

PAYROLL DEDUCTION AUTHORIZATION

Please complete the following form to deposit funds to your JagCard Cash stored value account through payroll deduction.

The funds deposited in this account can be used for purchases and/or services at the following locations: ASU Bookstore, all ASU Food service locations, vending machines in University Hall, Allgood Hall, Fine Arts, Science Building, Washington Hall, Jaguar Student Activities Center, University Village, University Village washers and dryers, selected photocopiers on campus, ASU Media Services, ASU Parking and the ASU Copy Center.

AUGUSTA STATE UNIVERSITY PERSONAL INFORMATION

Name: _____

Department: _____

Office Phone: _____

Employee#: _____

Payroll deduction funds onto card:

_____ \$10.00 _____ \$20.00 _____ \$50.00 \$ _____ Other

_____ Bi-Weekly _____ Monthly

**\$2.00 is a minimum amount for payroll deduction. Payroll deductions will be set up for every pay period, unless cancelled. If you need to stop your payroll deduction, please contact the payroll office in writing 10 days prior to next pay period.

I have read the ASU JagCard Campus Card User Terms and Conditions and understand its terms and agree to be bound by them. I hereby authorize ASU to make the above specified deduction(s) and apply this amount to my JagCard account. I understand that funds on my JagCard are only available as deposited.

Signature

Date

Email

Please return complete form to:
JagCard Office
Box 44
Attn: Pam Lightsey
JSAC