

## Library Faculty Meeting Minutes

**Date:** Wednesday, March 29, 2006

**Present:** Baker, Black, Bryant, Heck, Kerins, Reid, Schneider, Verburg  
**Next Meeting:** Thursday, April 13, 2006  
**Leader:** Reid  
**Recorder:** Schneider  
**Observer:** Verburg  
**Leader:** Schneider  
**Recorder:** Verburg  
**Observer:** Baker

**Last Meeting:** Minutes of March 15 approved.

**Library Student Retention Committee:** Dr. Nelson informed the committee that Ginny Loveless had reviewed previous discussions and discussed the possibility of creating a library “family room” with Dan Whitfield, Vice President for Business Operations. Dr. Whitfield checked with the Board of Regents and reported that this was allowable. There was also a discussion of the ASU summer library orientation sessions and library participation.

**Special Agenda Item:** FY07 Serials Renewal-Diane Black: Discussed current serials subscriptions and decided to pick up the cost of the *Statesman's Yearbook*. It was decided to revisit the issue of serials subscriptions at the next meeting.

### Area Reports:

**Reference:** (Fay Verburg): Fay crafted a new reference policy for community users. Beginning April 10, 2006, community users will be allowed to sign on to the designated reference computers for a single session of up to two hours per day. Community users will be allowed to sign on only once per day. There was also some discussion of the library's online computer use policy and the need to ensure that the library's policy is consistent with the ASU campus computer use policy.

**Library Instruction:** (Camilla Baker): 21 classes, totaling 114 students, were taught in March. Camilla B. has enrolled as a “higher education pioneer” in the group “SOS for Information Literacy in Higher Education,” a project sponsored by the Center for Digital Literacy at Syracuse University. This position involves contributing lesson plans and interacting with other information literacy professionals.

**Special Collections:** (John O'Shea) The taping for PBS, which included an interview with Dr. Cashin, went well.

**Technical Services:** (Diane Black): No report.

**Automation:** (Jeff Heck): An ILLiad upgrade was recently completed. Jeff reported that the “Office to Desktop” program works well. Jeff will be attending the GALILEO end-user's conference from April 19-25.

**Outreach Librarian:** (Mellie Kerins): Martha Corkrin is working on the next issue of Reese's Pieces. Mellie will write the article on the new staff development process. Employees will be encouraged to attend one of

several workshops chosen by the Inreach Committee and related to their jobs rather than the “one size fits all” workshops of the past two years.

**Electronic Serials:** (Martha Bryant): Martha indicated that the Wilson Art full text database only gave us three new titles with full text.

**Government Documents:** (Joe Schneider): Deborah Tritt will be taken a partial leave of absence for 10 weeks this summer in order to undertake an internship with the Digital Library of Georgia in Athens. She may work some weekend hours at the Reese Library reference desk during the time of the internship.

**Media Services:** (Rose Axton): No report.

**Circulation/Associate Director:** (Camilla Reid ): Camilla R. indicated that approximately 1100 LIBQUAL surveys have been completed. The final FY06 Library Unit plan is due May 5. Camilla R. will be at the “Let’s Talk About It! Jewish Literature” grant workshop in Miami on Tuesday & Wednesday, April 4-5. References are now being checked on the finalists for two vacant staff positions in circulation.

**Director:** (Bill Nelson): Dr. Nelson will be giving a workshop in Oklahoma City, April 26-27.

**Committee Reports:** None.

**Miscellaneous:** None.

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