ORP

ORP *Change Form*

OPTIONAL RETIREMENT PLAN

Augusta State University

You may change ORP companies up to four times in a calendar year. Your changes will become effective the month following receipt of your completed forms.

Clear this form

SS# | LAST NAME | FIRST NAME | M I

CONTRACT TYPE (Academic or fiscal) | DEPARTMENT | CAMPUS PHONE

EMAIL ADDRESS

Individuals who participate in the Optional Retirement Plan (ORP) of the University System of Georgia may choose to change their ORP companies (among the three (3) approved ORP vendors) up to four (4) times per calendar year. The changes will become effective the month after your completed forms are received in Human Resources. In the space below, choose any or all three (3) ORP companies.

Please designate your allocations with the following stipulations:

- Allocations must total 100%
- If divided, a minimum investment to any one company must be at least 10%
- All contributions must be on a whole number percentage basis
- You must submit this form to the Human Resources Department.

Allocation of total contribution	**Company** (check box)
_____ %	☐ Fidelity Investments
_____ %	☐ TIAA-CREF
_____ %	☐ VALIC
TOTAL 100 %	

This agreement shall remain in force during my continued employment except as amended in writing by me. I understand I am responsible for all investment decisions regarding this plan.

I, the undersigned, do hereby certify I have read and fully understand the above statements regarding the University System of Georgia Optional Retirement Plan.

SIGNATURE | DATE

Print form

Send completed forms to:
Augusta State University
Human Resources - Box 48
2500 Walton Way
Augusta, GA 30904

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