

12/7/2009

## Frequently Asked Questions

**1. I am a H&PE major, will I be assigned to more than one school for the field experience?**

**YES.** Because you will be certified to teach grades PreK – 12, you will be given two different field placements. The field placement school will change around midterm. The placements will vary based on the grade level of the school. (i.e., elementary, middle, high)

**2. I am not a H&PE major, is it possible to do the field experience hours at two different schools?**

**NO.** Due to the large number of teacher candidates who take EDUC 2110/2120/2130 each semester, it is not possible to assign teacher candidates to two different schools for the Area F field experience. You must complete all of the required hours at the same school.

**3. I am taking more than one of the Area F field experience classes, (EDUC 2110/2120/2130). Do I complete all of the required field experience hours at the same school?**

**YES.** You are required to complete all of the field experience hours at the same school.

1 of the classes listed above = 20 hours (at the same school)

2 of the classes listed above = 40 hours (at the same school)

3 of the classes listed above = 60 hours (at the same school)

**4. The school will not return my emails/phone calls, what do I do?**

If you have not heard back from the school after 2-3 email attempts (7-10 days), you can go to the school in person and ask to speak with the principal/contact person. When you do go to the school, dress professionally, and explain the reason for your visit.

**5. Once I receive the name of the field placement school, will I be assigned to a classroom based on my major? i.e., I am music major; will I be assigned to a music class?**

**NOT NECESSARILY.** Many times, the classroom assignment is made based on teacher availability, not on your major. The information which ASU gives to each school includes your major field of study. However, each principal has been given permission to use their own discretion to make classroom assignments. Once you begin the 3000/4000 level classes, your field experiences will be made based on your major.

**6. Is it possible to choose a school which is not on the online field placement choice list?**

**NO,** it is not possible to choose a school which is not on the online field placement choice list. The only exceptions to this policy are for students who are currently employed in a school.

**7. I am employed in a public or private school. Is it possible to complete the field experience hours at the school where I am employed?**

**YES,** you can complete the field experience hours at the school where you are employed. The school of employment does not have to be on the school choice list. In this situation, your principal must fill out the Field Experience Documentation which is available at this website: [http://www.aug.edu/field\\_experience/forms/field-experience-documentation.pdf](http://www.aug.edu/field_experience/forms/field-experience-documentation.pdf)

**8. I know someone who works at a school which is not on the school choice list. Can I contact the school and make own arrangements for a field placement?**

**NO.** A teacher candidate is not allowed to make his/her own field placement. Teacher candidates are not to contact any school until being given the field placement.

**9. When I logged on to the online field placement system, I accidentally signed up for the same school twice. What do I do?**

The system is designed to accept only one field placement school per teacher candidate.

**10. Can I make a change in the school that I have chosen?**

**YES.** You can make a change based on two circumstances:

The change is made while the placement system is still activated for student use.

You can only change to schools which are still on the list of available schools.

**11. I have received the name of my field experience school. What do I do next?**

The next step is for you to contact the school (via email). The contact person at the school will give you the name of your classroom teacher. You will then need to contact the classroom teacher to work out a mutually convenient schedule for your field experience visits.

**12. My field experience school asked me for a copy of the background check. How do I respond?**

ASU does not provide an actual copy of the background check. Teacher candidates are not given a field experience placement until the background check has been satisfied. So, if you have been given a field experience placement, that means that you have satisfied the process.