



SACS Steering Committee Minutes August 15, 2000

Attending: Vera Boyll, Jurgen Brauer, Mark Fissel, Jim Garvey, Carolyn Ingraham,
Bob Johnston, Roxann Bustos, Laura Nichols, and Jackie Stewart

Meeting Location:

The SACS Steering Committee will meet August 22, 2000, 1:30 p.m., Boykin-Wright.

Meeting Agenda:

Please review the agenda posted to the ASU-SACS list-serv and advise Ms. Nichols of changes.

Minutes:

- 1) The SACS Steering Committee minutes dated July 25 and August 1, 2000 were approved.
- 2) The committee reviewed sections of the *Criteria* with the following comments and suggestions noted:
 - C 6.5 (pp. 78, Lines 10-33; pp. 79, Lines 1-14) - The sub-committee (Jackie Stewart, Carolyn Ingraham, Roxann Bustos, and Mary Davis) appointed to review this section distributed a draft of their findings. The Steering Committee requested some minor editorial changes with the revised draft to be presented at the next regularly scheduled meeting.
 - C 6.4.3 (pp. 77, Lines 26-17) - The committee revised the recommendation for this section as follows:

Recommendation: The institution must develop a comprehensive safety plan that is implemented and evaluated regularly. "The plan should give special attention to the adequate provision and use of safety equipment in laboratories and other hazardous areas; to the modification of buildings, if necessary, for easy egress in the event of fire or other emergency; and to familiarizing all building occupants with emergency evacuation procedures." (This is a direct quote from the *Criteria* manual).

Meeting Adjourned

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