

Institutional Effectiveness Sub-committee Minutes
April 29, 1999

Attending: Whiting, Luoma, Van Tuyll, Barner, McSweeney, Stewart, Johnston, Gendernalik-Cooper, Hobbs, Thompson, Gardiner, Forbus (several others attended as well, but I didn't get a sign-in sheet, and I couldn't remember their names; I'll add the names once they're given to me).

Kathy Thompson moved for the minutes of the last meeting to be approved; Catherine Sweeney seconded. The vote was unanimous

Donna Hobbs reported that Math and Computer Sciences wants to be evaluated as two separate units. Debbie van Tuyll reported that Sociology and Criminal Justice wants to be evaluated as one unit. Ray Whiting reported that Fine Arts hasn't decided yet.

We then corrected the matrix omissions from the academic matrix.

Bill Johnston reminded us that we must remind each unit of the need to document any claims in the matrix. The documentation doesn't have to be referred to in the matrix, but it must be referenced in the accompanying narrative.

We then discussed the administrative matrix and made corrections to it in preparation for its distribution to the units.

Ray reminded us that we would work with each unit to make sure it knows what is required for assessing institutional effectiveness. Ray said he hoped to have recommendations to the units by the beginning of summer school.