

# Library Faculty Meeting Minutes

**Date:** September 14, 2006

**Present:** Baker, Black, Bryant, Heck, Kerins, O'Shea, Reid, Schneider, Verburg      **Next Meeting:** Oct. 12, 2006

**Leader:** Verburg

**Leader:** Baker

**Recorder:** Baker

**Recorder:** Black

**Observer:** Black

**Observer:** Bryant

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**Last Meeting:** Minutes of August 31, 2006 approved as submitted.

**Special Agenda Items:** 2007 Unit Plan draft was amended and approved for submission to the Vice President for Academic Affairs

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## Area Reports:

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**Reference:** (Fay Verburg): No report

**Library Instruction:** (Camilla Baker): Additional classes are scheduled for October.

**Special Collections:** (John O'Shea): Philip Jordan, a student assistant, has resigned.

**Technical Services:** (Diane Black): Diane will contact the Art Department regarding appropriate handling and description of catalogs from auction houses.

**Automation:** (Jeff Heck): Georgia Law On Disc is no longer available on the network. Bill Wells will install it on two workstations in the Reference Room. Jeff is working on making kiosk stations available.

**Outreach:** (Mellie Kerins): Poster and invitations are ready for the Georgia Archives Week event, entitled "Watermark of Adversity: Augusta Floods." The display for Hispanic Heritage Month will remain up until October 15.

**Electronic Resources:** (Martha Bryant): Ebrary trial ends today. Trials are also available for Hein Online, Crossfire Beilstein, and African American Studies (Oxford).

**Government Documents:** (Joe Schneider): Joe Schneider and Deborah Tritt are presenting a paper reporting results of their study of government documents usage by students in the social sciences at GaCOMO on September 21.

**Media Services:** (Rose Axton): No report

**Circulation/Associate Director:** (Camilla Reid ): 39 participants attended the first session in the program on Jewish literature, "A Mind of Her Own: Fathers and Daughters in a Changing World," on September 11. Subsequent sessions will be held on October 3, October 23, November 13, and December 4.

Camilla Reid, Camilla Baker and Jeff Heck will be presenting "What Every Faculty Member Should Know About Information Literacy" at GaCOMO on September 21. They will present a modified version of the same program for HONR 3900, "In the Lair of the Skull", on September 27.

Dr. Nelson will give a presentation on library assessment at GaCOMO on September 21.

There are continuing issues with the locks on the FRONT DOORS of the Library (that open into the Jag Student Center). Until the lock issue is corrected by the contractors, PLEASE DO NOT USE A KEY TO OPEN OR CLOSE those front doors. The Circulation department is responsible for opening and closing the Library; they are the only ones who should use a key on the front doors. The side staff door on the East side of the Library (facing Washington Hall) is still functioning as it did during construction of the Student Center. EVERYONE, is expected to enter and leave the building by that entrance after hours (i.e., whenever the FRONT DOORS are locked).

The Family Room on the third floor is almost finished.

**Director:** (Bill Nelson): No report

**Committee Reports:** Joe Schneider will be teaching a course on jazz aesthetics for the Cullum 2007 series. All Cullum 2007 courses will be offered on Tuesday and Thursday evenings.

**Miscellaneous:** Reese Library Achieved 100% participation in the A Day campaign.

Updated: LibFacMinutes8.dot May 10, 2006 /wrw