

Official Withdrawal from Written Comprehensive Exams

If a student decides not to take comprehensive exams after enrolling in the course, it is the student's responsibility to withdraw from the course by the departmental deadline.

Students who withdraw their names from the list of those taking written comprehensive exams later than three weeks before the comprehensive exam date will automatically be assigned a fail grade for that comprehensive exam attempt.

I, _____ (student name), am officially withdrawing my intent to take written comprehensive exams in the _____ (semester) of _____ (year).

Signature

Date

Director of Graduate Studies

Date