

LIBRARY COMMITTEE MEETING  
March 13, 2007

Present: Michael Bishku, Diane Black, James Grayson, Paulette Harris, Bill Nelson, Billy Phillips, Camilla Reid, Christine Terry

Absent: Thomas Gordon, Chris Harrison, Wendy Turner

Christine Terry called the meeting to order at 2:47 p.m.

1. The amended minutes of the November 14, 2006, meeting and the minutes of the February 13, 2007, meeting were approved.

2. Old Business:

a. **Additions to Library Needs Report for FY07:** Christine asked for feedback on the *2007 Library Needs Assessment Report Draft* sent out by email on Monday, March 12. The draft report listed five priorities for funding for FY 2008 with recommendations for improvements. Dr. Bill Nelson suggested that additional points of concern be included in a list at the end of the report. He felt that by listing the points the committee would keep these concerns “on the radar” and action on the recommendations could be taken in coming years.

Dr. Nelson advocated for including a request to ask for funds to finance the upgrade of technology in the Science Building and Christenberry Fieldhouse. Seventeen rooms still need upgrading and the grant proposal that Media Services applied for was not funded. Additional funds are needed to upgrade the building to bring it up to par with the technology available in other buildings on campus. The committee recommended that this funding request be added as a sixth recommendation in the FY07 needs report instead of just listing it at the end of the report.

b. **Review of Report Recommendations:** The committee reviewed the five recommendations included in the draft report. The first point addressed the need to improve the atmosphere of the library and included updating the lighting, replacing the HVAC system and replacing the current circulation desk to make it more functional and welcoming. Since these recommendation came directly from comments taken from the LibQUAL+ survey, the committee agreed that this recommendation should be included. However, the committee recommended that the second point requesting increased funding for buying books, journals and other resources needed to support the curriculum and faculty research and replace outdated and worn books should take top priority and be listed as the first recommendation. Committee members also suggested that the report should include a thank you to Dr. Sullivan for adding an additional \$50,000 to the budget in FY2003 and recommended that a request for an automatic increase be built into the budget since that addition has been eroded by the increased cost of journal subscriptions year.

The third recommendation requesting funding for equipment and personnel to support a second library entrance and extend operating hours in both the library and JSAC was approved.

The fourth recommendation in the draft report addressed steps the library could take to improve ASU graduation and retention rates. The first step asked for additional

permanent funding for hiring more student workers. According to Dr. Nelson the minimum wage has increased several times over the past few years, but funding for student assistants has remained stagnant and the library has had to supplement the increase in wages by pulling funds from other line items in its budget. The committee agreed to this recommendation and stressed their support for the addition of a freshman experience and/or discipline specific course to prepare students for finding, evaluating, and using information effectively.

The committee recommended moving the draft report's fifth recommendation, a request for funding future LibQUAL survey costs, to the progress section. In the report to be submitted to Dr. Sullivan, the fifth recommendation will request permanent funding for the ARTstor image collection, electronic databases used by multiple departments and salaries for evening and weekend personnel in Media Services.

c. **Review of Progress Section of Report:** The committee discussed the order and arrangement of the points listed in the Progress Since March 2006 section of the report and recommended that numbering should mirror the method used in the recommendations section. It was also suggested that links to points in the 2006 reported be added since web access to both reports is available. The committee recommended highlighting improvements that were implemented in response to last years LibQUAL survey. Hopefully this will encourage participation in the next LibQUAL survey scheduled for FY2009.

d. **Other:** Christine will distribute a final draft to committee members and requested that members send comments to her by email. Committee members will be asked to approve by email so that the final report can be sent to Dr. Sullivan before our April meeting.

### 3. New Business:

a. The next meeting will be held April 10 at 2:40 p.m. and will be a planning meeting for FY2008.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,  
Diane Black  
Recorder