

**APPRENTICESHIP EXIT INTERVIEW REQUIREMENTS**

**Student:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Master Teacher:** \_\_\_\_\_ **ASU Supervisor:** \_\_\_\_\_

**ASU Supervisor: Apprentice midterm \_\_\_\_\_ & final \_\_\_\_\_ evaluation**

**Apprenticeship Forms found under Forms Tab in LiveText**

\_\_\_ **Apprentice/Practicum Midterm Self-Evaluation**

\_\_\_ **Apprentice/Practicum Final Self-Evaluation**

\_\_\_ **Apprentice/Practicum Evaluation of Master/Mentor Teacher**

\_\_\_ **Apprentice/Practicum Evaluation of University Supervisor**

**Documentation submitted in LiveText**

\_\_\_ **Attendance Documentation (85 full school days required)**

**E-Portfolio Requirements (during Apprenticeship) in Live Text:**

\_\_\_ **Master/Mentor Teacher Lesson Evaluations of Student (min. of 10)**

\_\_\_ **Master /Mentor Teacher Midterm Evaluation of Student**

\_\_\_ **Master/Mentor Teacher Final Evaluation of Stu.** (Insertion in E-Portfolio is optional.)

\_\_\_ **University Supervisor Lesson Evaluations of Student (minimum of 3)**

\_\_\_ **Apprentice Observations of PDS Teachers** (Apprentice will observe 3 teachers other than Master Teacher.)

\_\_\_ **Apprentice/Practicum ISL (2-3 week Unit) Rubric SCORE** \_\_\_\_\_

\_\_\_ **Videotape Reflections (minimum of 2)** (Apprentice will write two reflections based on videotapes of two full lessons recorded at the beginning and at the end of Apprenticeship.)

\_\_\_ **Lesson Self-Reflections (minimum of 10)**

\_\_\_ **Lesson Plans** (sampling)

\_\_\_ **Evidence of Student Learning** (sampling-projects, writing, tests, graded rubrics, graphs etc...)

\_\_\_ **Evidence of Parent Contacts** (sampling- Parent Letter, phone log, newsletter, etc...)

\_\_\_ **Instructional Tools Developed** (sampling-worksheets, games, study/guides, charts, etc...)

\_\_\_ **Mandatory School Seminars** (Attach a word document to CFP#9 w/ date attended, seminar title & time frame.)

\_\_\_ ***Complete/Incomplete Apprenticeship Requirements*** \_\_\_\_\_ ***Date***

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**\* Graduating students are required to have their *complete* Portfolio submitted in Live Text and ready to share at the Exit Conference. See *Checklist for Initial Certification Programs*.**

\_\_\_ **\*\**Department of Teacher Education Electronic Portfolio completed and checked.*** Rubric **SCORE** \_\_\_\_\_

\_\_\_ ***Complete/Incomplete Graduation Requirements*** \_\_\_\_\_ ***Date***

\_\_\_ **Post Final satisfactory or unsatisfactory grades via Pipeline prior to ASU deadlines.**

\_\_\_ **Put a copy of *Apprenticeship Exit Interview Requirements Checklist* and the *Electronic Portfolio Checklist for Initial Certification* in the student's file.**