

Library Faculty Meeting Minutes

Date: February 4, 2010

Present: Camilla Reid, Camilla Baker, LouAnn Blocker, Mellie Kerins, Jeff Heck, John O'Shea, Yadira Payne, Ralph Herndon, Ginny Loveless, Owen Angleton

Leader: Blocker

Observer: Heck

Recorder: Loveless

Next Meeting: Feb. 11th, 2010

Leader: Heck

Observer: Kerins

Recorder: Loveless

Last Meeting: Minutes of the January 21, 2010 meeting were approved as distributed.

Special Agenda Item: (Reid): Discussion of preliminary floor plans drafted by Physical Plant and the Library for future growth to enhance the usage of library space by adding archival space for the Pilgrim Life collection, more study rooms and a larger instruction classroom.

(Payne): Hallie Pritchett, the Regional Federal Depository Librarian from the University of Georgia Libraries is scheduled to visit our depository on Tuesday, Feb 23rd. In addition to being given a tour of our Library, she will review items we have selected as Needs and Offers, evaluate our procedures, and see the results of our Big Shift project.

(Reid): Discussion of the Quality Enhancement Plan (QEP) questions sent out by Dr. Bill Dodd, Associate Vice President for Academic Affairs, in which ASU must prepare for SACS. The committee is trying to collect information on various constituencies' perceptions of our students' strengths and weaknesses, as well as their views of our educational environment on campus. The Library will turn in their responses individually. They are due Feb 9th.

Area Reports:

Media Services: (Ralph Herndon): The Boykin Wright conference room is getting an electronic make-over.

In Allgood Hall, the 3rd floor will be getting document cameras.

From Educast, Media Services has been testing a demo of an electric capture that can record a class lecture or other event. Currently, Media Services uses a tripod and a video recorder when this service is needed. In order to acquire this equipment, some logistics would have to be worked out and funding would have to be secured.

Reference: (Camilla Reid): Reference Coordinator, Fay Verburg, will be working part-time from home for the time being and is going to be aiding Camilla Reid with Collection Development for the Library since Camilla is now Acting Director.

Due to rising costs and decreasing budgets, Fay suggests we should consider moving current print materials to more online Reference resources.

Library Instruction: (Camilla Baker): There is a sub-committee of Library Committee members who are looking into ways for the ILIT 1500 course to be a more integral part of the curriculum.

Special Collections: (John O'Shea): John is continuing to do the original cataloging project of significant archival collections within Special Collections.

Carol Waggoner-Angleton is attending two-session ASU Continuing Education bookmaking class with two staff members from Circulation (Tina McClarnon and Rhonda Cornell).

Carol taught a Nursing and Technology library instruction class on Jan 29th.

Technical Services: (Various): Our EBSCO representative, Jodi Kuehl, visited us on February 3rd.

Diane Black will leave the Library at the end of March after working as a part-time contractor after her retirement last year. She will come to the next Library Faculty Meeting to discuss the state of Technical Services and to answer any questions we may have.

Automation: (Jeff Heck): The library evaluation form is now on the library homepage. Owen Angleton will take action so that the submissions are recorded in a spreadsheet for easier usage and data compilation.

Owen will update all pages of the Library's website to reflect Dr. Nelson's retirement.

From Lyrasis, Owen will be attending the online seminar, "Metadata for Digitization and Preservation". He will use this information to begin a Bookeye scanning project with Dr. Edward Cashin's material.

Outreach: (Mellie Kerins): For Black History Month, the library will host a "Meet the Author" for Florence Ports Brown who will discuss her book, "The Breezy Meadow: A Butterfly's Story". It is scheduled for Friday, February 12th at 2:30pm. The Bookstore will have copies of the book.

Also, for Black History month, Matthew Whittington will put together a display on the events that took place in Augusta, Georgia in May 1970. It chronicles the aftermath of the murder of a young boy in the local jail and the riots that ensued.

Mellie will ensure that either through ASU Public Relations or through Reese Library, information will be widely disseminated about Dr. Nelson's retirement.

Electronic Resources: (LouAnn Blocker): Jodi Kuehl from EBSCO came for a meeting Feb. 3. She is pleased with the way EBSCO Essentials (Electronic Resource Management) is working for other academic customers. She will have Mary Sue Hoyle contact us about a demo of EBSCO Discovery. LouAnn will send the announcement for free EBSCO online courses on the ERM and other products/features. She will also send the information about current trials from ABC-CLIO by email to library faculty and others who work at the reference desk.

Following up on discussion of Science online from the last meeting, LouAnn stated the yearly price would be about the same each year, \$5645. Unfortunately, the first year is not more expensive just because of purchasing the backfiles.

We are still waiting on prices on the full-text of America, History and Life and Historical Abstracts.

With Owen Angleton and Matthew Whittington's help, LouAnn created a flyer for the Civil Rights Digital Library for the JSAC bulletin board and bib/webliography of reference resources for Black History Month.

Government Documents: (Yadira Payne): The Government Documents seal is now on the Library homepage.

During the Annual Georgia Depository Libraries meeting at Mercer in December, Yadira had the opportunity to peruse Mercer's Needs and Offers list and earmarked some books for our Depository. The books have arrived and are: U.S. War Department (1875); Policy of the United States toward Maritime Commerce in War (1936); By Authority: The Statutes at Large, Confederate States of America (1862 & 1863); and United States Army Campaigns of World War II – Sicily (1993).

On Tuesday, February 9th, a returning student assistant, Jennifer Mansell, will start in Government Documents to assist Yadira with the research and creation of pathfinders, instructional handouts, and special projects for the continued marketing and promotion of the department.

Due to Reese Library's status as a Federal Depository, we have free access to the National Climatic Data Center's Online Document Library, the world's largest active archive of weather data. It will be linked on GIL and GALILEO.

Circulation/Associate Director: (Camilla Reid): Camilla Reid is coordinating with Eddie Howard and Student Activities to get the Library included in this semester's Finals Frenzy.

A COMO White Paper entitled, "Save Gas Using Your Office Computer at Home" by Steve Duckworth, Damon Armour and Jeff Heck was published in the Winter 2010 Georgia Library Quarterly.

On the RACL listserv, a question was posed as to what percentage of the entire institution's budget did the library represent. Over the past five years, Reese Library has represented between 3.8 and 4.1 percent of the total institution's budget.

Camilla Reid proposed that for the next few months the Library Faculty Committee meet once per week to keep up with transitional issues that we may face until a new Director is on board. To discuss this transition period, an all-library meeting has been scheduled. The first session is Thursday, February 11th at 1:30 pm and the second session is Friday, February 12th at 10:00 am.

Lyrasis is coming out with NetLibrary 9. We recently took advantage of some greatly discounted subject sets but will wait on the purchase of those to ensure there are no overlaps with NetLibrary 9.

On Feb. 3rd, the Library and ITS co-hosted a webinar called "Strategic Planning for Library-IT Collaboration". It was shown in Room 157 in Media Services at 1:00pm.

Committee Reports:

(Heck): The search committee for the new Library Director has posted the job description and position announcement on both the ASU's Human Resources webpage and through a campus-wide email.

(Payne): Yadira was grateful to all library staff who contributed to the Blue Bag project sponsored by Women's Studies. The Library pooled enough money for ten bags.

Acting upon a national announcement from ALA's Academic College and Research Libraries Women's Studies Section, Yadira requested a free copy of a DVD entitled, "Out of the Question:

Women, Media and the Art of Inquiry”. When the DVD arrives, the decision will be made whether to add it to our collection or offer it to the Women’s Studies Department.

The CSRA Library Association will have its next meeting Saturday, February 20th at 4:00 pm following a Meet the Author. Meeting will be held and Woodworth Library at Fort Gordon.

For easier communication between members and for the distribution of information, Yadira created a NING for the CSRA Library Association (<http://csra-libassoc.ning.com>).

Miscellaneous: The Georgia Health Sciences Library Association (GHSLA) will hold their next meeting here in Augusta on March 18th - 20th.

Next Meeting: February 11th, 10:00 a.m.