

LIBRARY COMMITTEE MEETING

MINUTES — Spring 2000

March 15, 2000; 13:00 at the Library Conference Room

In attendance:

Roxann Bustos for Bill Nelson

Sankar Sethuraman

Vicki Stroher

Jim Grayson

Sharon Feaster

Magali Duignan

The committee chair suggested that the minutes from the past meeting (2/9/2000) be read and approved in our next meeting.

Bill Nelson justified his absence. Roxann Bustos substituted for Bill Nelson.

Sankar Sethuraman distributed a revised version of the questionnaire that he had sent to the committee members via e-mail.

The committee spent a significant amount of time discussing item by item and making suggestions to improve the validity of the instrument.

Roxann Bustos suggested that the questionnaire should contain questions that evaluate Media Services, which is another Department within the Library. Rose Axton sent the committee three questions which the committee incorporated into the revised questionnaire.

Sankar Sethuraman will make the necessary corrections and will forward the new, improved, revised, and proofread version to all of the committee members for a final reading of the document.

Sankar Sethuraman reminded the committee that Bill Nelson has asked that this committee develop/adapt this questionnaire for use with faculty in addition to the student questionnaire.

Vicki Stroher reminded the committee that the faculty questionnaire should contain questions that ask for feedback on cataloguing and acquisitions procedures. As a follow up and as a suggestion from the SACS subcommittee, Magali Duignan reminded the committee that questions about weeding policies and degrees of faculty satisfaction should also be included in the Faculty questionnaire.

Roxann Bustos urged us to consider administering this instrument this semester. To discuss the finalized product and the logistics of such administration, the committee will meet again on March 29, 2000, at 1:00 p.m. in the Library room.

The meeting ended at 2:00 p.m.

Respectfully submitted,
Magali A. M. Duignan