

## LIBRARY COMMITTEE MEETING

April 27, 2005

Present: Lynn Cadle, Christine Crookall, Jim Grayson, Camilla Reid

Absent: Judy Gordon, Julie Hatfield, Tony Kellman, Kenric Johnson, Bill Nelson, Jason Stone, Debbie van Tuyl

Since we lacked a quorum, it was decided to have an informal discussion regarding the following topics. No voting took place.

Lynn Cadle called the meeting to order at 2:38 p.m.

1. Informal report from Ms. Reid regarding the library
  - a. based on the VPAA's informal response to the Library Committee Recommendations, plans are being made to improve the library's first floor (paint etc.) and carpet the main stairwell and third floor
  - b. to celebrate National Library Week, activities were planned for both students and staff. There was a "Scavenger Hunt" held in the library (using online resources such as GIL) in which fifty people participated. A "Graffiti Wall" was started on the wall separating the library from the new Student Center construction area. Students, staff and faculty were encouraged to participate by writing appropriate comments and other creative "works of art". The library staff also participated in activities celebrating National Library Workers Week.
2. Old Business:
  - a. Library Committee Recommendations—response from Dr. Sullivan  
Although no official response has been noted, Dr. Sullivan has said that he has read the report and it was received favorably. Some actions have already been initiated (see item 1.a)
  - b. Report on student survey and Pig Out  
A more detailed response to the student survey will be discussed at next year's Library Committee meeting. There were over 240 surveys filled out during Pig Out, and all the gel bracelets were handed out.
3. New Business:
  - a. End of Year Summary—Dr. Cadle will look into gathering the proper information to be included in this summary. Traditionally this summary is posted on the ASU web-site to keep faculty and staff updated on the annual progress of the Library Committee.
  - b. Agenda for 2005-2006—proposed topics to be addressed
    - i. LibQUAL—proposed initial distribution date: Spring 2006
    - ii. Annual Library Committee Report—discuss whether it should be submitted to VPAA in the Fall of 2005 or the Spring of 2006
    - iii. Discussions regarding possible policy changes to affect the library after the completion of the new Student Center
    - iv. Transfer of printed material to electronic resources
    - v. Electronic Reserves ("Docutek")—hope to be in place by Fall 2005

The meeting adjourned at 3:05 p.m.

Respectfully submitted,  
Christine Crookall, Acting Secretary