

Wilson Family



Expectations of Child Watch Staff

1. Be on Time!

The extra 10-15 minutes prior to the shift starting should be used to set up any games, get crafts/ coloring sheets, clean up any trash on the floor- to make sure the area is ready for the children, and any snack or restroom breaks for yourself.

2. Clean Up!

Each shift, the floors should be swept and mopped (if needed), and the carpets vacuumed- this applies to the Clubhouse area and the youth gym. All left behind items should be placed in the lost and found. A cleaning duty/ Area will be assigned to each person to be completed At the end of each shift and signed off on completion. Failure to complete your task, this can and will result in Write-up.

3. SAFETY, SAFETY, SAFETY

There should be *NO* objects thrown in the clubhouse or any other play areas with the exception of a ball during a game of dodgeball. There is to be no horseplaying among the children, a staff member and a child, or the staff. The

best way to advise you on how to do this is: *work as if parents are watching you the whole time*. This rule must be followed or it can and will result in a write-up.

4. Make sure this is done.

Hourly schedules are hard to follow but it must be done. These things should be done every hour:

1. 10 minutes- introduce the staff, do a devotion (this can include the use of a character count)
2. 15 minutes- free play (computers, foosball, air Hockey, ping pong, pool, indoor Playground)
3. 15 minutes- group time (simple crafts or group Game—dodge ball, freeze dance, Relay races, musical chairs, etc.)
4. 20 minutes- free play (any board game, playground, Pool, etc. but no computers)

These things don't have to occur the same time every Hour but they ALL need to occur within the hour. Make sense? If not, just ask. Communication among workers is the key to pulling this off. Failure to not follow this schedule can and will result in a write-up.

- Television if needed at all, should only be on Friday afternoons. The television should not be on the entire time the children are in the clubhouse. Staff should *always* be interacting with the kids- -there is no time for sitting!

Sitting will result in a write up and being sent home for the rest of the day.

Signature _____

Print _____

Date _____

***We build strong kids, strong families,
strong communities.***

