

# Library Faculty Meeting Minutes

**Date:** November 16, 2010

**Present:** Camilla Reid, Fay Verburg, LouAnn Blocker, Jeff Heck, Kyle McCarrell, Ralph Herndon, John O'Shea, Yadira Payne, Mellie Kerins, Cindy Britt, Camilla Baker, and Ginny Loveless

**Leader:** Herndon

**Observer:** Kerins

**Recorder:** Loveless

**Next Meeting:** November 30, 2010

**Leader:** Kerins

**Observer:** McCarrell

**Recorder:** Loveless

**Last Meeting:** Minutes of the November 2, 2010 meeting were approved as distributed.

**Special Agenda Item:** None.

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## Area Reports:

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**Media Services:** (Ralph Herndon): There are two new networked PCs available for student use.

**Curriculum Center:** (Cindy Britt): Student assistants have finished reshelving season materials and are almost through with shelf reading the juvenile section.

Cindy has cataloged 23 new books this month, and they are ready to be shelved.

The Curriculum Center has four new computers in for student use. They will be set up like all other campus lab computers.

**Reference:** (Fay Verburg): Ask A Librarian questions should only be sent to [reference@aug.edu](mailto:reference@aug.edu). Each librarian on duty should check the email at least once during his/her shift. Be sure to move answered questions to the "Ask A Librarian" folder.

There are eight new PCs in the reference area, completing all the student-use computer pods. The fourth community user station is also up and running.

We now have replaced the style guides for MLA and APA. Copies are available both in reference and on reserve.

**Library Instruction:** (Camilla Baker): The last bibliographic instruction was the week of November 8. There aren't any scheduled until 2011.

**Special Collections:** (John O'Shea): John and Carol Waggoner-Angleton will be making a research trip to Atlanta Life Insurance December 3, 2010.

On November 12, Carol attended a workshop, "Archivists' Toolkit Basics", sponsored by the North Carolina Library Association Roundtable on Special Collections.

Special Collections' History Research Clinic was held on Monday, November 8. While there was limited participation this time, the library will continue to publicize the event when it is offered again.

**Acquisitions/Cataloging:** (Kyle McCarrell): Amanda Strever continues to order many materials and reduce the backlog of faculty requests. Kate Culver continues to catalog these materials.

Kyle, along with LouAnn Blocker, attended the Charleston Conference November 3-6, 2010. The conference was informative and well worth our time and effort.

Kyle attended a webinar on 'What's new with the RDA Toolkit'.

**Outreach:** (Mellie Kerins): No report.

**Electronic Resources/Serials:** (LouAnn Blocker): Reese Library has a trial of EBSCO's A to Z until February 2011, which is a listing service for our A to Z E-journals list. LouAnn will send everyone the public view to review. She added some of the library's content and will continue to add more and continue to modify the public view, using EBSCO's customizing features.

Sandy Schulmann from ProQuest visited last week and several of the library faculty members discussed the new ProQuest interface. It has some nice features: for example, a 'My Research' folder and a citing service that shows exactly which edition of a style manual is available. LouAnn sent everyone a training notice; if you need it again, let her know. It is unknown at this time when the new interface will be available. During the meeting, there was also discussion about some archival and government documents databases ProQuest has, which could be one-time purchases.

The Library received funding from Student Technology Fees for Science Direct's College Edition and Life and Health Sciences journals. That should be set up soon. LouAnn may try to explore with Science Direct, and with Wiley, the idea of getting tokens for some of our users to access articles we don't subscribe to.

**Government Information:** (Yadira Payne): Student Assistant Tristan Nall will lead two Brown Bag demonstrations on 'Creating LibGuides' for library personnel Wednesday, November 17 in room 304. Please pre-register with Yadira for either the 9:30am-10:30am session or the 11:00am-12:00pm session.

There was a lot of positive feedback from the Southeast Model African Union conference (SEMAU) participants with regard to the library's customer service and availability of the room 304 computer lab. Yadira has forwarded the library's comments and recommendations to the main SEMAU committee for consideration during their wrap-up meeting.

JannMarie Chandler, Tristan Nall, and Yadira V. Payne participated in a Guy Fawkes/V for Vendetta experiment. The intent of the experiment was to see who recognized the historical figure or were they only aware of the pop culture movie reference. The intent was also to get an idea of how many people know actual history vs cultural influence vs current issues. A report of findings is to follow. There was front page coverage in the Bell Ringer.

The Government Information microfiche and ERIC fiche weeding project is on hold until the beginning of the year.

The Government Information LibGuides now have a MEEBO IM account listed as GovInfo\_Docent. This tool is intended to further extend reference assistance to government information.

JannMarie Chandler and Yadira attended the United States Patent and Trademark Office (USPTO) Conference and Workshop in Atlanta last week. It was informative and offered a clearer understanding of the patent and trademark processes thus making it easier for us to locate patents and trademarks within our collection.

**Business Services:** (Ginny Loveless): The library now has nine security cameras for Public Safety to monitor the building.

**Associate Director/Automation/Circulation:** (Jeff Heck): Automation staff are in the process of displacing a number of older PCs with newer desktops, particularly to prevent problems with connecting to the campus network.

COC/SACS items for which the library is responsible are due.

We have received approval to purchase two scanning stations for use in the InfoSquare. The library has one scanning station currently which is used only to scan Reference materials which may not leave the building. The two new scanners will be for student use for all scanning needs.

Funding has also been approved to fit two study rooms with group presentation systems. The system will include a 46" LCD monitor and desktop computer.

Lillian Wan, Veronica Corradino and Jeff recently attended an Access Services Conference in Atlanta, which included a tour of the recently redesigned Georgia Tech library computer areas.

**Director:** (Camilla Reid): The Library received STF funding for the electronic reserves system, technology for two group study rooms, two scanning stations for the InfoSquare, printer cartridges for the InfoSquare, several online resources including ARTstor, JSTOR, Project Muse, Historical Abstracts & America History & Life, Book Review Digest/Essay and General Literature Index, Science Direct College Edition Life & Health Journals, and Humanities International Complete. From lapsed funds from the VPAA office, the library will be adding \$10,000 for book/media collection development, a upgraded workstation for the new automation librarian, and upgraded workstations in Circulation & Interlibrary Loan.

The proposal from the architect and designer who will be doing the library efficiency and renovation study has come in. After a bit more negotiation, the project should begin in early 2011.

Topics at the Regents Academic Committee on Libraries meeting in Macon on November 12 included a: A report from the executives of Ex Libris, a report from Curt Carver, Vice-Chancellor for Information Technology on ITS plans and reorganization, a discussion of a proposed USG shared storage facility, the possibility of a reduction in resources available in GALILEO in the coming year, a report from the Discovery Tools Committee, and a briefing on friends groups in USG libraries. There was also a farewell to George Gaumond who is retiring as Director of Libraries and Dean of the Graduate School of Library and Information Science at Valdosta State.

The GUGM (GIL Users Group Meeting) will be May 19, 2011 at Macon State.

Camilla asked for budget requests for possible new funding for FY12. She also encouraged the library faculty to respond to the Quality Enhancement Plan proposals.

**Committee Reports:** (Blocker): The library's Thanksgiving luncheon will be held Friday, November 19 at noon.

**Miscellaneous:** (Payne): Yadira is the 2010-2011 Lyceum Committee Secretary. The committee is currently seeking programming and performer suggestions for the upcoming year. Please forward your suggestions to anyone in the committee.

(Payne): The CSRA-LA Conference committee volunteers meeting has been set for Saturday, December 4 at 11:30 am at Shangri La. Reminder that the 2<sup>nd</sup> Annual CSRA-LA Conference is scheduled for Friday, May 13, 2011 in the ASU Student Activities Center.

**Next Meeting:** November 30, 10:00 a.m. Media Services' Conference Room