



SACS Steering Committee Minutes January 25, 2000

Attending: Dr. Bob Johnston (Chair), Dr. Bill Bompert, Dr. Jim Garvey, Dr. Ray Whiting, Dr. Gordon Eisenman, Ms. Jackie Stewart, Ms. Roxann Bustos, Ms. Mary Davis, Ms. Carolyn Ingraham, Mr. Julian Veal, Ms. Laura Nichols, Dr. Sandra Reinke, and Ms. Vera Boyll

Meeting Location:

The SACS Steering Committee will meet February 1, 2000, at 1:30 p.m., Boykin-Wright.

Meeting Agenda:

Please review the agenda posted to the ASU-SACS list-serv and advise Ms. Nichols of changes.

Minutes:

- 1) The SACS Steering Committee approved the minutes dated December 21, 1999, January 4, and 11, 2000, as read.
- 2) In order to strengthen our communication links, all deans and vice presidents should receive a copy of any SACS information and/or requests distributed to the units they supervise.
- 3) Dr. Bompert will be meeting with the Institutional Effectiveness Committee and subsequently with Dr. Bloodworth, Dr. Whiting, Dr. Johnston, and Dr. Hamrick to answer questions and clarify issues concerning institutional effectiveness.
- 4) Dr. Garvey reported that Languages, Literature, & Communications has met with Dr. Lilly Johnson and Dr. Bill Dodd to resolve some communication difficulties and achieve clarification for the tasks ahead.
- 5) Dr. Whiting reported that he has met jointly with Dean House and Dr. Bill Dodd. Dr. Dodd will act as a liaison between the College of Arts and Sciences and the Institutional Effectiveness Committee. All communication will be between Dr. Dodd and Dr. Whiting. Dr. Whiting had a similar meeting with the Dean of Education.
- 6) Since one of the goals of the self-study is to create permanent, on-going institutional effectiveness processes, Dr. Johnston asked that all recommendations/suggestions be discussed and approved through the appropriate institutional channels.

- 7) The committee discussed various options for improving communication with the ASU staff regarding SACS issues. It was recommended that the SACS topic be presented at the Staff Forum planned for March 30, 2000. Dr. Johnston has tentatively agreed to speak at this forum.

Chair Reports:

- Dr. Whiting reported that he has had very positive separate meetings with Dean House and Dean Freeman. There seems to be a clearer understanding of what needs to be done. Steps are being developed to make this an on-going and less painful process.
- Ms. Roxann Bustos reported that the last meeting of the Educational Support Committee was one of the most positive meetings to date.
- Ms. Mary Davis reported that the Administrative Processes Committee is gathering information to strengthen Section VI compliance. She also reported that Public Safety has still not turned in their unit report. This report was due October 29, 1999.

Review Team Reports:

On December 14, 1999, the Steering Committee members were divided into groups to review the preliminary reports submitted by the principal committees on December 10, 1999. Ms. Jackie Stewart, Dr. Gordon Eisenman, and Dr. Jim Garvey completed this assignment and turned in their reports to Dr. Johnston. Ms. Vera Boyll reported that the review team assigned to evaluate the Administrative Processes Preliminary Report had met twice and would meet again on Monday, January 31st to finalize their report. The report was forwarded to Dr. Johnston later that same day.

Since all four review teams approached this assignment differently, Dr. Garvey suggested that the various formats be reviewed so that the committee could determine the best format for future use.

Meeting Adjourned