

Phi Kappa Phi
Augusta State University Chapter (#166)
Minutes of Executive Committee Meeting
June 10, 2008 3:30 pm PKP Office, Reese Library 307

Members: Ray Whiting (President), Jim Grayson (President-Elect), Camilla Reid (Secretary), Pam Jackson (Treasurer); Peggy Ruth Geren (Immediate Past-President), Kathy Schofe (Public Relations Officer); Chris Goss (Student VP); Jeff Heck and Fay Verburg (Ad Hoc Bylaws Committee).

Meeting called to order by Ray Whiting at 3:35 p.m.

Minutes of the April 15, 2008 Executive Committee meeting were approved.

Pam Jackson corrected the treasurer's report from the April 23, 2008 chapter meeting by reporting that there were actually enough donations from the PKP members to cover all the initiates' meals. She had not taken into consideration the initiation banquet meal payments that had been made directly to PKP headquarters prior to the initiation which were later sent to the chapter. The chapter financial records are currently being audited. Also, there was an over payment on the chapter's reimbursement to Peggy Ruth Geren for her expenses to the triennial convention; this will be discussed and a vote taken at the September chapter meeting whether or not to allow this payment to stand or to request reimbursement.

Jim Grayson reported on his trip to Salt Lake City, Utah for the PKP "Partnering for Success" workshop. He brought back many ideas including:

- Contacting current inactive or unaffiliated members using a list run by local zip codes of available from PKP headquarters. [Note: this was done last year and a letter was sent out from the chapter president inviting these members to attend events and affiliate with the chapter].
- Information on the new chapter recognition program which would give "Chapter of Merit" and "Chapter of Excellence" awards.
- Giving some sort of recognition pin that would be worn by initiates the day they are tapped. [Chris Goss suggested we try to have professors in the student's major do the tapping; this is already the goal for our chapter, but doesn't always work out]
- To reach our percentages of junior, senior and graduate students for initiation, aggregate and count all students with the same GPA as one student. If five students have a GPA of 3.81, choosing all five for initiation will count as choosing one student toward the percentage totals.
- Having an annual PKP student-led service project open to all students. [Chris Goss suggested a project with the Golden Harvest Food Bank]
- Having a print or electronic newsletter [We already have one in the works].
- Identify new faculty members who are PKP members and encouraging them to transfer their membership to ASU and become active in the chapter.
- Asking department chairs and PKP student members to write letters of invitation to persons nominated for initiation.
- Articulating the value-added benefits of PKP membership.
- Advertising scholarship and award opportunities in the student newspaper, PipeLine web announcements, and during student orientations.
- Co-sponsoring awards and events with other groups/organizations on campus.
- Considering awarding honorary memberships to outstanding community leaders who are not part of the ASU family.

- Selecting and involving student vice-presidents and send them to the PKP Student Conference in October 2008.
- Asking PKP headquarters to come to ASU to train chapter officers.
- Hosting a Chapter Cluster meeting in Augusta in the next couple of years.

Jim Grayson said that chapter reporting requirements were discussed at the “Partnering for Success” workshop. Camilla Reid and Pam Jackson will send in the appropriate FY08 chapter reports as soon as possible. The report on the FY09 chapter officers will be incomplete until we hold the election in September. As soon as Pam gets information from Camilla about banquet meal payments she will be able to prepare the financial report.

The Ad Hoc Bylaws Committee (J. Heck, F. Verburg, and C. Goss) presented the proposed new bylaws following PKP headquarters’ content and format. After discussion and some changes made to fit our local situation, the Executive Committee unanimously endorsed the bylaws. After a few minor changes are made and reviewed by the Committee, the Secretary will forward them to PKP Headquarters for review. The new bylaws will be sent in advance to the PKP membership at three intervals over the summer. The ratification discussion and vote will take place at the September 2008 meeting.

There are three offices which are open: secretary, treasurer, public relations officer and the second student vice-president. Camilla Reid and Kathy Schofe have agreed, if elected, to continue as Secretary and Public Relations Officer respectively. Robert Smalley has agreed to be on the ballot for Treasurer. Miguel Trujillo is the candidate for the second student vice-president position.

Discussion on the A-Day Symposium and the Arsenal Speaker Series was tabled until the next Executive Committee meeting.

The next Chapter meeting will be in September 2008.

The agenda will include: approval of minutes, treasurer’s report, motion to reimburse immediate past president for additional convention expenses, election of officers, ratification of revised bylaws, FY09 committee appointments, newsletter update.

Meeting was adjourned at 4:30 p.m.