

# Library Faculty Meeting Minutes

**Date:** February 11, 2010

**Present:** Camilla Reid, Camilla Baker, LouAnn Blocker, Mellie Kerins, Jeff Heck, John O'Shea, Yadira Payne, Ralph Herndon, Ginny Loveless, Diane Black

**Next Meeting:** Feb. 18th, 2010

**Leader:** Heck

**Leader:** Kerins

**Observer:** Kerins

**Observer:** O'Shea

**Recorder:** Loveless

**Recorder:** Loveless

**Last Meeting:** Minutes of the February 4, 2010 meeting were approved as distributed.

**Special Agenda Item:** (Reid): Discussion of Coordinator of Technical Services position. Camilla asked for input for potential changes, most specifically from Diane Black, current incumbent. Reference desk duties, library instruction, and having an ASU Purchasing Card will be added back to the position. It was decided that the Serials portion of the position will be transferred to the Electronic Resources Librarian, LouAnn Blocker, due to the current heavy workload on the Coordinator of Technical Services. With that, the Coordinator of Technical Services position will be renamed Acquisitions/Cataloging Librarian. Both positions will become tenure track with LouAnn's moving to full-time. LouAnn will look into a title change for her position as well as updating her own job description to include the shift of Serials duties.

The search committee will consist of Yadira Payne (chair), Jeff Heck, and Ginny Loveless, with Rose Axton and Cindy Britt sharing representation from Media Services. It will be a southeastern regional search.

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## Area Reports:

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**Media Services:** (Ralph Herndon): All is well in Media Services. There was a meeting February 10<sup>th</sup> about the renovation to Galloway Hall. On April 1, Media Services will begin removing all classroom equipment from the building. Construction is slated to last eight months.

**Reference:** (Camilla Reid): Reference Coordinator, Fay Verburg, hopes to come back to work part-time beginning February 22<sup>nd</sup>.

**Library Instruction:** (Camilla Baker): No report.

**Special Collections:** (John O'Shea): The Library did not receive the Robert W. Woodruff Foundation Grant. Two other grant requests have been submitted, however, for the Pilgrim Life Collection.

**Technical Services:** (Diane Black): See Special Agenda item.

**Automation:** (Jeff Heck): Chemistry students currently can use the SciFinder database on campus. Connections from home have not worked because a secure connection must be made through our proxy server. The Library is installing an SSL certificate to rectify this situation.

**Outreach:** (Mellie Kerins): For Black History Month, the library will host a "Meet the Author" for Florence Ports Brown who will discuss her book, "The Breezy Meadow: A Butterfly's Story". It is scheduled for tomorrow February 12<sup>th</sup> at 2:30pm.

Also, for Black History month, Matthew Whittington has put together a display on the events that took place in Augusta, Georgia in May 1970. It chronicles the aftermath of the murder of a young boy in the local jail and the riots that ensued.

**Electronic Resources:** (LouAnn Blocker): Scott Eller and Pam Cowart from LexisNexis are scheduled to visit the Library Friday, February 26<sup>th</sup> at 11:00 am in Room 304. They will demonstrate the Congressional Research Digital Collection and the new LexisNexis interface.

At present, there is no other way to identify NetLibrary titles as Reference materials except through subject headings common to reference works. They are not 'limited' in the catalog as 'reference room'.

**Government Documents:** (Yadira Payne): Due to Reese Library's status as a Federal Depository, we have free access to the Homeland Security Digital Library. Yadira will submit the Depository Account Validation and is investigating whether each person working the Reference Desk will need to have their own unique password or if submitting the IP range for our institution will allow for easier access.

**Circulation/Associate Director:** (Camilla Reid): Camilla met with Therese Rosier, Physical Plant Director, and discussed future space considerations for the Library including removal of glass wall in Reference, new Circulation desk, and new computer pods in Reference.

**Committee Reports:** None.

**Miscellaneous:** None.

**Next Meeting:** February 18th, 10:00 a.m.