

Initial Certification Portfolio Rubric

Portfolio Rubric				
	Unsatisfactory (1 pt)	In Progress (2 pts)	Proficient (3 pts)	Exemplary (4 pts)
Understanding Conceptual Framework Principles (1, 25%)	Artifacts selected and explanation of why artifacts were selected demonstrates no understanding of Conceptual Framework Principles	Either the selection of artifacts or the accompanying explanation of why the artifacts were selected demonstrates a rudimentary understanding of Conceptual Framework Principles	Both the explanation of why the artifacts were selected and the selection of artifacts demonstrate an understanding of Conceptual Framework Principles	Clear and concise explanations of why artifacts were selected and the selection of multiple and various artifacts demonstrate a thorough understanding of Conceptual Framework Principles
Organization of portfolio material (1, 25%)	Portfolio portrays little or no evidence of ability to organize material and to respond in a thoughtful, critical manner.	Portfolio portrays some limited evidence of ability to organize material and to respond in a thoughtful, critical manner.	Portfolio portrays adequate evidence of ability to organize material and to respond in a thoughtful, critical manner.	Portfolio portrays exceptional evidence of ability to organize material and to respond in a thoughtful, critical manner.
Portfolio elements (1, 25%)	Portfolio fails to address 25% or more of the elements contained in the portfolio template.	Portfolio addresses at least 90% of the elements contained in the portfolio template.	Portfolio addresses all elements (100%) contained in the portfolio template and presents the required number of artifacts.	Portfolio addresses all elements (100%) contained in the portfolio template at a high level of professionalism and presents more than the required number of artifacts.
Development of portfolio (1, 25%)	Portfolio is replete of distracting mechanical or visual errors (spelling, grammar, colors, font size, broken web links, etc.) The portfolio makes a poor visual impact.	Portfolio contains some mechanical or visual errors (spelling, grammar, colors, font size, broken web links, etc.) The portfolio makes a minimal visual impact.	Portfolio few distracting mechanical or visual errors (spelling, grammar, colors, font size, broken web links, etc.) The portfolio makes a visual impact with limited support (no photos needing subject permission and no family photos).	Portfolio contains no distracting mechanical or visual errors (spelling, grammar, colors, font size, broken web links, etc.) The portfolio makes a visual impact with items such as photos, graphics, illustrations, and artwork (no photos needing subject permissions and no family photos).