

# Minutes University Council



Thursday, October 27, 2005  
3 p.m., W1012 Science Bldg.

In preparation for the Faculty Meeting, November 8, 2005 (date changed)

Present:

**William Bloodworth, Jr.** (Chair), President  
**Barbara Coleman**, Business Administration; **Tom Crute**, Arts and Sciences; **Thomas Deering**, Dean of Education; **Chris Fontimayor**, Student Government Association; **Cliff Gardiner**, Arts and Sciences; **Peggy Geren**, Chair, Faculty Policies Committee; **Jason Gribek**, Staff Council; **Richard Harrison**, Education; **Jeff Heck**, Faculty Secretary; **Eddie Howard**, Student Services (for Joyce Jones, Vice President for Student Services); **Charles Jenks**, Chair, Academic Policies Committee; **William Nelson**, Director of the Library; **Robert Parham**, Dean of Arts and Sciences; **Sam Robinson**, Arts and Sciences; **Samuel Sullivan**, Vice President for Academic Affairs; **Jack Widener**, Dean of Business Administration

President Bloodworth called the meeting to order at 3:01 p.m.

## Agenda Items

**I. President's Report** – President Bloodworth deferred his time.

**II. Minutes** from September 8, 2005, were unanimously approved as distributed.

**III. Academic Policies Committee** – Dr. Charles Jenks, chair.

**1. Items for information only** – Items were presented. (see attachment A)

**2. Items requiring faculty vote** – (See Attachment B)

*Motion* – to place the items in Attachment B on the Faculty Meeting agenda

*Discussion* – Dr. Tom Crute asked if change request CH0183, altering hours in the Literature degree, would mean the degree now requires a total of 123 hours instead of 120? President William Bloodworth refocused the issue on the changes' validity as an item to appear on the faculty meeting agenda. Dr. Cliff Gardiner noted that not all the signatures collected for approval of the Master's in Teaching change (CH0194) had made it through to the Academic Policies Committee. He will locate and forward this page for inclusion in the change request form for the MAT program.

*Vote* – all in favor to place the changes on the agenda

**3. Change in Proposal for Change in an Academic Program form** (See Attachment C)

*Motion* – to distribute an alteration to the form, for information only.

*Discussion* – Dr. Sam Robinson requested an additional change to the form to update it to the current terminology of Area F

*Vote* –Unanimously approved original and new changes to the form

Dr. Samuel Sullivan will ensure the form is prepared.

**IV. Faculty Policies Committee – Dr. Peggy Geren, chair**

**1. Faculty Manual Change: Addition of Director of Grants and Sponsored Programs to standing committees (See Attachment D)**

*Motion* – to approve addition of the campus grant writer position into three standing committees in the Faculty Manual

*Discussion* – It was clarified that the change was to focus on the position and not the individual

*Vote* –Unanimously approved

**V. New Business**

Dr. Sam Robinson requested that the faculty meeting time be reconsidered, as many of his faculty taught classes during that time. Dr. Sullivan will review the issue.

**VI. Announcements –**

**Dr. William Nelson** – carpeting of the library has been completed on the 3<sup>rd</sup> floor, but oil shortages have delayed recarpeting the stairs. Sprinkler installation has begun. Research materials in the work zone will be pulled for patrons as needed.

**Dr. Samuel Sullivan** – ASU must submit no later than November 15 our retention rates and an improvement plan. Dr. Ray Whiting has helped prepare a draft which will be reviewed by a variety of groups, including the faculty. Dr. Sullivan will mention the report during the faculty meeting and ask for reactions and suggestions.

Adjourned at 3:30 p.m.

## Attachments

### Attachment A

Items approved unanimously by Academic Policies Committee, for Information Only

1. **CHANGE:** Catalog entry, MATH 0096, to change COMPASS score [pdf](#) C0184
2. **CHANGE:** Catalog entry, MATH 0097, to change COMPASS score [pdf](#) C0185
3. **CHANGE:** Catalog entry, MATH 1101, to change text description [pdf](#) C0186
4. **CHANGE:** Catalog entry, MATH 3020, to change text description [pdf](#) C0188
5. **CHANGE:** Catalog entry, MATH 4011/4012, to change text description [pdf](#) C0189
6. **CHANGE:** Catalog entry, MATH 6011/6012, to change text description [pdf](#) C0190
7. **CHANGE:** Catalog entry, HONR 1010, to remove as Area F option for the Psychology major  
[pdf](#) C0191
8. **CHANGE:** Catalog entry, History degree with a Certificate in Secondary School Teaching, to reflect  
Chancellor's Office Area F requirements [pdf](#) C0192
9. **CHANGE:** Catalog entry, CHEM 4830, to correct lab hours [pdf](#) C0193
10. **CHANGE:** Catalog entry, EDTD 6120, to remove 6010 as prerequisite [pdf](#) C0195
11. **CHANGE:** Catalog entry, EDTD 6910, to change text description [pdf](#) C0196

## Attachment B

Items approved by Academic Policies Committee but requiring a faculty vote.

1. **CHANGE:** Undergraduate Major for the Bachelors degree in English pdf C0183  
Add additional upper-division course to major concentration
2. **CHANGE:** Catalog entry, MATH 1111, to change text description pdf C0187
3. **ADD:** New Master of Arts in Teaching Degree pdf C0194  
See full proposal at: <http://www.aug.edu/~pedbmt/rdh/>

**Attachment C**

**PROPOSAL FOR CHANGE IN AN ACADEMIC PROGRAM**

To ensure clear photocopies, please type or print legibly with a black pen.

- Graduate or Undergraduate Major for the \_\_\_\_\_ degree in
- Undergraduate Minor in
- Area F** for the \_\_\_\_\_ degree in
- Change in catalog entry for existing course(s) (renumbering, relettering, change in title, change in description)
- Other program:

**FROM:**

**TO:**

**IMPACT ON OTHER PROGRAMS:** List all other programs in the college that will be affected by this change:

Have the schools/departments responsible for these programs been notified about this proposal?

<b>YES</b>	--	<b>Date:</b>	<b>Department:</b>	<b>Person Contacted:</b>
		<b>Date:</b>	<b>Department:</b>	<b>Person Contacted:</b>
		<b>Date:</b>	<b>Department:</b>	<b>Person Contacted:</b>

**NO ( )**

What is the projected date for this program change to take place?

Date: \_\_\_\_\_

REASONS FOR CHANGE:

APPROVALS: At each level listed below, the person shown in parentheses is asked to initial and date this form and then forward it to the next level.

1. Department of \_\_\_\_\_(Chair)  
Date \_\_\_\_\_ Initials \_\_\_\_\_ Was approval unanimous?\* ( ) YES ( ) NO ( ) NOT APPROVED
2. School Curriculum Committee (Committee Chair)  
Date \_\_\_\_\_ Initials \_\_\_\_\_ Was approval unanimous?\* ( ) YES ( ) NO ( ) NOT APPROVED
3. School (Dean)  
Date \_\_\_\_\_ Initials \_\_\_\_\_
4. Academic Policies Committee ( Committee Chair)  
Date \_\_\_\_\_ Initials \_\_\_\_\_ Was approval unanimous?\* ( ) YES ( ) NO ( ) NOT APPROVED
5. College Council (Faculty Secretary)  
Date \_\_\_\_\_ Initials \_\_\_\_\_ Was approval unanimous?\* ( ) YES ( ) NO ( ) NOT APPROVED
6. General Faculty Meeting (Faculty Secretary)  
Date \_\_\_\_\_ Initials \_\_\_\_\_ Was approval unanimous?\* ( ) YES ( ) NO ( ) NOT APPROVED
7. After the faculty meeting, the faculty secretary will forward this form to the Vice President for Academic Affairs.

\*If not unanimous, summarize the significant minority opinions:

## Attachment D

### Proposed changes to Faculty Manual

1. p. 25/ 204.9/ The Faculty Research and Faculty Development Committee

The Faculty Research and Faculty Development Committee shall consist of one representative (ex-officio and non-voting) of the Augusta State University Research Center, **the Director of Grants and Sponsored Programs (ex-officio and non-voting)**, and six additional faculty members (one from the College of Business Administration, one from the College of Education, and four from the College of Arts and Sciences).

2. p.26/ the Intellectual Properties Committee/ 204.12.1/ Membership

The committee shall consist of nine voting members: six tenured full-time teaching faculty (two from the College of Business Administration, two from the College of Education, and two from the Pamplin College of Arts and Sciences), a fiscal affairs representative who directly reports to the Vice President for Business and Student Services, **the Director of Grants and Sponsored Programs (ex-officio and non-voting)**, a full-time student, and a member of the Staff Advisory Council. . . . .

3. p. 28/ the Oversight Committee on Human and Animal Research/ 204.16.1/ Membership

The Oversight Committee on Human and Animal Research will consist of five faculty members, **the Director of Grants and Sponsored Programs**, and one community member, all with particular interest and expertise in this area and who will normally be reappointed annually.