

LIBRARY COMMITTEE MEETING
November 14, 2006

Present: Michael Bishku, Diane Black, Thomas Gordon, James Grayson, Paulette Harris, Bill Nelson, Billy Phillips, Christine Terry, Wendy Turner

Absent: Chris Harrison

Christine Terry called the meeting to order at 2:30 p.m.

1. Minutes of the October 17, 2006, meeting were approved.
2. Christine asked for input on the committee survey sent out by the Faculty Policies Committee. Members agreed that committee's charge did not need revision but decided to ask Dr. Sullivan if he wanted the committee to continue with its annual *Assessment of Reese Library Needs Report*.
3. Old Business:
 - a. **Annual survey:** The committee decided to recommend the continued use of the LIBQual+ survey and will ask Dr. Sullivan to continue to fund the cost of the survey.
 - b. **Student concerns:** Billy Phillips addressed several student concerns relating to library use. The first item concerned hours of operation and reopening the library entrance facing the quadrangle. Students continue to stress that library weekend hours need to be extended and reopening the quadrangle entrance would provide an entrance to the library during hours when the student activities building is closed. The second issue concerned the inability to check out material during the summer semester even when a student is enrolled for fall semester. Many students feel that as long as they are registered for the fall semester, their library privileges should be continued and not suspended until fees are paid usually in late July.
 - c. **Library Needs report for FY07:** The committee agreed that responses to LIBQual+ suggestions should be posted on the library's web page and bulletin boards so that students can better see that their suggestions are being acted upon. Hopefully this will encourage more students to participate when the next LIBQual survey is conducted.
 - d. **Other:** The committee discussed the possibility of extended hours for the library. Many students surveyed for LIBQual+ complained that the library was not open late at night and on the weekends. Dr. Nelson mentioned that the library's hours were dependent on extra funding necessary to have a librarian and student workers on site during those extra hours (\$8-10,000/hour for each academic year). He also mentioned that the number of student workers decreased from 30 students (in the past) to 12 students (currently) due to a decrease in available funds. Possible options include adjusting the current hours or trying extended hours during final exams.

The committee also discussed the need for a second entrance into the library (on the Quadrangle side). This is also dependent on extra funds that would be necessary for added security cameras and a security monitor.

Wendy Turner mentioned a problem with the temperature controls in the archive room. The thermostat is on the outside of the room and doesn't sufficiently cool the air.

The library is aware of the issue, but the necessary changes would require major renovations to the current building.

Multiple members of the committee were concerned about a decrease in the available funds for departmental allocations. Although the gross amount of funding has not decreased, periodical prices have increased which decreases the net available funding available for other resources.

The committee agreed that the LIBQual+ survey was valuable and decided to request funds from the VPAA to conduct this survey every 3 years.

4. New Business:

a. Meeting times for next semester were discussed and the next meeting will be held February 13 at 2:30 p.m. with February 20 as a backup date. Meetings will also be held in March and April and the dates will be set at a later time.

b. Christine will report on progress toward recommendations in the Library Needs Report for FY06 at the February meeting.

The meeting adjourned at 3:30 p.m.

Respectfully submitted,
Diane Black (and Christine Terry)
Recorder