

Augusta State University

Refund Schedule for Tuition and Fees

Spring Semester 2010

- **If you paid your fees with your own funds and withdraw from all classes**, you will receive a refund based on the schedule below, usually within two weeks. *Cash and check refunds are processed through the HigherOne card only and are processed on Tuesdays and Thursdays, except on the last day of the calendar month. Credit card refunds are processed only on Thursdays, except on the last day of the month.*
- **If your fees were paid with the proceeds of financial aid awards**, refunds will be made to the agencies providing that financial aid. If you received **both** HOPE Scholarship and Title IV funds (Pell, Stafford Loans, Perkins Loans, SEOG, LEAP), a percentage of your Title IV awards will be returned to the U.S. Department of Education. The return of Title IV awards is based on three percentage points and is slightly different from the below schedule. The return of Hope Awards is based the schedule below . **You will be required to repay the percentage of your HOPE award. Failure to do so will result in the loss of your HOPE eligibility.**
- **IMPORTANT:** If you received certain kinds of federal financial aid, including Pell, SEOG and LEAP, that exceeded the amount of your tuition and fees, **you will be required to return a portion of those awards to the U.S. Department of Education. You will lose your eligibility for future federal financial aid if you don't make repayment arrangements within 45 days of your withdrawal.** Federal aid recipients who do not complete any of the classes for which they register and do not officially withdraw may be required to return up to half of the aid used to pay their tuition and fees. See the Financial Aid Office for more information.

January (percentages accurate only for classes lasting the full semester. Refunds are calculated to three decimal points for recipients of Title IV loans and grants.)

			6-100%	7 98%	8 97%	9
10	11 – 94%	12 – 93%	13 – 92%	14 – 91%	15 – 91%	16
17	18 – 88%	19 – 87%	20 – 86%	21 – 85%	22 – 84%	23
24	25 – 81%	26 – 80%	27 – 79%	28 – 78%	29 – 77%	30
31						

February

	1 – 74%	2 – 73%	3 – 72%	4 – 71%	5 – 71%	6
7	8 – 68%	9 – 67%	10 – 66%	11 – 65%	12 – 64%	13
14	15 – 61%	16 – 60%	17 – 59%	18 – 58%	29 – 57%	20
21	22 – 54%	23 – 53%	24 – 52%	25 – 51%	26 – 51%	27
28						

March

	1 – 48%	2 – 47%	3 – 46%	4 – 45%	5 – 44%	6
7	8 – 41%	9 – 40%	3/10 to the end of term 0%			

Refund Policy

- **Official Full Withdrawal from the University:** The refund amount for students withdrawing from the University shall be based on a pro rata percentage determined by dividing the number of calendar days in the term that the student completed by the total calendar days in the term. The total of calendar days in a term is calculated from the beginning to the end of classes and includes weekends, but excludes scheduled breaks of five or more days, including weekends. The unearned portion will be refunded up to the point in time that the number of calendar days completed is equal to 60 percent of the number of calendar days in the term. Students who withdraw from the University when the calculated percentage of completion is greater than 60 percent, are not entitled to a refund of any portion of institutional charges.

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Spring Semester 2010 (continued)

- **Adjustment for Outstanding Fees:** The amount of a refund due a student will first be applied to any unpaid fees owed to Augusta State University.

- **Reduction of Load:** Students who reduce their course loads before the end of the official drop/add period resulting in a reduction of the matriculation or non-resident fee(s) will receive a 100% refund of the reduced fees. **This is not a complete withdrawal from the university but a reduction in course load. No refund will be made for reduction in credit hours after the schedule adjustment period.** Dropped classes will be deleted in order that "W" grades will not appear on the permanent records.