

Library Faculty Meeting Minutes

Date: June 16, 2010

Present: Camilla Reid, John O'Shea, Mellie Kerins, Fay Verburg, Ralph Herndon, Ginny Loveless, LouAnn Blocker, Yadira Payne, Jeff Heck, Camilla Baker, Dar Scarff, Cindy Britt, and Rose Axton

Leader: Kerins

Observer: O'Shea

Recorder: Loveless

Next Meeting: July 1st, 2010

Leader: O'Shea

Observer: Reid

Recorder: Loveless

Last Meeting: Minutes of the June 02, 2010 meeting were approved as distributed.

Special Agenda Item: Discussion of questions in the SACS handbook which the library is responsible for in the upcoming University reaccreditation. Questions were assigned to committee members. The goal is to have these completed by mid-July.

Area Reports:

Media Services: (Ralph Herndon): All projectors in University Hall have been replaced.

Curriculum Center: (Cindy Britt): ASU Public Relations is creating a brochure for the Curriculum Center. Once completed, Cindy will bring some copies to library for us to place in our brochure racks.

Reference: (Fay Verburg): The "Ask a Librarian" link was recently repositioned on the library's webpage, which has resulted in an increase in its use.

Library Instruction: (Camilla Baker): As of Wednesday, June 16th, there have been five classes, 116 students who have received library instruction during the summer semester. There is one class scheduled for June 28, to be taught by LouAnn Blocker.

There was discussion on offering faculty workshops on accessing e-resources.

Special Collections: (John O'Shea): Carol Waggoner-Angleton is attending the Georgia Archives Institute in Morrow, GA from June 7-June 18.

John and LouAnn Blocker participated in a webinar on EBSCO History Reference Center June 9 which was quite beneficial.

Student Assistant Christina Rodriguez returned to work June 14 from the ASU Study Abroad Program in Ireland. She reported that it was an enriching experience.

Acquisitions/Cataloging: (Blocker): The Nursing department has been doing some pulling of potential weeding items from their collection and Fay Verburg and/or Camilla Reid will review those material. When the process is complete, Dar Scarff will be informed since this will affect stacks maintenance.

Automation: (Jeff Heck): Jeff has requested installation of Windows 7 on his office computer and the library digitizing station. ITS has responded that they are continuing to test the operating system in our environment and hope to be able to allow installations by Fall. Jeff asked the faculty to let him know if there was an interest in a class introducing Windows 7, or other software packages. Automation is beginning evaluation of portability of our essential software packages to the Win7 platform.

The library recently confirmed our participation in GOLD, the Georgia Online Database. Our cataloging records are saved to OCLC at the point of alteration. GOLD is important to us for our InterLibrary Loan activities.

Jeff is evaluating use of a webcam for reference question or other use.

The Government printing Office has joined the LOCKSS project.

Outreach: (Mellie Kerins): Currently on exhibit in the library's Art Gallery are award-winning quilts by Glenda King. Kathy Schofe has posted information about the exhibit on the ASU Facebook page. PR is ongoing.

"Reese Library" now has a facebook page.

Electronic Resources/Serials: (LouAnn Blocker): Katie Gohn at GALILEO can now provide "Find It" access to many ASU-purchased databases as well as the ones provided by GALILEO. LouAnn sent her the list of databases for which the library pays. Katie will link them and let LouAnn know which databases are currently unable to work with SFX. Camilla Reid suggested discussing the issue with vendors whose databases are unable to work with SFX to see if they can make changes. LouAnn has also provided Katie with a list of our new databases and some others that needed more subject indexing in GALILEO and she should have those changes made for us soon.

NetLibrary: in the past, off-campus access through GIL was dependent on the user's having created an account while on an ASU computer. Now, ASU-affiliated users can go into GALILEO, access NetLibrary and create an account from there. We anticipate other positive changes to the NetLibrary interface now that they are owned by EBSCO.

Our trial of R2 Digital Library has been re-activated and LouAnn will meet with Nursing faculty and any others who are interested to look at this collection on Friday, June 18, at 1:00 pm.

Government Documents: (Yadira Payne): Government Documents student assistant Jennifer Mansell and Yadira have completed a War of the Rebellion Cross-Reference Guide which includes American Civil War and American Revolution items in the library's collection. They have also completed Nursing and Military Nursing pathfinders that they plan to forward to the Nursing department in time for the Fall term.

In an effort to assist the growing astronomy courses now offered on campus, we have requested a couple of volumes for the Astronomical Almanac and the Astronomical Phenomena. These volumes will help fill gaps in our current series for these titles and work well with our Nautical Almanac set.

Yadira participated in a Live chat with the GPO via OPAL regarding the pre-1976 digitization project. Unfortunately at this point, the scope of the project is very narrow and is not expected to include items from the 1800's or the early 1900's. However, they are working with Marcive in an effort to make the newly digitized items catalog records easy to export into the library's system.

A federal withdrawal and destruction order has been received for "sensitive information" publications from NASA. As the Federal Depository Coordinator for Reese Library, Yadira must ensure and then certify the library's compliance with and the "appropriate" destruction of the items they have notified us about. Government Documents staff and students assistants have acted quickly in locating these items. Once the process is complete, Yadira will validate the certification and therefore be in compliance with the federal request. The official deadline is September 1, 2010.

Circulation: (Dar Scarff): Interviews for the Library Assistant III position are underway.

Business Services: (Ginny Loveless): Yearend purchases are progressing. Through these funds we received the construction of a room on the third floor to house the Pilgrim Life Collection, painting of the first floor, renovated Circulation and Reference desks, eight new student-access computers for Reference, security cameras, new student lab printers, and replacing all the locks and doors for the first floor.

Director: (Camilla Reid): Camilla asked our opinions on some trending RACL list-serv topics, which included returning to face-to-face GUGM meetings.

Reese Library has registered for the Virtual American Library Association meeting on July 7-8, 2011.

ASU Strategic Planning continues to be a large part of Camilla's obligations at the present time.

There will be two President's Advisory Council meetings in the coming month. July 13, 9:10am-12:30pm and July 15, 1:00pm-4:00pm.

Committee Reports: None.

Miscellaneous: (Heck): The ASU catalog is nearly finished. Any further changes need to be turned in this week.

Next Meeting: July 1, 10:00 a.m. Media Services Conference Room