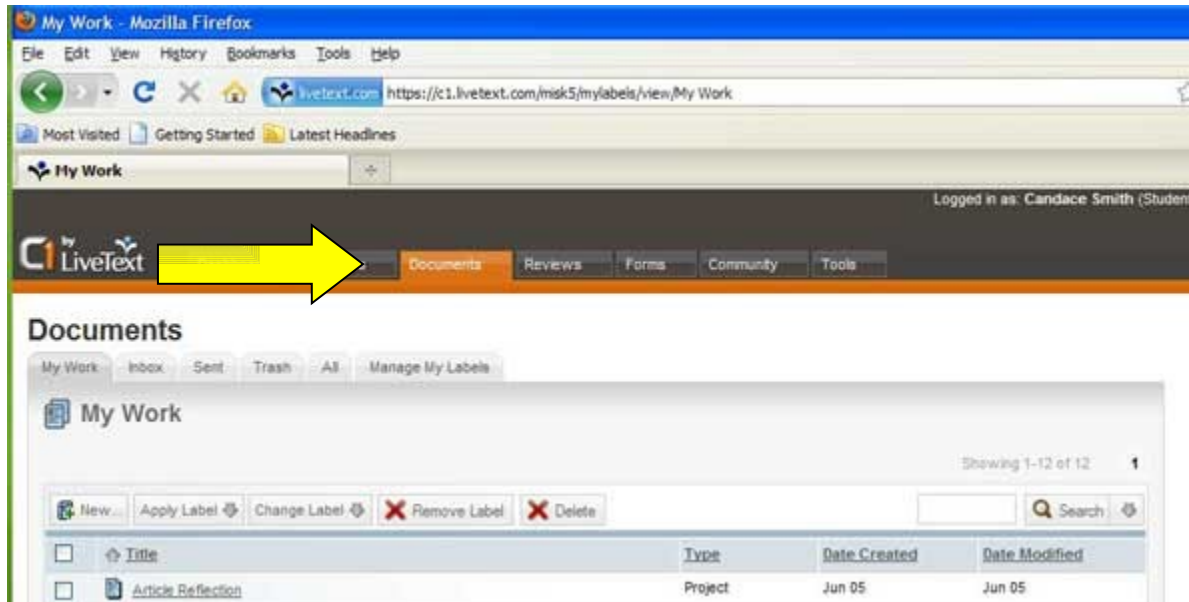
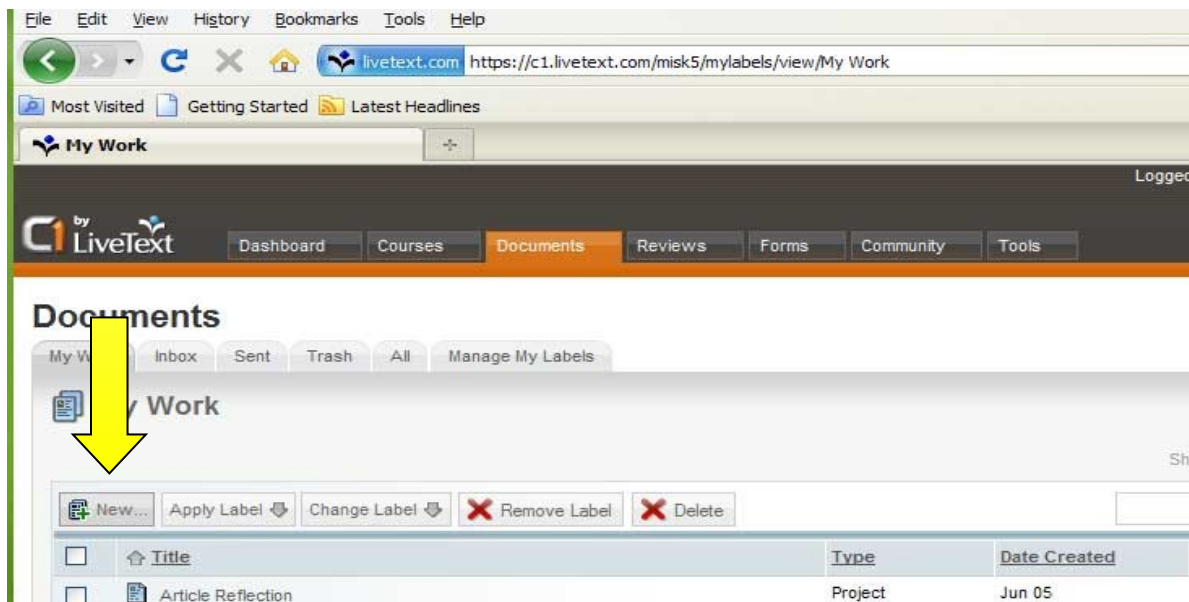


How to create an E-portfolio:

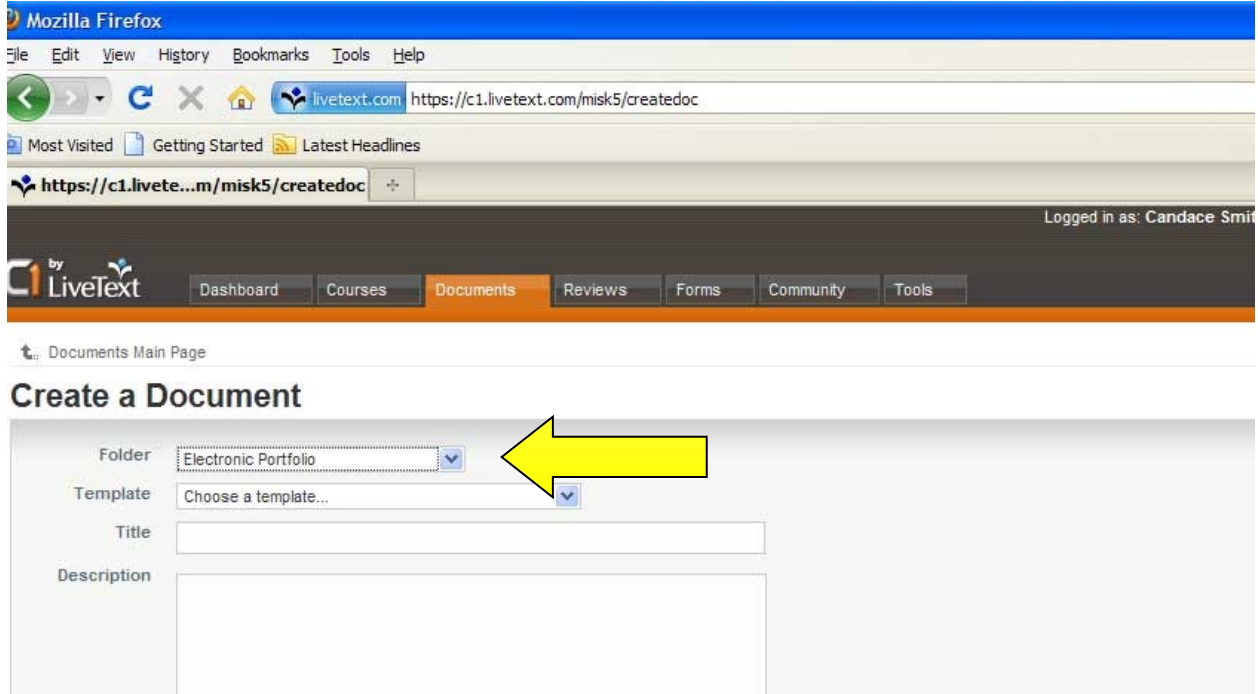
1. Log into Livotext, click on "Documents"



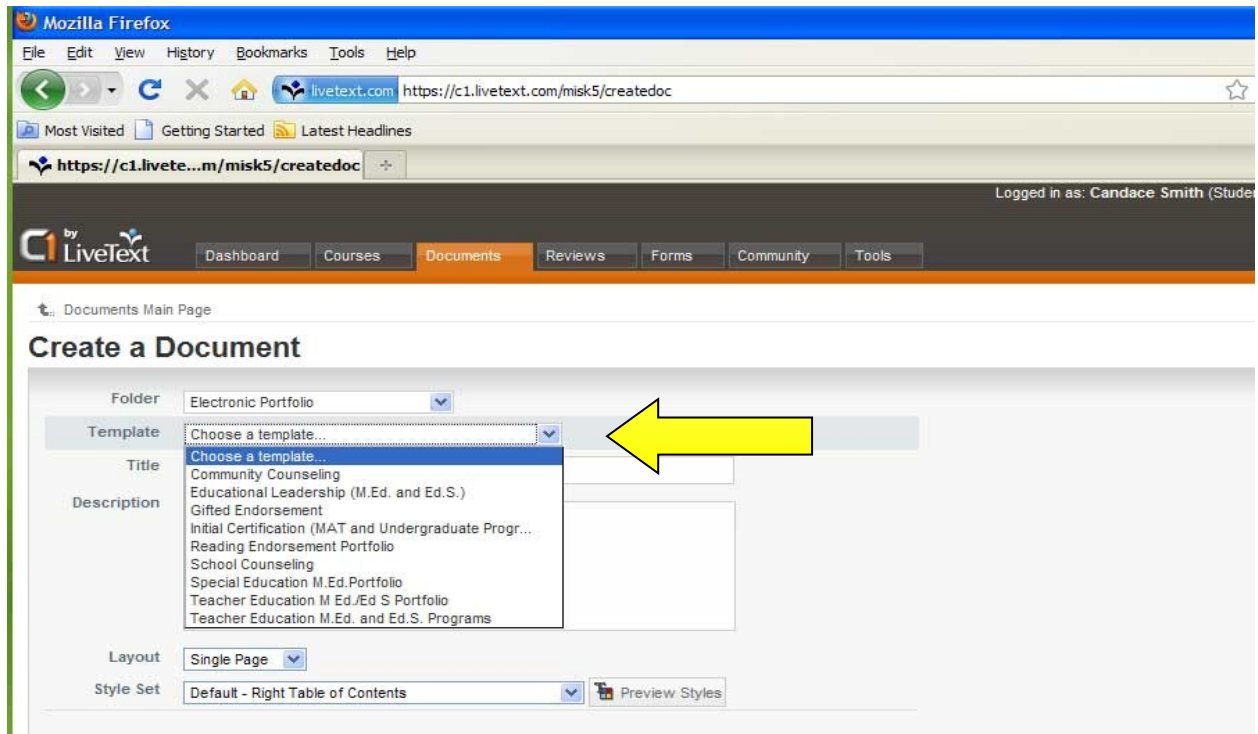
2. Click on the "New" box



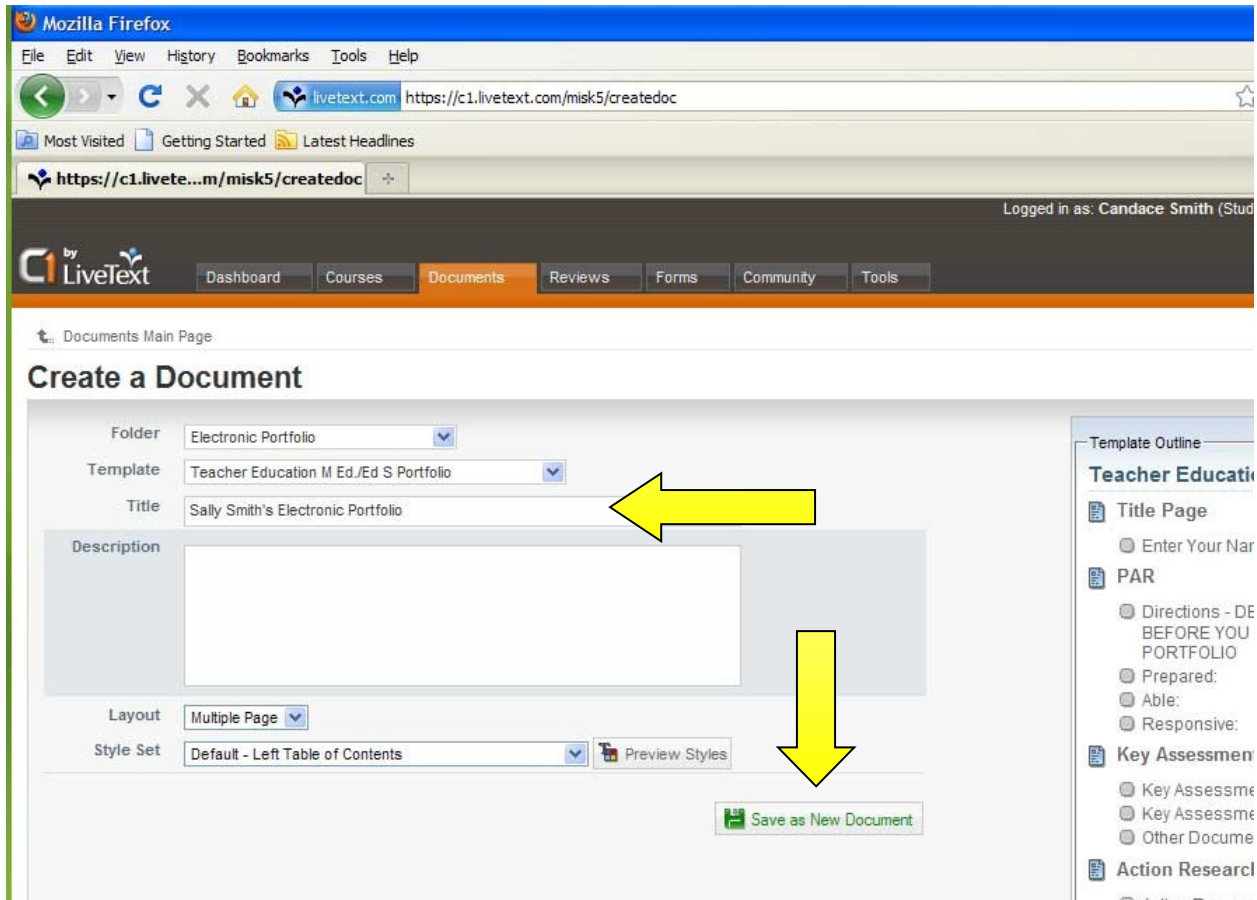
3. Click on the first drop down box and choose “Electronic Portfolio”



4. Click on the second drop down box and choose your specific program.



5. *Title your E-portfolio and click on the “Save as New Document” button.*



6. *Your E-portfolio will now show up in your Document section.*