

LIBRARY COMMITTEE MEETING
February 16, 2006

Present: Diane Black, Mike Bishku, Lynn Cadle, Christine Crookall, Bill Nelson, Camilla Reid, Debbie van Tuyl

Absent: Cynthia Cano, Carl Fallsnight, Eric Wareham, Jaclyn Fortson

Christine Crookall called the meeting to order at 2:30 p.m.

1. Minutes of January 19 were approved as corrected.
2. The agenda was approved.
3. Report from the library director, Bill Nelson: The LibQUAL workshop in San Antonio provided useful information about the statistical underpinnings of the online survey. ASU will be taking part in the LibQUAL+ survey from March 6 through March 31. The survey is totally online, takes about 10 minutes to complete, and will be available through PipeLine. The library is providing funding for prizes including an iPod, JagCard money, and other incentives. The survey will be conducted every two years and a decision will be made later about conducting another survey during interim years.

4. Old Business:

a. **Funding Classroom Services** – Committee members are waiting to hear from Dr. Sullivan concerning the request for funding of a permanent full-time position to support classroom services. Rose Axton will follow-up and can use the documentation as support for Media Services' request for additional full-time staff.

5. New business:

a. **Annual Library Committee Report:** Camilla distributed copies of the "FY 2006 Unit Plan" and "Library Budget Needs Form 2007" for comments. Dr. Nelson briefly reviewed the reports and suggested that the Committee might want to mention the unit plan in the annual report. He recommended that an executive summary be included at the beginning of the report. He suggested a review of last year's recommendations and accomplishments and a statement thanking Dr. Sullivan for his support. Comments from committee members included questions about escalating serial price increases and its impact on the library materials' budget, the purchase of new chairs for the microform room, and additional support for classroom services. Christine Crookall will compile the report and present at the March 16 meeting for committee's approval.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,
Diane Black
Recorder