



SACS Steering Committee Minutes April 18, 2000

Attending: Dr. Bob Johnston (Chair), Dr. William Bloodworth, Dr. Richard Harrison, Dr. Ray Whiting, Dr. Bill Nelson, Dr. Jim Garvey, Dr. Jurgen Brauer, Dr. Sandra Reinke, Dr. Gordon Eisenman, Ms. Jackie Stewart, Ms. Roxann Bustos, Ms. Mary Davis, Ms. Laura Nichols, Ms. Vera Boyll, Mr. Julian Veal, Ms. Denise Moore-Giles, and Ms. Alice E. Benedict (Student) .

Meeting Location:

The SACS Steering Committee will meet April 25, 2000, at 1:30 p.m., Boykin-Wright.

Meeting Agenda:

Please review the agenda posted to the ASU-SACS list-serv and advise Ms. Nichols of changes.

Minutes:

- 1) Dr. Bloodworth introduced today's meeting by sharing his perceptions from his recent experience as an evaluator on a SACS reaffirmation committee as follows:
 - The work of the reaffirmation committee is both fair and thorough.
 - The self-study process was a positive learning experience for the institution that was being evaluated.
 - The recommendations were for the kinds of things that can actually be corrected.
 - The institution's report was concise with very little analysis. The compliance status of the institution was recorded adjacent to each "must statement" followed by a list of the supporting documentation.
 - The documentation was very professionally organized. They had an archivist spend about three months organizing the institution's documentation. They numerically organized color coded file folders following the 1998 *Criteria* of "must statements." The organization of the documentation was very convincing.
 - Faculty credentials and the institutional effectiveness of the institution's administrative processes were heavily scrutinized.
 - The hospitality provided by the institution was very extravagant. The presentations we give should be articulate, accurate, and well rehearsed.
 - The information provided to the reaffirmation committee included steps the institutional had taken as a result of the self-study process.
 - We need to emphasize our mission and the unique characteristics of ASU.
- 2) The SACS Steering Committee approved the minutes dated March 21, 2000, as read.

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- 3) Dr. Johnston also gave a brief overview of his experience as a recent evaluator on a SACS reaffirmation committee. Institutional Effectiveness (IE) reports customarily go back two years. The IE evaluator looks for “use of results.” ASU personnel should be familiar with the information contained within their unit report so they can answer the evaluator’s questions.
- 4) There was extensive discussion on how the SACS Steering Committee should proceed concerning non-compliance and/or minimal compliance issues. There must be an institutional plan of action to remedy all non-compliance and/or minimal compliance issues. Dr. Brauer recommended that Dr. Johnston report the compliance findings of the SACS Steering Committee to the President’s Cabinet and ask them to advise this committee concerning how we should proceed.
- 5) Dr. Johnston asked all committee members to review the Institutional Effectiveness report submitted by Dr. Ray Whiting. This report will be discussed at the next regularly scheduled SACS Steering Committee meeting.

Meeting Adjourned