

Minutes University Council



Thursday, November 20, 2008
3:00 p.m., N113 HCoB

In preparation for the Faculty Meeting, Tuesday, December 2, 2008

Present:

William Bloodworth, Jr. (Chair), President; **Barbara Coleman**, Business Administration; **Mike Searles** for Tom Crute, Chair, Faculty Policies Committee; **Peggy Ruth Geren**, Assistant Dean, Education; **Andre Goodman**, President of the Student Government Association; **Richard Harrison**, Dean of Education; **Jeff Heck**, Faculty Secretary; **Helen Hendee**, Vice President of Development and Alumni Relations; **Donna Hobbs**, Arts and Sciences; **Marc Miller**, Dean of Business; **William Nelson**, Director of the Library; **Robert Jarman** for Robert Parham, Dean of Arts and Sciences; **Sam Robinson**, Arts and Sciences; **Samuel Sullivan**, Vice President for Academic Affairs; **Cathy Tugmon**, Arts and Sciences; **Dan Whitfield**, Vice President for Business Services.

Not Present:

Michelle DeLoach, Chair, Staff Advisory Council; **Pam Hayward**, Arts and Sciences; **Najhee Jackson**, Vice President of the Student Government Association; **Joyce Jones**, Vice President for Student Services; **Todd Schultz**, Chair, Academic Policies Committee.

Dr. Bloodworth called the meeting to order at 3:04 p.m.

Agenda Items:

I. **Approval of the Minutes** from October 23, 2008, available at:

http://www.aug.edu/faculty_secretary/ucmin_10_23_2008_draft.pdf

The minutes were approved as distributed.

II. **Faculty Policies Committee** – Professor Mike Searles for Dr. Tom Crute – **See Attachment A**

Professor Searles introduced a collection of changes to the Faculty Manual reflecting the removal of all mentions of the Cullum Committee, a committee no longer in existence.

Ms. Helen Hendee, Vice President for Development and Alumni Relations, asked if the replacement committee will be placed into the manual. Dr. Bloodworth indicated that the Faculty Policies Committee would consider such changes as the replacement committee evolved.

Motion – It was moved to approve the recommendation for inclusion on the Faculty Meeting agenda.

Vote – Unanimously in favor.

III. Announcements

Mr. Andre Goodman noted an effort by the Student Government Association to involve faculty and staff in the meetings and activities of students on campus.

Ms. Hendee and Dr. Barbara Coleman announced a reception for graduates, to be held Tuesday, December 16, 4 p.m. to 7 p.m., at the Maxwell Alumni House.

Adjourned at 3:12 p.m.

Attachments

Attachment A - from the Faculty Policies Committee – requires a faculty vote

Proposed changes to faculty manual regarding Cullum Committee (5 total changes plus renumbering and updating table of contents).

1. Remove section 105.1.2.4.3.8 regarding the selection of Cullum topics by Faculty Policies Committee and renumber remaining sections accordingly.

~~105.1.2.4.3.8~~ The Faculty Policies Committee will solicit topics for the Cullum Committee during each spring semester and compile a list for faculty to review. Faculty interested in proposing a topic will obtain permission to chair the Cullum Committee from their department chair. Those proposing topics will invite all faculty to apply for Cullum Committee membership. Faculty who have expertise or interest in the topic and/or have agreed to work on specific tasks will be chosen to serve on the Cullum Committee. Those proposing topics will submit the topic and a list of Cullum Committee members to the Faculty Policies Committee. The Faculty Policies Committee will review all proposals and select one. Cullum topics will be selected two years in advance.

2. Remove section 204.5 and its subsections regarding the membership and responsibilities of the Cullum Committee and renumber remaining committee sections accordingly.

~~204.5 The Cullum Committee~~

~~204.5.1 Membership~~

~~The Cullum Committee shall consist of a group of at least five faculty and at least one staff who have been recruited by the faculty member who has proposed the successful Cullum topic for the year, as chosen by Faculty Policies. The committee will also include: the deans of the colleges (ex officio and non-voting); two students; a representative of the Cullum Foundation; the Director of Continuing Education or that person's designee (ex officio and non-voting); the Director of Media Services or that person's designee (ex officio and non-voting); and, an immediate past Chair of the Cullum Committee, (ex officio and non-voting).~~

~~Section 204.5.1 changed: [March 7, 2001](#). Text of the changes [here](#).~~

~~Section 204.5.1 changed: [April 14, 2004](#). Text of the changes [here](#).~~

~~Section 204.5.1 changed: [February 28, 2006](#).~~

~~204.5.2 Responsibilities~~

~~The committee arranges Cullum lectures and related activities.~~

Process: The Faculty Policies Committee will call for topics from faculty during Spring Semester each year. Once a list of topics is collected, it will be published to all faculty. Any faculty member(s) interested in forming a committee based on one of the topics will consult with the department chair to obtain permission for chairing the committee and offering the course in the department. The faculty member forming the committee will then invite all faculty to apply for committee membership and will choose faculty who have expertise, experience or professional interest in the topic, and/or who agree to work on specific tasks on the committee. Interested faculty may apply to serve on more than one proposed committee. The proposers will submit the topic and list of members who have agreed to serve on the committee to the Faculty Policies Committee. The Faculty Policies Committee will review all proposals and select one.

The Cullum chair will be listed as instructor for the Cullum 2900 course and will be the first person offered a section to teach. The Cullum chair will obtain permission from his or her department chair since the Cullum course will be part of the faculty's normal teaching load and not an additional assignment. If more sections are needed, the Cullum Committee chair will select additional professors of record and will secure permission from their departmental chairs. The chair will also be responsible for making sure that one department submits Cull 2900 as a class, so it will be reflected in the Class Schedule.

Cull 2900—The course will have two class meetings per week, such as Tuesdays and Thursdays from 11:30 am–12:45 p.m. If lectures by guest speakers are given in the morning and the evening, students may attend either lecture. The syllabus will be the same for all sections. The Cullum Committee chair and any other instructors of record will design the syllabus. Course requirements will include readings and a writing component, such as a report or essay. Departments may choose to offer Cull 2900 as an option in the core in area F, based on interest and the restrictions on Core Area F classes within the department.

Cull 4900—The Cullum 4900 course will allow students to take the course for credit in their major field. Students in the 4900-level course will attend the regular Cullum classes along with the 2900-level students, but they must complete additional work related to their major under the supervision of a professor in their department. If there is sufficient enrollment for the 4900-level course, departments may choose to offer a section as part of a professor's normal teaching load. If there are relatively few students enrolled, the department may have professors supervise students in addition to their normal teaching load.

The chair of the committee from the previous year will meet with the new chair to assist with planning and committee operations. The committee is encouraged to coordinate with the Lyceum committee to co-sponsor an event relating to the Cullum topic. The library will archive materials for Cullum, including a manual with guidelines, which may be checked out by committee chairs. Each committee

~~will compile a notebook of summary procedural information including a time line of the duties of the Cullum Committee members. The notebook will be kept at the library as a historical reference for future chairs.~~

3. Modify the membership of the Lyceum Committee in 204.15.1 by removing Cullum Committee chairs from the Lyceum Committee. Remove reference to coordinating with Cullum events in 204.15.2

204.15.1 Membership

The Lyceum Committee shall consist of nine students, nine faculty members, and a number of ex officio members as indicated. One voting faculty member each will be recommended by the Deans of the Hull College of Business and the College of Education; the Chairs of the departments of English and Foreign Languages; Communications and Professional Writing; Music; Art and three others at large recommended by the Committee-on-Committees. Three new faculty members will rotate on each year to serve three-year terms. It is recommended that new student members serve three-year terms, with three new students rotating on each fall.

The ex officio, non-voting members will be the Grover C. Maxwell Performing Arts Theater manager, the Director of New Space Gallery, the Director of Public Relations, the Dean of Students, ~~the Chairs of the Cullum Committees for the current and upcoming academic years,~~ the Director of the Honors Program, the Director of Women's Studies, the Director of the Sand Hills Writers Conference, and the Director of Student Activities who shall serve as the committee chair.

Section 204.15.1 changed: [March 2, 2005](#).

Section 204.15.1 changed: [April 17, 2007](#).

204.15.2 Responsibilities

The committee is the primary advisory organization in matters of cultural programming on campus and is responsible for organizing, implementing, and publicizing the Lyceum Series of events. Such events should be intellectually and culturally stimulating, support the academic curriculum, and not be otherwise available in the CSRA. Events should represent a variety of cultural areas such as art, music, dance, theater, debate, film, and literature. When feasible the programming should support established ASU cultural organizations such as ~~Cullum,~~ Women's Studies, Fine Arts Center Gallery, Sand Hills Writers Conference, Black Student Union/Minority Advising Program, Drama, Jazz Band, and the Film Series.

4. Remove reference to Cullum events as part of university-wide service in 421.2.4

421.2.4 Service to Augusta State University (university-wide) Examples include, but are not limited to:1. Active work and service on university committees, standing and ad hoc (including search committees)2. Serving actively as an officer on a committee
3. Special projects or consultation for university (e.g., archaeological digs)4. Participation/attendance at university functions including faculty meetings, graduations, honors ceremonies, Lyceum, ~~Cullum~~, library programs, faculty presentations such as recitals, sporting events, alumni events

5. Remove Cullum Committee from the list of Current University Standing Committees

B. List of Current Committees

University Standing Committees

Academic Policies

Affirmative Action (membership non-rotating)

Arts and Sciences Curriculum

Arts and Sciences Post-Tenure

Athletics

Budget Advisory

Business Administration Curriculum

Business Administration Post-Tenure

~~Cullum (two committees)~~

Education Curriculum

Education Post-Tenure

Employee Benefits

Faculty Recognition

<and continuing>

jh 11/20/2008