

**Phi Kappa Phi**  
**Augusta State University Chapter (#166)**  
**Minutes of the Business Meeting**  
**Friday, 1 February 2002**

The president called the meeting to order at 1:15pm. Present were Jurgen Brauer, Katherine Sweeney, Ron Weber, Bill Bloodworth, Steve Hobbs, Sabina Widner, Jim Garvey, Ed Pettit, Bill Dodd, Donna Hobbs, Jonathan Leightner, Jana Sandarg, Pam Jackson, and Miyoko Jackson  
Secretary: Sabina Widner.

1. The minutes of 30 November 2001 were approved.
2. It was noted that the previous secretary had stepped down. Members approved Sabina Widner as the new chapter secretary.
3. Jurgen Brauer proposed contracting with an agency to handle the mail outs for initiation. Discussion focused on the time involved with mailing, the likelihood of having correct addresses for initiates, and the ability to personalize the material in the mail out. Members decided to produce the packets themselves. Packets will be available in the Psychology Department Suite the afternoon of 8 February 2002.
4. Tapping of initiates will occur on Monday, 11 February and Tuesday, 12 February.
5. Nominating committees:
  - a. Jana Sandarg reported on the work of the faculty, staff, and alumni nominating committee. The committee presented four faculty and one administrator for membership. Members voted unanimously to accept the nominees.
  - b. Katherine Sweeney reported on the work of the student nominating committee. Forty-two students have been nominated. Members voted unanimously to accept the nominees.
  - c. Jurgen Brauer thanked the committees for their work
6. Members briefly discussed the proposed chapter bylaws. The bylaws were accepted by a unanimous vote. They are posted online at <http://www.aug.edu/pkp/by-laws.pdf>.
7. Other committee reports:
  - a. The treasurer's report was distributed by Pam Jackson.
  - b. Jurgen Brauer announced that the review of abstracts for the ASU Student Research and Fine Arts Program is proceeding.
  - c. Jim Garvey reported on the location and menu for the initiation ceremony and banquet.
  - d. It was noted that Dalton Brannen and Bob Johnston are working on a time line for scholarships and awards for next year.

The meeting was adjourned at 2.00 p.m.