

Library Faculty Meeting Minutes

Date: February 07, 2011

Present: Camilla Reid, Fay Verburg, LouAnn Blocker, Jeff Heck, Kyle McCarrell, Ralph Herndon, John O'Shea, Yadira Payne, Rod Bustos, Cindy Britt, Mellie Kerins, and Ginny Loveless

Leader: Payne

Observer: Reid

Recorder: Loveless

Next Meeting: March 02, 2011

Leader: Reid

Observer: Verburg

Recorder: Loveless

Last Meeting: Minutes of the January 20, 2010 meeting were approved as distributed.

Special Agenda Item: Discussion of having adequate coverage for the Reference Desk during Masters Week.

The Camtasia tutorial on how to retrieve the GALILEO password is ready to be placed on the library webpage, and there was discussion on the best location for its placement. Having a video icon next to "Get the GALILEO password" is being explored.

LibGuides also need to be placed on the library homepage. A hyperlink titled, "Research Guides (LibGuides)" will be inserted at the bottom of the menu on the library homepage.

Area Reports:

Media Services: (Ralph Herndon): Business as usual.

Curriculum Center: (Cindy Britt): Forty-nine new titles were added to the collection.

Reference: (Fay Verburg): New faculty member, Rod Bustos, will begin shadowing those on the Reference Desk.

Library Instruction: (Camilla Baker): No report.

Special Collections: (John O'Shea): The Lyrasis consultant's report on the Pilgrim Life collection was received last week. Camilla Reid has responded to the consultant letting her know that we will not be able to act on the recommendations immediately, but we will study their report when several factors fully allow us to do so.

Special Collections' staff, Matthew Whittington, and other library personnel assisted Deborah Humphreys, Director of Public Relations at Georgia Health Sciences University (formerly MCG) with a project for Black History Month. The program will include videos, ads, and other features on their website. Thanks to Matthew for assembling a Black History display on the library's first floor which assisted the photographer and features the books of Frank Yerby.

The Lyrasis mass digitization project featuring ASU publications is moving forward. A completed shipment was returned approximately one week ago and another shipment went out February 3.

Acquisitions/Cataloging: (Kyle McCarrell): The department is continuing with faculty orders and about 85% of the library allocation has been expended. Deadline for department orders was February 1.

Kyle solicited feedback from all faculty members regarding their views on e-books as well as comments regarding the library's trials of Ebrary and EBL. There have been some comments regarding e-books but virtually none regarding the aggregators and their interfaces. The trials will remain in effect until late February.

Kyle and others attended a session presented by ALA on e-books that was broad, but informative, as the library considers what options to pursue in the future.

There were about 200 new titles added to the collection during the month of January.

Automation: (Rod Bustos): A networked label printer has been installed in Technical Services for use by Jann Marie Chandler as she assists in the cataloging backlog.

Automation Assistant Owen Angleton has been scanning Ed Cashin's documents.

A new version of GIL-Find will go live February 23. There was discussion of whether the library will implement this new version of continue use of the beta version.

Outreach: (Mellie Kerins): ASU Public Relations has offered to give the library a monthly column in ASU Report. Mellie is responsible for writing it. If anyone has ideas for the column, please send them to Mellie.

Electronic Resources/Serials: (LouAnn Blocker): LouAnn and Shannon Nix will present "This is your Brain on Too Much Information" Thursday, February 10, at 2:30 p.m. in the JSAC Butler Room.

There are two more trials currently running: ProQuest's Black Abolitionist Papers and ProQuest's Black Studies Center.

Camilla Baker and LouAnn will participate in an ASU Choral Concert featuring African and African American works on Thursday, February 17.

Government Information: (Yadira Payne): Business as usual. JannMarie Chandler and Tristan Nall are working on the Core Titles, Basic Titles, and Essential Titles list verifications with our physical and electronic collections in accordance with current guidelines for Federal Depositories.

While attending the GLA Annual Mid-Winter Planning Meeting January 28th, Yadira stepped down as Chair of the GLA Government Information Interest Group's (GIIG). She was nominated from the floor and unanimously elected as the Permanent Historian for GIIG. She also accepted the Chair position for the GLA Constitution & Bylaws Committee.

Business Services: (Ginny Loveless): No report.

Associate Director /Circulation: (Jeff Heck): The College of Education is considering requiring an ebook reader for classwork, perhaps the Nook. We are exploring provision of materials for that possibility.

The SACS accreditation sections the library posted to Xitrac as part of the review have been reopened as a result of additional requirements for distance education.

Two new scanner stations in the InfoSquare and two new study-room presentation units have arrived and we are coordinating installation and purchase of furniture.

Director: (Camilla Reid): Two all-library meeting were held last week, February 1 and 2. Topics discussed: campus-wide compensation review information, the upcoming library space planning event on February 24 and 25, emergency procedures review, Library Unit Plan update, and SACS and QEP updates.

February 2, 3, and 4 Camilla will meet with library faculty members to discuss their Faculty Role Model Reports for January – December 2010 and their Role Model Agreements for January – December 2011.

In preparation for the upcoming master planning consultation February 24 and 25, Rod Bustos has created an online drop-box for information to be shared between the architect and interior designer and Reese Library. The consultants

will be given much information prior to the visit including LibQUAL survey results, a copy of the Unit Plan, the study room proposal, and the library floor plans.

Augusta Genealogical Society's president, Maxine Maloney, has asked the library to co-sponsor its annual meeting on August 6, 2011. We will be given the opportunity to present the new LYRASIS digitization project involving yearbooks, catalogs and other publications that are part of the historical record of Augusta State.

Committee Reports: (Heck): Phi Kappa Phi: Fay Verburg and Jeff are working to mesh new national-PKP bylaws into the local chapter's bylaws. Also, the ASU Initiation Committee will begin work this week for the March initiation.

(Kerins): Library Inreach: Minutes from the January 26 meeting were distributed to everyone in the library.

February 14 is the next Kids University Fundraiser, sponsored by Outreach, Automation, and Reference. There will be a Valentine's Day theme.

February 15 is the A-Day thank you luncheon for library employees, either 11:30am or 12:30pm, according to your schedule.

(Blocker): LouAnn and Lillian Wan are participating on the Black History Month committee. All are encouraged to look at the varied events planned to see if there is something of interest to you.

LouAnn is serving as chair of the Georgia Library Association Awards Committee for 2011.

(Payne): The Women's Studies Program Committee is currently planning the next Women's Studies Symposium to be held at ASU March 4-5. Yadira will be creating a LibGuide for this symposium.

Miscellaneous: (McCarrell): Kyle, LouAnn Blocker, Jeff Heck, and Yadira Payne attended the GLA Midwinter Planning Meeting at Clayton State University. LouAnn Blocker and Kyle toured the library, including the Technical Services Dept., to see how Reese Library compared and what improvements can be made to our own library.

(Reid): The Homecoming Committee will use the Reese Room and Art Gallery space on the 2nd floor February 15 from 6:00 p.m. to 8:00 p.m. for a reception for the Mr. and Ms. ASU candidates.

Next Meeting: March 02, 10:00 a.m. Media Services' Conference Room