

**Augusta State University
Student Technology Fee Committee
2001-2202**

September 7th, 2001

Members Present:

In the meeting, representing the staff/faculty were present Rose Marie Axton – Director of Media Services, Bill Nelson – Director of Reese Library, Chip Matson – Director of Computer Services, Mark Fissel – Associate Vice President for Academic Affairs (ex officio). Representing the students there were present Markus Bacha and Claudia Espejo. Also there was present Bill English from Computer Services and Julie Goley from Career Center. Professor Todd Schultz excused himself in advance. The students Ally Benedict and Winston Wang did not attend the meeting.

Rose Marie Axton opened the meeting at 10.00 am in Hardy Hall 10. She welcomed everybody and proceeded according to the agenda:

OLD BUSINESS

1. **Introducing old and new committee members:**

Ms Axton presented herself as chair of the committee for the next year. Then, she asked everyone to introduce themselves as there were new members in the committee. After having done so, she proceeded to the next item of the agenda.

2. **Review Student Technology fee project guidelines:**

The guidelines of the Student Technology Fee Committee were given out to each of the members. Ms. Axton asked if there were any comments or suggestions regarding the guidelines. Having no suggestions or comments being made, the meeting proceeded to the next item.

3. **Fiscal Year Budget:**

The **chairman** informed the members that the projected budget for the fiscal year was US\$ 485,000.00 and the current budget for this semester was US\$ 283,000.00, which included the summer and fall enrollment. She also informed the members about last year's budget and expenses incurred regarding the purchase orders approved. In this order of ideas, she circulated the student technology fee purchase summary for the year 2000-2001. After reviewing the latter and having no comments being made, the meeting proceeded.

4. **Julie Goley's proposal from the Career Center:**

Ms. Julie Goley from the Career Center explained that her area had contract an outside vendor, Brass Ring Career Connections, which develops and provides web based software to career services offices to help connect students, career services offices and employers. She explained that up until May 2000 the software was totally funded by charging the students, limiting their scope of action and decision. With the year-end money in the summer of 2000, the Career Center signed a year-long site

licensure agreement where all students could utilize this service without any cost. The site licensure is US\$ 7,500.00 annually, expenditure which the Career Center could not afford. Ms. Goley stressed the fact that this licensure is worth it as everyday more students are using it and it has proved to be successful in finding jobs for the students and graduates.

After having heard the presentation of Ms. Goley, Mark Fissel asked the floor in order to remind the members of the committee that in observance of the norms of the Boards of Regents of Georgia, they were unable to fund a recurring expense. Hence they were unable to make a commitment over a yearly basis.

In this order of ideas, Bill Nelson asked the floor and suggested that it would be possible to provide the funding for the present year, and that the Career Center should bring this matter again to the Committee next year in order to be discussed and evaluated and see if it is a priority to be funded the coming fiscal year. He proposed to consider this recommendation for approval. Unanimously this recommendation was approved.

NEW BUSINESS

5. Proposals

As there were not all the members present in order to vote for the approval of the proposals, the present members agreed in presenting their proposals and postponing the voting for a coming meeting.

5.1 Media Services:

- a.** Ms. Axton requested the approval of purchase of three 8mm video cassette recorders/players for students video cameras editing systems, each of them at an individual price of US\$ 499.99. The justification of this proposal was to provide the students with the possibility to view the finished product done with the 3 Hifi 8mm video camcorders bought recently.
After listening to this request, Mark Fissel stated that if approved, these recorders as well as any other item bought with the students technology fee should be strictly for student use. All the members agreed with his statement.
- b.** Ms. Axton presented the request for funding for 3 mobile presentation carts, each of them valued at the price of US\$ 8,540.00, with a lifetime of three years. In this order of ideas, Mark Fissel told the Committee that they should foresee that this carts were going to disappear in the coming years due to the introduction of new technology and new infrastructure. Ms. Axton agreed though she stressed that in the meanwhile Media Services had to continue providing the service to the students.
- c.** Media Services presented the request of purchase of new equipment for the viewing room: NEC plasma sync 42PD1 valued at a price of US\$ 6,160.00 and a fixed mounting bracket FWMK valued at a price of US\$ 132.00. Ms. Axton explained that the justification of this request was that the students were constantly scheduling to view materials in the Hardy Hall Viewing Rooms, and expected to have the same updated technology in the rooms.
- d.** Media Services requested the acquisition of a GATEWAY MOBILE WIRELESS LAB with funding of the student technology fee. Ms. Axton explained that this purchase would benefit students who would be able to use the carrels in the

Media Center or a vacant place else where in the area. It would help the students especially in the midterm period and in their presentations. The value of this request was estimated in US\$ 29,226. Mr. Nelson expressed that this request should also be pondered with the need of the Library.

- e. Finally, Media Service presented the request the funding for the upgrade of student multimedia stations. The justification given by Ms. Axton was the need to replace those outdated computers with new ones. She pointed out that the present system of Media Services still runs Window 95 and is only Pentium class machines while current technology is at Pentium 4 with gigaherts speed. She also explained that the actual computers are sometimes not compatible with certain programs and are extremely slow for the needs of the students and new technology. The estimated value is of US\$ 25, 092.00.

5.2 Reese Library

- a. Dr. Nelson requested funding for the purchase of JSTOR – Arts and Science II Collection. He explained that JSTOR is an electronic journal collection of core research titles which provide faculty and students with full-text access to important scholarly literature from the computers. Previous experiences with JSTOR have proven to be extremely beneficial for students and faculty. He stressed that it was an excellent project for funding with the student technology fee as it met a number of criteria that place it in the “high funding priority” category as described in the guidelines. Dr. Nelson informed the Committee that if approved, the cost involved was of US\$ 8,000.00 for the archive capital fee. The annual access fee would be paid by the Library.
- b. Reese Library also presented the request of purchase of an electronic journal locator for the Library. Dr. Nelson explained that this was a need for the students as till now there was no single listing of journals to which ASU students had access. The vendor would be Serials Solutions, company able to provide AUS with comprehensive HTML lists which could be placed on the Library web page. The cost involved was of US\$ 1,800.00.
- c. Dr. Nelson also requested the purchase of a digital microfilm scanner (Canon MS 400 Digital Microfilm Scanner) for the Library valued in US\$ 13,822. He explained to the other members of the Committee that this acquisition would greatly improve the student access to the library’s large collection of microfilms and microfiche. This digital scanner would not only enable the students to print put high quality copies of microform materials, but also save them to computer files, he stated. In addition,. He informed that the library’s circulation department had noticed recently high microfilm use. Hence he suggested the approval of this request.
- d. Finally, Dr. Nelson requested funding for the purchase of a 2400 dpi scanning station that would replace the existing 600 dpi scanner that has been used in Reference for the past three years. The total estimated cost was initially of US\$ 3,816.00. However, after a few exchange of ideas and information with Ms. Axton and Mr. Matson, Dr. Nelson reformulated his request and the total value descendent to US\$ 2,500.00. The decrease in value derived from the exclusion of purchase of furniture for the station, and from the change of pc which would also meet the requirements.

5.3 Computer Services

- a. Computer Services requested funding for the purchase of a campus pipeline web platform. Bill English explained that this was a need in order to provide a better and more efficient service to all campus constituents and more coordinated and effective campus-wide communications. He informed the members of the Committee that this proposal had been presented in the Students Senate, achieving their support. The estimated value of this request was of US\$ 160,900.00.
- b. Computer Services asked funding for the acquisition of Microsoft site license annual fee with a total estimated value of US\$ 6,900.00. Mr. Matson explained that indeed this license cost approximately twice the amount. However, as students as well as faculty and staff were using it, partially it was going to be paid by Computer Services.
- c. Finally, Computer Services requested funding for software to help manage computer labs. The total estimated cost was of US\$ 27,000.00. However, Mr. Matson expected that have of it, i.e. US\$13,500.00 would be funded by the Departments, or else wise, by Computer Services.

6. Establishment of goals for the next 2-3 years linking them to the institutional strategic plan.

Mark Fissel informed the members of the Committee that according to the guidelines of the Student Technology Fee, the Committee must establish its goals for the next 2-3 years. He also informed the Committee that their had been a request from the Ms. Cathy Hamrick to formulate the goals taking into consideration the master strategic plan. The members agreed that this had to be done. However, due to the time, they agreed unanimously to postpone the discussion of this issue and include it in the agenda of next meeting.

Before closing the meeting, Bill Nelson suggested that considering the number of proposals, it would be helpful to meet in a sub-committee constituted by the staff members present in the meeting, in order to prioritize the proposals presented. Chip Matson seconded the motion and it was unanimously agreed that this sub-committee should meet September 10th, 2001 in the Conference Room at Reese Library, from 1.00 p.m. till 2.00 p.m.

Having discussed every item of the agenda, and not having anything else to say, Ms. Axton closed the meeting, thanking the members for their attendance and contributions.