

Policy Regarding Respect for the Rights of Reese Library Users and Employees

Visitors and employees are expected to honor the rights of others and to maintain a non-threatening and respectful composure.

The following violations will result in immediate notification and action by ASU Police:

- Smoking in the building or within 25 feet of the entrance doors
- Drinking of alcoholic beverages or drug use
- Theft/mutilation of materials, furniture or equipment
- Harassment of library employees or patrons of the library
- Tampering with fire safety equipment
- Sexually explicit behavior
- Viewing or displaying offensive materials in print or online in the presence of others

Visitors to the library will be warned of violations of Reese Library policy. Repeated disregard of this policy will result in intervention by ASU Police.

The following are Reese Library policy violations:

- Eating in the building except for vending-machine-type snack foods.
- Eating or drinking in Special Collections and other designated areas.
- Drinking of any beverage in unauthorized open containers (Containers must be the type with screw on tops or lids that are spill-resistant.)
- Failure to dispose of food containers, wrappers, etc. in trash cans.
- Electronic devices which are not turned off or set on silent mode (Cell phone conversations should take place outside the building, in the area of the public phones on the first floor, in enclosed study rooms, or in enclosed stairwells.)
- Failure to comply with policies of limitations on use of equipment/materials/space
- Bringing animals into the building, except dogs trained to assist the disabled
- Loitering, that is having no legitimate reason to be using the library's services or facilities (Legitimate use of the library includes quiet study, computing, researching and writing.)
- Unsupervised children
- Excessive or disruptive noise or activity of any kind
- Abusive or profane language

Questions about this policy should be directed to the Library Director or Associate Director, or in their absence, to another member of the Administrative Staff.