

**DEPARTMENT OF TEACHER EDUCATION
ELECTRONIC PORTFOLIO CHECKLIST FOR INITIAL CERTIFICATION PROGRAMS**

Student: _____ Student Number: 927 _____ Program: _____

Each student’s electronic portfolio must contain the following items. Each item will be evaluated based on completeness and quality.

Rating Scale: 4 = Exemplary Level
3 = Proficient Level
2 = In Progress Level
1 = Unsatisfactory Level

Portfolios must be submitted to advisor no later than the end of the thirteenth week of the semester.

Score

Item

I. Title Page

II. Conceptual Framework Principles – Evidence demonstrating the student’s ability to meet each conceptual framework principle and the rationale for each (min. of three artifacts per principle)

(Total # of artifacts)

- _____ Principle 1 _____
- _____ Principle 2 _____
- _____ Principle 3 _____
- _____ Principle 4 _____
- _____ Principle 5 _____
- _____ Principle 6 _____
- _____ Principle 7 _____
- _____ Principle 8 _____
- _____ Principle 9 _____
- _____ Principle 10 _____

III. Educational Links to Other Sites

IV. Educational Philosophy

V. ISL Archive:

**Early Childhood Education Apprentices need 5 ISLs covering the 4 content areas.*
Math Social Studies Science Literacy

- _____ Impacting Student Learning (ISL) _____ (ISL) ECE add. requirement
- _____ Impacting Student Learning (ISL) _____ (ISL) ECE add. requirement
- _____ Apprenticeship/Practicum (ISL) _____

VI. Evidence of Educational Technology

(PowerPoint Project/Presentation & Web Quest, Podcast, Active Board, etc.)

VII. Resume (optional)

Overall Electronic Portfolio Score _____

Advisor Signature: _____ Date: _____

Rubric for Portfolio Evaluation Initial Certification Programs

4 = Exemplary Level

- The portfolio contains more than the required number of artifacts (30).
- Many Conceptual Framework Principles connect to more than three artifacts.
- Clear, concise summaries/abstracts describe each artifact.
- Rationales convincingly and clearly explain how each artifact connects to the chosen Principle.
- The portfolio reflects artifacts from all areas/disciplines/grade levels for which the student will be certified.
- The portfolio makes a visual impact with items such as photos, graphics, illustrations, and artwork (no photos needing subject permissions and no family photos).
- There are no distracting mechanical or visual errors (spelling, grammar, colors, font size, broken links, and so on).
- The portfolio presentation reflects professionalism, depth of thought, and logical organization.

3 = Proficient Level

- The portfolio contains the required number of artifacts (30).
- Each Conceptual Framework Principle connects to three artifacts.
- Clear, concise summaries/abstracts describe most artifacts.
- Rationales convincingly and clearly explain how most artifacts connect to the chosen Principle.
- The portfolio reflects artifacts from most areas/disciplines/grade levels for which the student will be certified.
- The portfolio makes a visual impact with limited support (no photos needing subject permissions and no family photos).
- There are few distracting mechanical or visual errors (spelling, grammar, colors, font size, broken links, and so on).
- For the most part, the portfolio presentation reflects professionalism, depth of thought, and logical organization.

2 = In Progress Level

- The portfolio contains at least 22 of the 30 required artifacts.
- Some Conceptual Framework Principles connect to more than two artifacts.
- Clear summaries/abstracts describe some artifacts.
- Rationales convincingly and clearly explain how some artifacts connect to the chosen Principle.
- The portfolio reflects artifacts from some areas/disciplines/grade levels for which the student will be certified.
- The portfolio makes minimal visual impact (no photos needing subject permissions and no family photos).
- There are some distracting mechanical or visual errors (spelling, grammar, colors, font size, broken links, and so on).
- The portfolio presentation reflects minimal professionalism, depth of thought, and logical organization.

1 = Unsatisfactory Level

- The portfolio contains less than 22 of the 30 required artifacts.
- Most Conceptual Framework Principles connect to less than two artifacts.
- Unclear or missing summaries/abstracts describe the artifacts.
- Few rationales convincingly and clearly explain how each artifact connects to the chosen Principle.
- The portfolio reflects artifacts from few areas/disciplines/grade levels for which the student will be certified.
- The portfolio makes a poor visual impact.
- Documents are replete with distracting mechanical or visual errors (spelling, grammar, colors, font size, broken links, and so on).
- The portfolio presentation does not reflect professionalism and lacks depth of thought and logical organization.