

LIBRARY COMMITTEE MEETING
February 13, 2007

Present: Diane Black, Bill Nelson, Billy Phillips, Camilla Reid, Rick Sulzycki (guest), Christine Terry, Wendy Turner

Absent: Michael Bishku, Thomas Gordon, James Grayson, Paulette Harris, Chris Harrison

Christine Terry called the meeting to order at 2:40 p.m.

1. Wendy Turner suggested that the minutes to the November 14 meeting be expanded to include more information about items discussed at the meeting. Christine Terry will update the minutes and distribute by email for approval.

2. Christine recommended that we move to new business first due to plans for committee members to participate in the Library Web Page Redesign Focus Group meeting scheduled at 3 p.m.

3. New Business:

a. **Meeting Dates and Times:** Next meetings will be held March 13 and April 10 at 2:40 p.m. with March 20 as a March backup date. Meetings will be held at 2:40 p.m. to allow more time between the end of classes and the start of meetings.

b. **Meeting Agendas:** The agenda for March will be geared to working on the annual *Assessment of Reese Library Needs Report*. Christine will email a draft copy of the report before the March meeting so that the report can be finalized at the March meeting. The April meeting will be devoted to making plans for next year. Dr. Nelson responded to several questions related to membership terms for both faculty and students.

4. Old Business:

a. **Library Hours:** Diane Black suggested that any extension of library hours would require additional librarians or a change in policy in order to staff the reference desk. At Reese Library a librarian is always available in reference when the library is open and the librarian is responsible for library operations. Current staff is not sufficient to cover additional hours. Dr. Nelson agreed that the extension of library hours is a complex issue that would require additional funding to cover operational expenditures.

b. **Foreign Language Journals:** Billy Phillips reported on his discussion with Dr. Jana Sandarg concerning the small number of foreign language journals subscribed to by the library. Dr. Sandarg did not think that the library's Spanish language journals were deficient. The current Spanish language journal subscriptions are purchased for example only and adding additional subscriptions is not a high priority for the English & Foreign Language Department. The committee will contact other foreign language faculty to determine if more journals in their language are needed.

c. **Security Monitor for Second Library Entrance:** A proposal was sent to Dr. Sullivan requesting funding for a security monitor to work at the proposed second library entrance (on the Quadrangle side).

d. Library Security Cameras: Physical Plant has developed a plan for added security for the library. The plan will include cameras to monitor library entrances and exits as well as other areas within the building.

The meeting adjourned at 3 p.m. in order for committee members to participate in the Library Web Page Redesign Focus Group Meeting.

Respectfully submitted,
Diane Black
Recorder