

PRACTICUM STUDENT EXIT INTERVIEW REQUIREMENTS

Student: _____ School: _____

Master/Mentor Teacher: _____

ASU Supervisor: Practicum midterm _____ & final _____ evaluation

Practicum Forms found under Forms Tab in LiveText

___ Apprentice/Practicum Mid-Term Self-Evaluation

___ Apprentice/Practicum Final Self-Evaluation

___ Apprentice/Practicum Evaluation of Mentor Teacher

___ Apprentice/Practicum Evaluation of University Supervisor

Documentation submitted in LiveText

___ *Attendance Documentation (75 full school days required)

*Employed students must meet this requirement as well.

E-Portfolio Requirements (Apprenticeship/Practicum) in Live Text:

___ Master/Mentor Teacher Lesson Evaluations of Student (min. of 3)

___ Master/Mentor Teacher Midterm Evaluation of Student

___ Master/Mentor Teacher Final Evaluation of Student (Insertion in E-P optional)

___ University Supervisor Lesson Evaluations of Student (min. of 3)

___ School Administrator Lesson Evaluation of Student (min. of 1)

___ Apprentice/Practicum ISL (2-3 week Unit) Rubric SCORE _____

___ Videotape Reflections (minimum of 2) (Student will write two reflections based on videotapes of two full lessons recorded at the beginning and at the end of Practicum.)

___ Lesson Self-Reflections (minimum of 3)

___ Lesson Plans (sampling)

___ Evidence of Student Learning (sampling-projects, writing, tests, graded rubrics, graphs etc...)

___ Evidence of Parent Contacts (sampling- Parent Letter, phone log, newsletter, etc...)

___ Instructional Tools Developed (sampling-worksheets, games, study guides, charts, etc...)

___ Mandatory Seminars (minimum of 4) (Attach a word document to CFP#9 with date attended, seminar title, and time frame.)

_____ *Complete/Incomplete Practicum Requirements* _____ *Date*

* Graduating students are required to have a *complete* Portfolio submitted in LiveText and ready to share at the Exit Conference. See *Electronic Portfolio Checklist for Initial Certification Programs*.

___ ***Department of Teacher Education Electronic Portfolio completed and checked.* Rubric SCORE _____

_____ *Complete/Incomplete Graduation Requirements* _____ *Date*

**_Send fax of students who have completed all graduation requirements to Registrar's Office. Fill out the E-Portfolio Completion List of Graduates (Fax# 706-667-4958 Attention: Katherine Sweeney or e-mail -ksweeney@aug.edu) and fax or e-mail a copy to Teresa Johnson (fax # -706-729-2276 or e-mail-tjohns45@aug.edu)