

## LIBRARY COMMITTEE MEETING

April 20, 2006

Present: Diane Black, Michael Bishku, Lynn Cadle, Christine Crookall, Bill Nelson, Camilla Reid

Absent: Cynthia Cano, Carl Fallsnight, Jaclyn Fortson, Debbie van Tuyll, Eric Wareham

Christine Crookall called the meeting to order at 2:30 p.m.

1. Minutes of February 16 and March 16 (unofficial) meetings were approved as submitted.
2. Agenda (proposed by Christine Crookall) was approved.
3. Report from the library director, Bill Nelson:
  - a. Sprinkler installation in the library is still in progress but should be completed by the end of April. The system must be inspected and approved by the Fire Marshall before the new student center can open.
  - b. Recommendations from the library's Student Retention Committee included setting up a "family room" for patrons who must bring small children to the library. The Augusta Richmond County Historical Society office on the 3<sup>rd</sup> floor will be remodeled to provide workspace and computer access for students. Children's furniture, books and others material for the children will be available in the area. Patrons will sign up at the circulation desk for access to the room. The space will provide a play area for children that will not interfere with other library patrons. Signs will be posted telling patrons that children cannot be left alone in the room but must be supervised at all times. ARCHS will move to the former Audio Lab, Room 319.
  - c. Phi Kappa Phi's new office will be located in the old computer workroom on the 3<sup>rd</sup> floor.
  - d. The front door gate count continued to rise for the first three months of 2006.
  - e. Most departmental serial renewal lists have already been received. The deadline is April 28.
4. Old Business:
  - a. *Assessing the Needs of Reese Library Report of the Library Committee to the Vice President of Academic Affairs 2005-06* – the report is complete and Christine Crookall has forwarded a print copy to Dr. Sullivan. She will also send an electronic copy to Dr. Sullivan and Carolyn Cannon.
  - b. The library received approximately 1200 responses to the LibQUAL+ survey. Prizes were awarded in a ceremony on April 13. Survey response comments provide some good data on improving library service.
5. New Business:
  - a. End of Year Summary—Christine Crookall will look into gathering the proper information to be included in this summary. Traditionally this summary is posted on the

ASU web-site to keep faculty and staff updated on the annual progress of the Library Committee.

- b. Agenda for 2006-2007—proposed topics to be addressed
  - i. discussions regarding possible policy changes to affect the library after the completion of the new Student Center
  - ii. transfer of printed material to electronic resources
  - iii. GALILEO training for new Quick Search feature now in beta testing
  - iv. increase faculty response to the trial databases service

The meeting adjourned at 3:30 p.m.

Respectfully submitted,  
Diane Black  
Recorder