

Library Faculty Meeting Minutes

Date: August 16, 2006

Present: Baker, Black, Bryant, Heck, Kerins, Nelson, O'Shea, **Next Meeting:** August 31, 2006
Reid, Sunderland, Verburg

Leader: Reid

Leader: Schneider

Recorder: Schneider

Recorder: Verburg

Observer: Verburg

Observer: Baker

Last Meeting: Minutes of August 2, 2006 approved.

Special Agenda Items: Continued discussion of the FY07 Unit Plan. Challenge 3, involving information literacy, was discussed specifically.

Area Reports:

Reference: (Fay Verburg): The new faculty tour of the library will be August 17, 2006.

Librarians will meet in the reference area at 10:00 to explain library services to new faculty.

Library Instruction: (Camilla Baker): As of August 16, 2006, 32 fall semester classes have been scheduled for bibliographic instruction. Also, a request for library instruction has been received from an area high school. More requests from area high schools are expected.

Special Collections: (John O'Shea): Report included in Mellie K's outreach report.

Technical Services: (Diane Black): We are now in the process of ordering books for the Fall.

There was a discussion of the transition from WorldCat to the new Open WorldCat link and issues of user access.

Automation: (Jeff Heck): Deep Freeze is now set up so that Bill W. or Jeff H. can run the program from their offices. The eventual plan is to run Deep Freeze on a server. Justin Clifton, from ITS, has developed a script that will allow the library to pull information for adjunct faculty and staff. The library will now have a fairly automated way of collecting student, faculty, and staff information for the system.

Outreach: (Mellie Kerins): Mellie has been busy attending student orientations. The next student orientation will be on Monday. It is called, "What's the Scoop?" Mellie is requesting volunteers. Also, Jeff, Bill Wells, John, Carol Waggoner-Angleton, and Mellie, as part of the Georgia Archives committee, are preparing a special program entitled, "Watermark for Adversity: Augusta Floods." It will be held on Tuesday, October 10 at 2:30 in University Hall 170.

Electronic Resources: (Martha Bryant): Ebrary came and demonstrated their product for the library. We currently have a free 30-day trial in effect. Martha has received a significant amount of positive feedback from faculty regarding SportDiscus. Martha is looking into setting up a trial of Blackwell Compass.

Government Documents: (Joe Schneider): Joe will be nominated to be the 2007 Vice Chair and 2008 Chair of the Documents Interest Group for the Georgia Library Association. Deborah will return from her internship and vacation next week. A new student, Stephanie, has been hired to replace Joey.

Media Services: (David Sunderland): David Sunderland, the new night-time supervisor introduced himself. Media Services is preparing for the fall semester. Classroom maintenance is almost complete for all buildings. Two video training classes have been conducted and an additional class will be offered next week. Currently, Media Services is working on video streaming faculty lectures and notes.

Circulation/Associate Director: (Camilla Reid): Camilla R. brought up a discussion of the merits of print vs. e-books and collection development. Also, there may be some possible additional funding for Crossfire Bellstein. A staff development training session will be offered at some point during the fall semester. The mid-semester unit plan report is due October 13.

Director: (Bill Nelson): Student Technology Fee project proposals will be due soon. There will be a state IT audit of campus in the near future. We will receive 30 days notice. Department unit plans and minutes are due by September 15. Also, Dr. Nelson reminded everyone of the need for clear expectations and concrete, substantive recommendations for tenure review. Hourly paid employees must take a lunch break during the day, according to new federal guidelines. Deedre Lewis is the new administrative secretary.

Committee Reports: None

Miscellaneous: There was encouragement of library participation in A-Day.

Updated: LibFacMinutes8.dot May 10, 2006 /wrw