

Frequently Asked Questions for ASU's M. Ed. Program

Q: Who should I contact regarding admission requirements to the program?

A: Tammy Vickery. You may contact her at 706-729-2481. She will guide you through the admissions procedure as well as answer questions regarding what requirements need to be met in order to be accepted to the M.Ed. program. The website for the application is: <http://www.aug.edu/forms/coegradapp.pdf>

Q: How can I find out who my advisor is?

A: A current list of advisors with corresponding programs can be found on the Department of Teacher Education website under "Advisors."

Q: When should I meet with my advisor?

A: You should meet with your advisor as soon as you receive your letter of acceptance. You should meet to develop a program of study.

Q: How many classes can I take each semester?

A: You can take up to 3 classes each semester without your advisor and the Department Chair's permission.

Q: Can I take more than 3 classes during the Summer Semester?

A: Classes in the Summer are much more accelerated than other semesters (see course schedule on the home page). We recommend no more than four classes during the summer session. Again, course loads over 3 classes will require your advisor and the Department Chair's permission.

Q: Do I have to complete field experiences?

A: All courses in the College of Education have field experience components. It is assumed that students in the Masters of Curriculum and Instruction are currently classroom teachers and will complete their field experience requirements within their own schools. If a candidate is not currently employed special arrangements will need to be made to complete the field experience requirements.

Q: Do I have to purchase Livetext?

A: Yes. All in the College of Education are required to use Livetext.

Q: Do I have to use LiveText to submit my Electronic Portfolio?

A: Yes – As of Summer 2008 all M. Ed. portfolios must be submitted in LiveText.

Q: Who should I get to check my electronic portfolio?

A: You will select three full time professors who you have had as instructors to serve on your portfolio committee. Contact those professors in advance to ask if they will serve on your committee. Email your advisor with the names of your committee members.

Q: How do I turn in my LiveText Portfolio?

A: After you have completed your portfolio you will submit it for review to the three committee members. You should also email the committee members to notify them that you have submitted it through LiveText.

Q: How do I create my electronic portfolio?

A: You are to use the National Board for Professional Teaching Standards to create your electronic portfolio. A rubric can be found Here:

http://www.aug.edu/teacher_development/pdf/MEd%20EdS%20Portfolio%20Requirements.pdf

It is up to you to create and maintain your portfolio. Electronic portfolio training sessions are scheduled each semester.

Q: What are portfolios?

A: Portfolios are your personal artifacts aligned with the ten Conceptual Framework Principals. These artifacts can include but are not limited to course assignments, lesson plans, reflections, teacher evaluations, student work samples, etc. The portfolio will be completed in a template on LiveText.

Q: When should portfolios be submitted?

A: Portfolios must be submitted to your advisor no later than the end of the 13th week of the semester. Students need to choose a committee of three to evaluate the portfolio and provide that information to the advisor as well.

Q: When do I complete graduation paperwork and to whom do I submit it?

A: Graduation paperwork must be submitted to your advisor by midterm of the semester prior to graduation. NOTE: If you are graduating in the Fall, you must submit your application the Spring semester before as faculty are not available in the Summer to process your application.

Q: Can I take courses in other departments as my electives?

A: Any 6000 level course can be used as an elective with the permission of your advisor.