

Library Faculty Meeting Minutes

Date: October 14, 2009

Present: Camilla Baker, Jeff Heck, Ralph Herndon, Mellie Kerins, William Nelson, John O'Shea, Yadira Payne, Camilla Reid, Fay Verburg

Next Meeting: Nov. 3, 2009

Leader: Kerins

Leader: Heck

Recorder: Heck

Recorder: O'Shea

Observer: O'Shea

Observer: Payne

Last Meeting: Minutes of the Sept. 30, 2009, meeting were approved as distributed.

Special Agenda Item: none

Area Reports:

Media Services: (Ralph Herndon): A new office cubicle has been constructed for Tim Williams, the night supervisor, so his office is in the public area he supervises. A new part-time student has begun cataloging. Dr. Walter Evans is working with Media Services on an audio project.

Reference: (Fay Verburg):
No report.

Library Instruction: (Camilla Baker):
Classes are continuing.

Special Collections: (John O'Shea):
Due to mid-semester student assistant schedule needs in Special Collections, student work hours have been modified. There may be times when it is not possible for the room to be attended.

Physical Plant came two days ago at noon to check roof leak; they reported it and it has been patched.

Technical Services: (Diane Black):
Camilla Reid noted we have almost completed processing Elfriede McLean's donation.

A cataloging staff member has been hired, pending background check. John, Yadira, and Owen served on the hiring committee. Kate Culver should begin November 2. She has worked at Borders, AT&T, and the Columbia County Library previously. Dr. Nelson noted that we are fortunate to have a long overlap for training while Carolyn and Diane are still here, since Kate will need cataloging training. John noted she understands MARC records and OCLC and has used our system frequently.

Automation: (Jeff Heck):
Jeff and Owen met with ITS personnel to discuss networking approaches for the new Bookeye scanner and for implementation of an 802.11n network in the library, including the use of four additional access points to improve coverage in the building. Setup should begin soon.

New laptops have been configured by ITS and will be delivered shortly.

Outreach: (Mellie Kerins):

Mr. Bill Baab will be the featured speaker about Augusta Glass Production as described in his book: *Augusta on Glass: Drops of History from Glass and Pottery Containers Used by Soda Water Manufacturers, Whiskey Distillers, Beer Brewers, Mineral Water Sellers and Patent Medicine Men in and around Augusta*, during the Georgia Archives Month celebration, Wednesday, October 21, 2:30 p.m., at the library second floor lobby. The ASU Chamber Singers also will sing at the event. A flyer for the event was passed around by Yadira.

We applied for the Laura Bush 21st Century Library Grant last year but did not succeed. We will try again this year with Mellie leading the effort. The grant proposal last year focused on training staff on the Web 2.0 resources of the Oak wiki on campus. Mellie asked if we want this to be a major lynchpin of the proposal this year, to teach staff use of wiki, blogs, etc. The request last year was \$53,000, to be spent on training. The intent of the grant is to train employees to use Library 2.0 tools. Yadira asked how many employees have used Oak since a training session was held during a previous staff development session. She suggested meeting each employee where they are and designing training at their current level. Camilla Baker noted there must be a measureable outcome. Camilla Reid said the proposal last year was not granted because of a technical issue with the arrangement of the proposed budget. She suggested routing the narrative portion of the former proposal around to all library faculty. December 15 is the deadline for submission of the new proposal. We will discuss this as a special agenda item at the next library faculty meeting.

Electronic Resources: (various faculty):

Fay passed around a database trials summary sheet, suggesting a moratorium on trials, since we have seven in progress. We discussed the benefits and limitations of the ProQuest digital microfilm subscription, which wouldn't cost more than our current microfilm subscription. The Wall Street Journal and New York Times could be our purchasing focus. John noted some subscriptions do not provide all sections, such as the obituaries. Fay and Camilla Baker liked the Access World News Research Collection but Fay felt it didn't have a deep backfile. The American History in Video collection was promoted by Camilla Reid to History and to Political Science. She noted a blurring of the line between Library and Media Services activities with this product, since the videos previously would have been in a set of videotapes. Ralph responded that Media Services had been talking about streaming many of their collections to students. File size and costs are problems.

Government Documents: (Yadira Payne):

Some PURL (persistent URL) links provided by the federal government and loaded into our catalog records are broken and may remain so. The Government Printing Office alerted us that the PURLs for many documents have been lost. It is still possible to go to the technical display in the record and look for the original URL (before use of the PURL).

Yadira displayed a new board game, "Space Travel Hazards," which will be kept in the Government Documents workroom. The game has too many parts to monitor if it were placed on the regular shelving. She also passed around a new book about the Air House.

Yadira enjoyed the Council of Media Organizations conference, receiving good feedback on her presentations, all of which have been posted to the COMO ning.

She has been invited to present about women's studies resources to the annual Government Documents meeting for the state. She also currently serves as the chair for the GLA Government Documents Interest Group.

Circulation/Associate Director: (Camilla Reid):

Francine, Jeff, Dar, Rose and Camilla are conducting a search for a new Business Manager for the library. Two interviews are completed of the five scheduled.

Munters is tentatively scheduled to pack out endangered historical materials from the Pilgrim Life building Thursday and Friday, November 12-13. The materials are scheduled to be stored in Atlanta no more than 6 months; we seek funds for cleaning them prior to their storage here.

Camilla reminded faculty about the Cashin Lecture Series this weekend. A keynote speaker from Cambridge, England, will present in UH 170 Friday at 6 p.m.

Camilla assisted with the Hull College of Business program reviews last week. Suggestions from our library were incorporated, and Dean Miller expressed his appreciation for the support received by the Hull College of Business from Reese Library. Camilla thanked Mellie for her input.

Director: (Bill Nelson):

Dr. Nelson was pleasantly surprised by being given a lifetime GLA membership at COMO, in honor of his many contributions to Georgia librarianship.

Committee Reports:

Fay reported that the Promotion and Tenure subcommittee for the library has made progress with the application packets and expects to meet an advanced deadline.

Miscellaneous:

Jeff presented an academic paper at COMO and was sworn in as secretary for GLA for the year.

Yadira will be dressed as a “love bug” on October 21st for “Love Your Body Day,” to support women’s studies.

Mellie reminded faculty concerning payment in support of our Thanksgiving event.

Next Meeting: November 3rd, 2 p.m.