

Library Faculty Meeting Minutes

Date: April 2, 2008

Present: Baker, Black, Bryant, Heck, Kerins, Mims, Nelson, O'Shea, Reid, Verburg

Next Meeting:
April 23, 2008
2:00—3:30 pm

Leader: O'Shea
Recorder: Reid
Observer: Verburg

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Recorder: Verburg
Observer: Baker
Location: Library Conference Rm

Last Meeting: Minutes of March 19, 2008 were approved

Special Agenda Items: Reese Library's assignment for SACS Compliance assessment (Nelson). There was discussion of the notification letter from the office of the ASU Accreditation Liaison (Ray Whiting) sent to Nelson as a member of the University's Commission on Colleges (CoC) Compliance Certification Team. Members of the library faculty will give Nelson feedback on compliance principles 2.9, 3.8.1, 3.8.2, and 3.8.3. Nelson will contact the other campus units who might have input on these four principles. Nelson will respond by April 18, 2008.

Area Reports:

Media Services: Nick Mims attended the meeting for Media Services. He reported that due to the recent storm there was some flooding in the Science Building. Some instructional equipment was affected, but all is back in order. Projection equipment purchased with Student Technology Fee funding is being installed in some campus classrooms next week to replace obsolete systems.

Reference: (Fay Verburg): Verburg led a discussion to clarify the library's policy concerning use of computers in the library by under-high-school-age children. For community users, the parent or adult responsible for the child must supervise the child at all times. The child can only use the computer to which the adult has been given password access by the Reference staff member and cannot use a computer alone and unsupervised. The same supervision of children is expected of ASU users who use their ASU network ID and password.

Library Instruction: (Camilla Baker): During March ten classes have been taught to 209 students. The total for spring 2008 is sixty-five classes for 1,264 students. ILIT 1500 will be offered in fall 2008 on Monday/Wednesday from 10:00—11:15am in University Hall 223; and on Tuesday/Thursday from 4:00--5:15pm in Reese Library 304. Library Room 304 is reserved for library instruction only in the campus room scheduling system.

Special Collections: (John O'Shea): No report.

Technical Services: (Diane Black): Black brought up the Reese Library Serials renewal list. There was discussion about the print subscription to *Science News*; since it is available in multiple full-text resources, the print subscription will be discontinued. There was also discussion of *Flannery O'Connor Review* and where it should be placed for tracking purposes. Reid will contact English & Foreign Languages for feedback. Links to Project Muse titles have

been added to GIL on a trial basis.

Automation: (Jeff Heck): Bill Well's last day as Library Technical Support Specialist was March 31. Nelson said the Library's intent is to fill this position as soon as possible. After consulting with Barbara Coleman, Associate Dean of the Hull College of Business, the Simmons data product purchased for the Hull College of Business will be made available on a computer in the third floor lobby area. Heck will be loading the NetLibrary Shared Collection VII MARC records to GIL.

Outreach: (Mellie Kerins): The grant that Kerins and Dr. Karen Aubrey have been writing to the American Library Association for display of "Pride and Passion: The African-American Baseball Experience" has been submitted. Plans are being made for events during National Library Week, April 13-19, 2008. The library will participate again this year in ASU's Staff Appreciation Week *Progressive Snacking* event (April 30th).

Electronic Resources: (Martha Bryant): Once again this year, the Gale company is offering free access to various information resources during National Library Week.

Government Documents: (Yadira Payne): Since Payne is in San Francisco for the *Let's Talk About It! Jewish Literature* grant workshop, Reid gave her report. Stephanie McCollum has resigned her part-time library assistant position in Government Documents to go back to school full-time in order to graduate on time. The new Federal Depository Librarian for our region is Hallie Pritchett, Map Librarian at the University of Georgia Libraries. Effective March 26, 2008, the U.S. Government Printing Office (GPO) ceased using cutter numbers on the hearings issued by the Joint Economic Committee and started using the serial numbers for those items. Publications classified prior to March 26th will not be changed to reflect the new policy. Effective March 26th the GPO modified its cataloging practice for serials thus impacting MARC records; 780/785 MARC field is no longer used; now used is the 776 field. This change is consistent with CONSER practice. Payne and the government documents staff have implemented a new process so that the LC to SuDoc conversions will continue and monthly statistics will be kept. Miriam Zecharias is currently working on two displays for April through July: Child Abuse Prevention and Autism Awareness. In July there will be a U.S. Constitution and Declaration of Independence displays.

Circulation/Associate Director: (Camilla Reid): Reid brought the books and other materials received by the library as the result of the "Connecting to Collections Bookshelf" grant Carol Waggoner-Angleton applied for from Institute of Museum and Library Services. The Association of College and Research Libraries (ACRL) annual statistics from Reese Library have been filed. Reid thanked Bryant and Heck for their quick response to a last minute call for data for the ACRL supplemental survey on electronic resources. Reid gave an orientation tour for a candidate for the African American Literature position in the Department of English & Foreign Languages. Nelson, Baker and Reid met with a member of the NASAD (National Association of Schools of Art & Design) accreditation team visiting the Department of Art.

Director: (Bill Nelson): Nelson is presenting a PowerPoint presentation to the Library Committee on April 15th on the results and recommendations from the LibQual+ survey. On April 16th he has been invited by Ingram Library to give the Charles Beard Memorial Lecture at the University of West Georgia in Carrollton.

Committee Reports: None.

Miscellaneous:

The next Library Faculty Meeting is Wednesday April 23, 2008 in the Library Conference

Room.

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