees that are charged to students by various entities on campus like Athletic fee, IT fee, etc. It reports to the President.

### **Minority Advising Program**

[http://www.aug.edu/minority\\_advising.htm](http://www.aug.edu/minority_advising.htm)

<http://www.usg.edu/academics/comm/mapmro/>

The Minority Advising Program was established in 1983 to enhance the academic welfare of minority students in the University System of Georgia. Its goals include the promotion of academic success, development of human potential, and the creation of an environment that fosters the success and retention of minority students. The Committee reports to the VPAA.

### **Who's Who**

The charge of the Who's Who Committee is to solicit, select, and recognize outstanding students at ASU who fit the criteria set out by Who's Who in American Colleges & Universities. The Committee reports to the VPSS.

### **Women's Studies**

Overall, the role of the Women's Studies Program Committee is to aid in the administration of the Women's Studies program at ASU. Primarily, this consists of consulting with and advising the director of Women's Studies regarding curricular, personnel, and assessment issues. The Committee reports to the Dean of Arts and Sciences.