

# Library Faculty Meeting Minutes

**Date:** November 28, 2007

**Present:** Camilla Baker, Diane Black, Martha Bryant, Jeff Heck, Mellie Kerins, Bill Nelson, John O'Shea, Yadira Payne, Camilla Reid, Fay Verburg

**Next Meeting:** December 12, 2007

**Leader:** Baker

**Leader: Black**

**Recorder:** Black

**Recorder: Bryant**

**Observer:** Bryant

**Observer: Heck**

**Last Meeting:** Minutes of November 14, 2007 were approved with editorial changes.

**Special Agenda Items:** There was an extended discussion of library personnel issues.

## Area Reports:

**Reference:** (Fay Verburg):

No Report.

**Library Instruction:** (Camilla Baker):

Six library instruction classes for 156 ASU students were taught in November. The final total count for the Fall semester was 100 classes to more than 2,000 students. Seven classes were taught in non-library locations because the class sizes were too large to be accommodated in Room 304.

**Special Collections:** (John O'Shea):

During Carol Waggoner-Angleton's absence, the student assistants have rearranged their schedules to help cover Special Collections hours. Work on the index to the loose photographs continues. The photographs are currently being scanned as jpeg images for inclusion in the index.

**Technical Services:** (Diane Black):

Diane attended the online SOLINET class, *A Librarian's Guide to eBooks*, on November 26. The session was informative and answered many concerns and questions related to ordering and monitoring use of electronic resources.

**Automation:** (Jeff Heck):

No Report.

**Outreach Librarian:** (Mellie Kerins):

Author and photographer, Robert Arnett, will discuss his internationally acclaimed book, *India Unveiled*, at Reese Library on January 12, 2008 at 3 p.m. Saturday afternoon was selected to encourage community participation in this event.

**Electronic Serials:** (Martha Bryant):

Martha performed an overlap analysis through Serials Solutions to see how much overlap there is between Art Full text and what we currently have access to. There was only one journal out of 173 that we do not currently get through another database.

**Government Documents:** (Yadira Payne):

At Dr. Nelson's request, Yadira reviewed and certified the Spanish translation of ACRL's *Standards for Libraries in Higher Education*. Government documents that have been on the 2004 and 2005 Needs and Offers holding shelf have been removed and holdings have been deleted from the library catalog and OCLC. A workflow and schematic for Government Documents Department is currently in progress. It will be ready for the student assistant to begin the shifting process in December.

**Media Services:** (Rose Axton):

No Report.

**Circulation/Associate Director:** (Camilla Reid):

Painting in the library should be completed soon and the lab on the 3<sup>rd</sup> floor will be open again for students' use. The new GALILEO interface will become effective on December 17. A Pipeline message and email will be sent to both students and faculty to notify them of the upcoming changes to GALILEO. The new library web site has received favorable reviews from the Library Committee. Diane Black's article "Clinton-Anderson Hospital, Inc.: a Legacy of Linwood C. Hayne," was published in the Fall 2007 issue of *Augusta-Richmond County History*. The library will be subscribing to Harbor House Books' new serial publication, *Pillars of Augusta Life*.

**Director:** (Bill Nelson):

The Student Technology Fee (STF) Committee has determined what proposals will be funded with this year's technology fees. Dr. Nelson is in the process of notifying campus departments whose requests have been funded for FY2008. Library projects that will be funded include several GALILEO databases including JSTOR, Project Muse, Humanities International Complete, Historical Abstracts, BioOne, ARTstor (1/2), Book Review Digest, and Safari Tech Books Online. The Media Center will receive new laptops that were requested.

**Committee Reports:**

The library's annual Christmas Party will be held on December 18 in the 2<sup>nd</sup> floor lobby area. Jeff and Bill are working to fit the new library web site into the template designed by Public Relations. Jeff is investigating the possibility of integrating the Sakai open sourceware into the library automation system. The software includes many of the features common to course management systems and is being used by several other universities in the USG system.

**Miscellaneous:**

No Report.

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